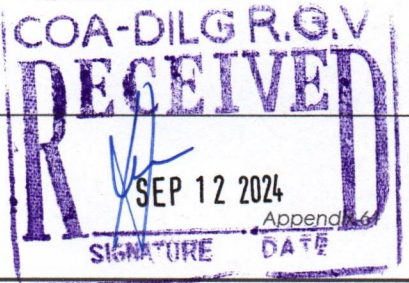




Republic of the Philippines  
**Department of the Interior and Local Government**  
 Regional Office No. V, Rizal Street, Legazpi City



**PURCHASE ORDER**

Supplier : <b>HOTEL INIGO/ DCBH CORPORATION</b>	P.O. No. <b>GDS-2024-158</b>
Address : Legazpi City	Date : August 27, 2024
TIN : 747-850-826-000	Mode of Procurement : <b>LEASE OF REAL PROPERTY AND VENUE (53.10)</b>

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:  
**Provision for Meals/Venue and Accommodation for the conduct of CONTRACT SIGNING AND PLANNING BETWEEN THE DEPARTMENT OF INTERIOR AND LOCAL GOVERNMENT - REGION 5 (DILG R5) AND TPM SERVICE PROVIDER FOR THE THIRD PARTY MONITORING FOR LOCAL GOVERNMENT SUPPORT FUND - GROWTH EQUITY FUND (LGSF-GEF) PROJECTS on August 19-20, 2024**

Place of Delivery : <b>DILG Regional Office V</b>	Delivery Term : AS STATED
Date of Delivery :	Payment Term :

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>ACCOMMODATION : August 19, 2024 @ 10 pax</b>	1		
		<b>DINNER : August 19, 2024 @10 pax</b> Steamed rice Tomato egg drop soup Manchurian chicken Spring Onion Ginger fish fillet Stir fry vegetable with Tofu Steamed rice Iced tea Fresh fruit			
		<b>ACCOMMODATION : August 20, 2024 @ 10 pax</b>			
		<b>AUGUST 20, 2024</b> <b>Breakfast @ 47 pax</b> Garlic Rice Pork Tocino Scrambled Egg 2 pcs Sweet Ham Hot Choco			
		<b>AM Snack @ 47 pax</b> Grilled Ham and Cheese Sandwich with Potato chips Blue Lemonade			
1	LOT	<b>Lunch @ 47 pax</b> Roasted Pumpkin Soup Chicken in Lemon Sauce Braised Pork in Sweet Soy Sauce Spring Onion Ginger Fish Fillet Stir Fry Ginger, Carrots and Sesame Green Beans Steam Rice Black Forest Cake Fresh Lemonade Salad		92,900.00	92,900.00
		<b>PM Snack @ 47 pax</b> Shrimp Aglio Olio Ham & Cheese Wrap (Half only) Classic Fried Chicken Lemon Iced Tea			
		<b>Dinner @ 47 pax</b> Steamed Rice Eggdrop soup Bicol Express Lechon Kawali Fresh Fruit Slices Pineapple Juice in Can			
		<b>Other Requirements:</b> <input type="checkbox"/> Flowing brewed coffee w/ creamer and sugar. <input type="checkbox"/> Mineral Water in dispenser. <input type="checkbox"/> Plated/Assisted Buffet for VIP. <input type="checkbox"/> Free tarpaulin backdrop (6ft x8ft) and welcome streamer.			

**Venue**  
 must be situated within Legazpi. It must be accessible wide parking space, concrete enclosed/soundproof hall; well-ventilated, can accommodate up to 47 persons.

**Functionality**

- Conference room can accommodate the required number of pax for the Three (1) day training day; no viewing obstruction between the lecturers and the participants;
- Sufficient skirted tables and chairs for the participants and secretariat
- Conducive for learning and well ventilated.
- With LED Monitor (for visual-aid efficiency and clarity)

**Facilities**

- Air-conditioned rooms with complete beddings, service water and room assistance.
- Comfort rooms with sufficient water supply and clean basic facilities.
- Functional fire escapes with proper signage and escape route map with firefighting facilities.
- Functional landline telephone.
- Free and accessible WIFI connection.
- With stand-by generator set in-case of power interruption.
- Assigned staff for technical assistance.
- Clean and fresh appearance of all the facilities.
- Extension wires are available and can accommodate 47 participants.
- Use of Basic Sound System.
- Use of LED Wall.
- Use of Wireless microphone, multimedia projector/s with screen.


