



Republic of the Philippines  
 Department of the Interior and Local Government  
 Regional Office No. V, Rizal Street, Legazpi City

**PURCHASE ORDER**

COA-DILGR.O.V  
**RECEIVED**  
 AUG 15 2024  
 Appendix 61  
 SIGNATURE DATE

Supplier : <b>D.E. LINENS AND TEXTILE TRADING</b>	P.O. No. <b>GDS-2024-136</b>
Address : Tondo, Manila	Date : July 25, 2024
TIN : 260-562-542-00000	Mode of Procurement : SMALL VALUE PROCUREMENT (53.9)

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:  
**Purchase of Supplies and Merchandise for the conduct of Regional SGLG Summit: Onboarding Local Government Units (LGUs) to the Bicol E.K.S.P.R.E.S. (Enhanced Knowledge Sharing and Performance Tracking for Revitalized LGU Engagement for SGLG) Summit on August 7-8, 2024**

Place of Delivery : <b>DILG Regional Office V</b>	Delivery Term : 15 CALENDAR DAYS UPON RECEIPT OF PO
Date of Delivery :	Payment Term :

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	MUG (white: with sublimation print: with packaging)	560	120.00	67,200.00
2	pc	Laptop bag (black, handholder and long strap, zipper, with print (logo and text), with pocket)	20	700.00	14,000.00
3	pc	Glass plaque (large, with sublimation print)	10	4,480.00	44,800.00
4	pc	Lei/ Garland (thick, with print)	10	400.00	4,000.00
<b>***ONE HUNDRED THIRTY THOUSAND PESOS ONLY***</b>					<b>130,000.00</b>

IN CASE OF FAILURE TO MAKE FULL DELIVERY WITHIN TIME SPECIFIED ABOVE, A PENALTY OF ONE-TENTH (1/10) OF ONE PERCENT FOR EVERY DAY OF DELAY SHALL BE IMPOSED.

Conforme:

Very truly yours,

**MARLON H. ESPIRITU**  
 Signature over Printed Name of Supplier  
July 30, 2024  
 Date

**ATTY. ARNALDO E. ESCOBAR JR, CESO V**  
 REGIONAL DIRECTOR

Fund Cluster : <b>01</b>	ORS/BURS No. : _____
Funds Available : _____	Date of the ORS/BURS: _____
 <b>JUNIECEL M. FAJARDO</b> OIC-REGIONAL ACCOUNTANT	Amount : _____
	SR.2024-04-0559





Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**REGIONAL OFFICE V**  
 Rizal St., Legazpi City

**BAC RESOLUTION DECLARING D.E. LINENS AND TEXTILE TRADING. AS THE BIDDER WITH THE LOWEST CALCULATED AND RESPONSIVE BID (LCRB) FOR THE CONTRACT PURCHASE OF SUPPLIES AND MERCHANDISE FOR THE CONDUCT OF REGIONAL SGLG SUMMIT: ONBOARDING LOCAL GOVERNMENT UNITS (LGUS) TO THE BICOL E.K.S.P.R.E.S. (ENHANCED KNOWLEDGE SHARING AND PERFORMANCE TRACKING FOR REVITALIZED LGU ENGAGEMENT FOR SGLG) SUMMIT ON AUGUST 7-8, 2024**  
**LCRB-RFQ NO.GDS-2024-136**

**WHEREAS**, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the **PURCHASE OF SUPPLIES AND MERCHANDISE FOR THE CONDUCT OF REGIONAL SGLG SUMMIT: ONBOARDING LOCAL GOVERNMENT UNITS (LGUS) TO THE BICOL E.K.S.P.R.E.S. (ENHANCED KNOWLEDGE SHARING AND PERFORMANCE TRACKING FOR REVITALIZED LGU ENGAGEMENT FOR SGLG) SUMMIT ON AUGUST 7-8, 2024** with an Approved Budget for the Contract (ABC): **ONE HUNDRED SIXTY SIX EIGHT HUNDRED Pesos (166,800.00)**.

