



ORIGINAL COPY

Republic of the Philippines
Department of the Interior and Local Government
Regional Office No. V, Rizal Street, Legazpi City

PURCHASE ORDER

COA-DILGR.G.V
RECEIVED
OCT 02 2024
Appendix 61
SIGNATURE DATE

Supplier : **LOTUS BLU HOTEL**
Address : **LEGAZPI CITY**
TIN : **474-714-710-000**

P.O. No. : **GDS-2024-171**
Date : **September 12, 2024**
Mode of Procurement : **LEASE OF REAL PROPERTY AND VENUE (53.10)**

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:
PROVISION OF MEALS, VENUE, AND ACCOMMODATION FOR THE CONDUCT OF THE REGIONAL ROLLOUT ON THE MANAGEMENT OF THE DEAD AND THE MISSING PERSONS (MDM) ON SEPTEMBER 23-26, 2024

Place of Delivery : **DILG Regional Office V** Delivery Term : **AS STATED**
Date of Delivery : Payment Term :

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		MEALS – September 23, 2024 @ 21pax			
		DINNER 6:30 PM seasoned fresh fruits beef caldereta buttered fish filet Ensaladang talong steamed rice banana			
		ACCOMMODATION - September 23, 2024 @ 21 pax ***Two/Three single beds in one room			
		MEALS – September 24, 2024			
		BREAKFAST - 6:00 AM @21 PAX corn beef, scrambled egg, fried danggit, garlic rice, seasoned fresh fruits, coffee/ chocolate drink			
		AM SNACK - 9:30 AM @75 PAX Tuna sandwich with potato chips, bottled juice			
		LUNCH - 11:30 AM @75 PAX Cream of corn soup, chicken ala king, fish with black bean sauce, chopsuey, steamed rice, seasoned fresh fruits			
		PM SNACK - 3:00 PM @75 PAX Beef lasagna with garlic bread, assorted canned softdrinks			
		DINNER - 6:30 PM @ 75 PAX Egg drop soup, chicken inasal, fried boneless bangus, vegetable lumpia, steamed rice, sliced watermelonand pineapple			
		ACCOMMODATION - September 24, 2024 @ 53 pax ***Two/Three single beds in one room			

MEALS – September 25, 2024

BREAKFAST - 6:00 AM @75 PAX

chicken tocino,
smoked fish (tinapa),
scrambled egg,
garlic rice,
seasoned fresh fruits,
coffee/ chocolate drink

AM SNACK - 9:30 AM @75 PAX

Chicken Sotanghon Guisado with buttered bread,
pineapple juice in can

LUNCH - 11:30 AM @75 PAX

Crab and Corn Soup,
stir fry sprouted with tofu,
breaded fish with honey mustard,
beef steak,
steamed rice,
seasoned fresh fruits

PM SNACK - 3:00 PM @75 PAX

Clubhouse sandwich with chips,
assorted canned softdrinks

DINNER - 6:30 PM @ 75 PAX

Miswa soup,
black pepper chicken,
fish fillet with creamy lemon butter sauce,
sautéed southwestern vegetable in skillet,
steamed rice,
watermelon and pineapple

ACCOMMODATION - September 25, 2024 @ 53 pax
***Two/Three single beds in one room

MEALS – September 26, 2024

BREAKFAST - 6:00 AM @75 PAX

Chicken tapa,
fried dillis,
sunnyside up egg,
garlic rice,
seasoned fresh fruits,
coffee/chocolate drink

AM SNACK - 9:30 AM @75 PAX

Chicken empanada,
kamote chips,
assorted softdrinks in can

LUNCH - 11:30 AM @75 PAX

Corn chowder soup,
sautéed cabbage,
beef salpicao,
Chinese style fish fillet with lemon sauce,
steamed rice,
seasoned fresh fruits

PM SNACK - 3:00 PM @75 PAX

Chicken pancit canton Guisado with buttered bread, assorted
canned softdrinks

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LOT

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426,800.00

426,800.00

ACCOMMODATION - September 26, 2024 (checkout)