\*\*\*NINETY TWO THOUSAND NINE HUNDRED PESOS Only\*\*\*

92,900.00

Department of Interior and Local Government has approved the rate by the service provider for the supply of the goods in the sum of **NINETY TWO THOUSAND NINE HUNDRED PESOS Only (92,900.00)** to be known as the contract price.

Conforme:

Very truly yours,

  
**CYBELE V. LLANTERO**  
 Signature over Printed Name of Supplier  
**AUG 19 2024**  
 Date

  
**ATTY. ARNALDO E. ESCOBAR JR, CESO V**  
 REGIONAL DIRECTOR

Fund Cluster : 01  
Funds Available :

  
**JUNIECEL M. FAJARDO**  
 OIC-REGIONAL ACCOUNTANT

ORS/BURS No. : \_\_\_\_\_  
Date of the ORS/BURS: \_\_\_\_\_  
Amount : \_\_\_\_\_

SR2024-05-0848



BAGONG PILIPINAS

Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
REGIONAL OFFICE V  
Rizal St., Legazpi City

**BAC RESOLUTION DECLARING HOTEL INIGO THE BIDDER WITH THE SINGLE LOWEST CALCULATED AND RESPONSIVE BID (SLCRB) FOR THE CONTRACT: PROVISION FOR MEALS/VENUE AND ACCOMMODATION FOR THE CONDUCT OF CONTRACT SIGNING AND PLANNING BETWEEN THE DEPARTMENT OF INTERIOR AND LOCAL GOVERNMENT - REGION 5 (DILG R5) AND TPM SERVICE PROVIDER FOR THE THIRD PARTY MONITORING FOR LOCAL GOVERNMENT SUPPORT FUND - GROWTH EQUITY FUND (LGSF-GEF) PROJECTS ON AUGUST 19-20, 2024**  
SLCRB-RFQ NO.GDS-2024-158

**WHEREAS**, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the **PROVISION FOR MEALS/VENUE AND ACCOMMODATION FOR THE CONDUCT OF CONTRACT SIGNING AND PLANNING BETWEEN THE DEPARTMENT OF INTERIOR AND LOCAL GOVERNMENT - REGION 5 (DILG R5) AND TPM SERVICE PROVIDER FOR THE THIRD PARTY MONITORING FOR LOCAL GOVERNMENT SUPPORT FUND - GROWTH EQUITY FUND (LGSF-GEF) PROJECTS ON AUGUST 19-20, 2024** with an Approved Budget for the Contract (ABC): **NINETY TWO THOUSAND NINE HUNDRED Pesos (92,900.00)**.

**WHEREAS**, the committee waived the formalities of competitive bidding procedures and resorted to **LEASE OF REAL PROPERTY AND VENUE (53.10)** as an alternative mode of procurement;

**WHEREAS**, said procurement was posted in the Project Bulletin Board for the period from August 13, 2024 to August 19, 2024, the evaluation shall be per lot basis;

**WHEREAS**, the BAC Secretariat presented Five (3) quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
HOTEL INIGO	Php 92,900.00	S/LCRB
PEPPERLAND HOTEL & LEISURES CORP.	136,700.00	DQ: EXCEEDED ABC
LEGAZPI MEI LI/ THE MARISON HOTEL	101,080.00	DQ: EXCEEDED ABC

**WHEREAS**, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **HOTEL INIGO** its bid was found to be responsive;

**WHEREAS**, the BAC declared and recommended **HOTEL INIGO** as the Single Lowest Calculated and Responsive Bidder.

**NOW, THEREFORE**. We, the members of the Bids and Awards Committee, hereby RESOLVE, as it is hereby RESOLVED

To recommend for the approval and awarding of as the bidder with the Single Lowest Calculated and Responsive Bid for the contract **PROVISION FOR MEALS/VENUE AND ACCOMMODATION FOR THE CONDUCT OF CONTRACT SIGNING AND PLANNING BETWEEN THE DEPARTMENT OF INTERIOR AND LOCAL GOVERNMENT - REGION 5 (DILG R5) AND TPM SERVICE PROVIDER FOR THE THIRD PARTY MONITORING FOR LOCAL GOVERNMENT SUPPORT FUND - GROWTH EQUITY FUND (LGSF-GEF) PROJECTS ON AUGUST 19-20, 2024** with the amount of **NINETY TWO THOUSAND NINE HUNDRED Pesos (Php 92,900.00)**.