**WHEREAS**, the committee waived the formalities of competitive bidding procedures and resorted to **SMALL VALUE PROCUREMENT (53.9)** as an alternative mode of procurement;

**WHEREAS**, said procurement was posted in the Project Bulletin Board for the period from **July 18, 2024 to July 24, 2024**, the evaluation shall be per lot basis;

**WHEREAS**, the BAC Secretariat presented **FOUR (4)** quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
<b>D.E. LINENS AND TEXTILE TRADING</b>	<b>130,000.00</b>	<b>RANK 1</b>
CAGSAWA1814 SOUVENIR SHOPPE	166,800.00	RANK 2
GRAFIK TEE	DQ: NO PHILGEPS NUMBER NO ATTACHMENT	DQ: NO PHILGEPS NUMBER NO ATTACHMENT
BERT INITIAL ARTS	DQ: NO PHILGEPS NUMBER NO ATTACHMENT	DQ: NO PHILGEPS NUMBER NO ATTACHMENT

**WHEREAS**, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **D.E. LINENS AND TEXTILE TRADING.**, its bid was found to be responsive;

**WHEREAS**, the BAC declared and recommended **D.E. LINENS AND TEXTILE TRADING**.as the **Lowest Calculated and Responsive Bidder**.

**NOW, THEREFORE**, We, the members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**

To recommend for the approval and awarding of as the bidder with the Lowest Calculated and Responsive Bid for the contract : **PURCHASE OF SUPPLIES AND MERCHANDISE FOR THE CONDUCT OF REGIONAL SGLG SUMMIT: ONBOARDING LOCAL GOVERNMENT UNITS (LGUS) TO THE BICOL E.K.S.P.R.E.S. (ENHANCED KNOWLEDGE SHARING AND PERFORMANCE TRACKING FOR REVITALIZED LGU ENGAGEMENT FOR SGLG) SUMMIT ON AUGUST 7-8, 2024** with the amount of **ONE HUNDRED THIRTY THOUSAND Pesos (130,000.00)**.

**RESOLVED**, at the DILG RO V Conference room, this **24<sup>TH</sup>** day of **July 2024**.

**MA. PIA M. SALAMEÑO**  
Regular Member

**RICO E. GAURINO**  
Regular Member

**MAE C. CLEMENTE**  
Regular Member

**ATTY. MAGDALENA A. BORBE-MALLARI**  
Regular Member

**DARLYN D. AYENDE**  
BAC Vice-Chairperson

**AMALINE R. COLINA**  
Regular Member

**MA. RUTHEL P. GIGANTOCA**  
BAC Chairperson

**Approved**

**Disapproved**

**ATTY. ARNALDO E. ESCOBAR, JR. CESO V**  
Regional Director





BAGONG PILIPINAS

Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
REGIONAL OFFICE V  
Rizal St., Legazpi City

## REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

### NOTICE OF AWARD

July 25, 2024

**The Manager**

D.E. LINENS AND TEXTILE TRADING  
Tondo, Manila

**Dear Sir/Madam:**

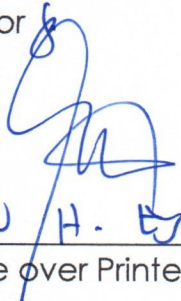
We are pleased to inform you that your quotation for the **Purchase of Supplies and Merchandise for the conduct of Regional SGLG Summit: Onboarding Local Government Units (LGUs) to the Bicol E.K.S.P.R.E.S. (Enhanced Knowledge Sharing and Performance Tracking for Revitalized LGU Engagement for SGLG) Summit on August 7-8, 2024** with the contract price equivalent to **ONE HUNDRED THIRTY THOUSAND Pesos Only (130,000.00)** is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,

  
**ATTY. ARNALDO E. ESCOBAR JR., CESO V**  
Regional Director



CONFORME:

By:   
MARLON H. ESPIRITU  
(Signature over Printed Name)

Date: July 31, 2024

**“Matino, Mahusay at Maaasahan”**

 Rizal St., Legazpi City

 (052) 4801484; 4801486  (052) 4804023

 <http://region5.dilg.gov.ph>

 [region5dilg@gmail.com](mailto:region5dilg@gmail.com)



Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
REGIONAL OFFICE V  
Rizal St., Legazpi City

## REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

### NOTICE TO PROCEED

July 25, 2024

**The Manager**


D.E. LINENS AND TEXTILE TRADING  
Tondo, Manila

**Dear Sir/Madam:**


The attached Notice of Award for the Provision **Purchase of Supplies and Merchandise for the conduct of Regional SGLG Summit: Onboarding Local Government Units (LGUs) to the Bicol E.K.S.P.R.E.S. (Enhanced Knowledge Sharing and Performance Tracking for Revitalized LGU Engagement for SGLG) Summit on August 7-8, 2024** has been approved; notice is hereby given to you to proceed on your delivery with the above-mentioned, as stated upon receipt of this Notice.

Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,

  
**ATTY. ARNALDO E. ESCOBER JR., CESO V**  
Regional Director

CONFORME:

By:   
**MARLON H. ESPIRITU**  
(Signature over Printed Name)

Date: July 31, 2024

**"Matino, Mahusay at Maaasahan"**

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