Manner of serving: Assisted Buffet
Time of serving: Breakfast – 6:00 AM, Morning Snack-9:30 AM, Lunch- 11:30NN, Afternoon Snack 3:00 PM; Dinner – 6:00 PM
Free flowing water in a dispenser, brewed coffee with creamer and sugar
In-room coffee and tea-making facilities
Wireless internet access
Use of fitness gym and swimming pool
Scheduled round trip airport transfer

Other requirements
 - Standby generator set in case of power interruption; assigned staff for technical assistance;
 - FREE tarpaulin backdrop (4 ft x8 ft) and welcome streamer;
 - clean and fresh appearance; no comfort room odor
 - Fast Internet speed and strong WIFI Connection
 - With wide parking space
 - Security guard on duty for entire duration of training

Venue
 -situated within the province of Albay, accessible by PUV with parking space, concrete enclosed/soundproof hall; can accommodate 75 persons/training participants for the period September 23 – 26, 2024

Functionality
 - Training Hall can accommodate the required number of pax for three (3) training days; no viewing obstruction between the lecturers and the participants;
 - Sufficient skirted tables & chairs for the participants and Secretariat;
 - Air conditioned and well-ventilated.

Facilities
 - Comfort rooms with sufficient water supply and clean basic facilities;
 - Properly lit room;
 - Functioning fire escapes with proper signage and escape route map; sufficient number of fire-fighting facilities;
 - Functioning landline telephone; Free and accessible Wi-Fi connection; (100Mbps)
 - Complete sound/public address system with at least 3 wireless microphones; provide multimedia projector with screen and writing board; provide extension wires/cord to accommodate 75 participants with at least 3-4 wires; with LCD projector and writing board;


*****FOUR HUNDRED TWENTY SIX THOUSAND EIGHT HUNDRED PESOS Only*****

426,800.00

Department of Interior and Local Government has approved the rate by the service provider for the supply of the goods in the sum of **FOUR HUNDRED TWENTY SIX THOUSAND EIGHT HUNDRED PESOS Only (426,800.00)** to be known as the contract price.

Conforme:

Maikuban
SHERYL D. BUBAN
 Signature over Printed Name of Supplier
09/20/2024
 Date

Very truly yours,

ATTY. ARNALDO E. ESCOBAR JR, CESO V
 REGIONAL DIRECTOR

Fund Cluster : 01
 Funds Available :

Juniecel M. Fajardo
JUNIECEL M. FAJARDO
 OIC-REGIONAL ACCOUNTANT

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____

LDDAP ADA No. 2024-05-111-0888



BAGONG PILIPINAS

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGIONAL OFFICE V
Rizal St., Legazpi City

BAC RESOLUTION DECLARING LOTUS BLU HOTEL THE BIDDER WITH THE SINGLE LOWEST CALCULATED AND RESPONSIVE BID (SLCRB) FOR THE CONTRACT: PROVISION OF MEALS, VENUE, AND ACCOMMODATION FOR THE CONDUCT OF THE REGIONAL ROLLOUT ON THE MANAGEMENT OF THE DEAD AND THE MISSING PERSONS (MDM) ON SEPTEMBER 23-26, 2024
SLCRB-RFQ NO.GDS-2024-171

WHEREAS, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the **PROVISION OF MEALS, VENUE, AND ACCOMMODATION FOR THE CONDUCT OF THE REGIONAL ROLLOUT ON THE MANAGEMENT OF THE DEAD AND THE MISSING PERSONS (MDM) ON SEPTEMBER 23-26, 2024** with an Approved Budget for the Contract (ABC): **FOUR HUNDRED TWENTY-NINE THOUSAND SIX HUNDRED Pesos (429,600.00)**.