RESOLVED, at the DILG RO V LGRRRC Library this 22<sup>ND</sup> day of August 2024.

GRACE S. MAGO  
Provisional Member

MA. GRACE JOY U. TANGO  
Provisional Member

MAE G. CLEMENTE  
Regular Member

MA. PIA M. SALAMEÑO  
Regular Member

RICO E. GAURINO  
Regular Member

MAUREEN E. MALAZARTE  
Provisional Member

DARLYN D. AYENDE  
BAC Vice Chairperson

Approved

Disapproved

ATTY. ARNALDO E. ESCOBER, JR. CESO V  
Regional Director



BAGONG PILIPINAS

Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
REGIONAL OFFICE V  
Rizal St., Legazpi City

## REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

### NOTICE OF AWARD

August 27, 2024

**The Manager**

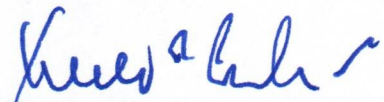
HOTEL INIGO  
Brgy. 19, Rizal St.  
Cabangan, Legazpi City

**Dear Sir/Madam:**


We are pleased to inform you that your quotation for the **Provision for Meals/Venue and Accommodation for the conduct of CONTRACT SIGNING AND PLANNING BETWEEN THE DEPARTMENT OF INTERIOR AND LOCAL GOVERNMENT - REGION 5 (DILG R5) AND TPM SERVICE PROVIDER FOR THE THIRD PARTY MONITORING FOR LOCAL GOVERNMENT SUPPORT FUND - GROWTH EQUITY FUND (LGSF-GEF) PROJECTS** on August 19-20, 2024 with the contract price equivalent to **NINETY TWO THOUSAND NINE HUNDRED Pesos Only (92,900.00)** is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,

  
**ATTY. ARNALDO E. ESCOBAR JR., CESO V**  
Regional Director

CONFORME:

By:   
CYBELE V. LLANTERO  
(Signature over Printed Name)

AUG 19 2024

Date: \_\_\_\_\_

**“Matino, Mahusay at Maaasahan”**

 Rizal St., Legazpi City  
 (052) 4801484; 4801486  (052) 4804023  
 <http://region5.dilg.gov.ph>  
 region5dilg@gmail.com



BAGONG PILIPINAS

Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
REGIONAL OFFICE V  
Rizal St., Legazpi City

**REGIONAL OFFICE BIDS AND AWARDS COMMITTEE**

**NOTICE TO PROCEED**

August 27, 2024

**The Manager**  
HOTEL INIGO  
Brgy. 19 Rizal St.  
Cabangan, Legazpi City

**Dear Sir/Madam:**

The attached Notice of Award for the **Provision for Meals/Venue and Accommodation for the conduct of CONTRACT SIGNING AND PLANNING BETWEEN THE DEPARTMENT OF INTERIOR AND LOCAL GOVERNMENT - REGION 5 (DILG R5) AND TPM SERVICE PROVIDER FOR THE THIRD PARTY MONITORING FOR LOCAL GOVERNMENT SUPPORT FUND - GROWTH EQUITY FUND (LGSF-GEF) PROJECTS on August 19-20, 2024** has been approved; notice is hereby given to you to proceed on your delivery with the above-mentioned, as stated upon receipt of this Notice.

Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,

**ATTY. ARNALDO E. ESCOBER JR., CESO V**  
Regional Director

CONFORME:

By: CYBELE J. LLANTERO  
(Signature over Printed Name)

Date: AUG 19 2024

**“Matino, Mahusay at Maaasahan”**

Rizal St., Legazpi City  
 (052) 4801484; 4801486 (052) 4804023  
 <http://region5.dilg.gov.ph>  
 region5dilg@gmail.com