WHEREAS, the committee waived the formalities of competitive bidding procedures and resorted to **LEASE OF REAL PROPERTY AND VENUE (53.10)** as an alternative mode of procurement;

WHEREAS, said procurement was posted in the Project Bulletin Board for the period from September 3, 2024 to September 9, 2024, the evaluation shall be per lot basis;

WHEREAS, the BAC Secretariat presented Five (3) quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
LOTUS BLUE HOTEL	Php 426,800.00	S/LCRB
LEGAZPI MEI LI INC.	DQ: VENUE NOT AVAILABLE	DQ: VENUE NOT AVAILABLE
PEPPERLAND HOTEL & LEISURES CORP.	DQ: VENUE NOT AVAILABLE	DQ: VENUE NOT AVAILABLE

WHEREAS, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **LOTUS BLU HOTEL** its bid was found to be responsive;

WHEREAS, the BAC declared and recommended **LOTUS BLUE HOTEL** as the Single Lowest Calculated and Responsive Bidder.

NOW, THEREFORE, We, the members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**

To recommend for the approval and awarding of as the bidder with the Single Lowest Calculated and Responsive Bid for the contract **PROVISION OF MEALS, VENUE, AND ACCOMMODATION FOR THE CONDUCT OF THE REGIONAL ROLLOUT ON THE MANAGEMENT OF THE DEAD AND THE MISSING PERSONS (MDM) ON SEPTEMBER 23-26, 2024** with the amount of **FOUR HUNDRED TWENTY SIX THOUSAND EIGHT HUNDRED Pesos Only (Php 426,800.00)**.

RESOLVED, at the DILG RO V LGRRRC Library this 10th day of September 2024.

GRACE S. MAGO
Provisional Member

ATTY. MAGDALENA A. BORBE-MALLARI
Regular Member

MAE G. CLEMENTE
Regular Member

RICO E. GAURINO
Regular Member

DARLYN D. AYENDE
BAC Vice Chairperson

MA. RUTHEL P. GIGANTOCA
BAC Chairperson

Approved

Disapproved

ATTY. ARNALDO E. ESCOBAR, JR. CESOV
Regional Director



Republic of the Philippines
 DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
 REGIONAL OFFICE V
 Rizal St., Legazpi City

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

September 12, 2024

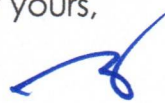

The Manager
 LOTUS BLU HOTEL
 Legazpi City

Dear Sir/Madam:

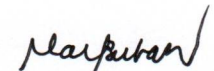
We are pleased to inform you that your quotation for the **Provision of Meals, Venue, and Accommodation for the conduct of the Regional Rollout on the Management of the Dead and the Missing persons (MDM) on September 23-26, 2024** with the contract price equivalent to **FOUR HUNDRED TWENTY SIX THOUSAND EIGHT HUNDRED Pesos Only (426,800.00)** is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,


ATTY. ARNALDO E. ESCOBER JR., CESO V
 Regional Director 

CONFORME:

By:  **D. BUBAN**
 (Signature over Printed Name)

Date: 09/20/2024

“Matino, Mahusay at Maaasahan”

 Rizal St., Legazpi City
 (052) 4801484; 4801486  (052) 4804023
 <http://region5.dilg.gov.ph>
 region5dilg@gmail.com



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGIONAL OFFICE V
 Rizal St., Legazpi City

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

September 12, 2024

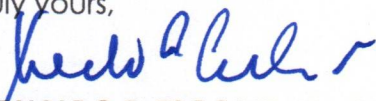
The Manager
 LOTUS BLU HOTEL
 Legazpi City

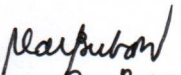
Dear Sir/Madam:

The attached Notice of Award for the **Provision of Meals, Venue, and Accommodation for the conduct of the Regional Rollout on the Management of the Dead and the Missing persons (MDM) on September 23-26, 2024** has been approved; notice is hereby given to you to proceed on your delivery with the above-mentioned, as stated upon receipt of this Notice.

Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,


ATTY. ARNALDO E. ESCOBAR JR., CESO V
 Regional Director

CONFORME: 
 By: SHERRY O. PUSAN
 (Signature over Printed Name)
 Date: 09/20/2024