

Republic of the Philippines  
 Department of the Interior and Local Government  
 Regional Office No. V, Rizal Street, Legazpi City

COA-DILG R.G.V  
**RECEIVED**  
 AUG 15 2024  
 Appendix 6  
 SIGNATURE DATE

**PURCHASE ORDER**

Supplier: <b>CAGSAWA1814 SOUVENIR SHOPPE</b> Address: Legazpi City TIN : 457-755-463-000	P.O. No <b>GDS-2024-126</b> Date : July 23, 2024 Mode of Procurement : SMALL VALUE PROCUREMENT (53.9)
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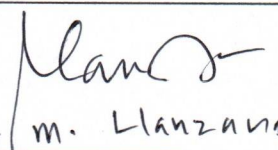
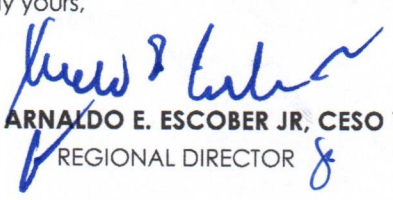
Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

**Purchase of Supplies and Merchandize for the conduct of Bicol Daygaw Regional Town Hall Meeting**

Place of Delivery : <b>DILG Regional Office V</b>	Delivery Term : 15 CALENDAR DAYS UPON RECEIPT OF PO
Date of Delivery :	Payment Term :

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	White Cotton Shirt (white, with A4 size sublimation print front/back)	300	220.00	66,000.00
2	pc	Mug (white, with sublimation print)	43	120.00	5,160.00
3	pc	Tote Bag, 12x15 in, canvass, with print	300	150.00	45,000.00
4	pc	Polo Shirt (honeycomb, white, with embroidery front and back)	65	890.00	57,850.00
5	pc	Laptop Bag (Black, handholder and long strap, zipper, with print (logo and text), with pocket)	30	850.00	25,500.00
6	pc	Lei/Garland (thick, with print)	10	420.00	4,200.00
7	pc	Tarpaulin 12X12	1	3,000.00	3,000.00
8	pc	Tarpaulin 4x8	2	750.00	1,500.00
9	pc	Tarpaulin 6x3	4	450.00	1,800.00
<b>***TWO HUNDRED TEN THOUSAND AND TEN PESOS ONLY***</b>					<b>210,010.00</b>

IN CASE OF FAILURE TO MAKE FULL DELIVERY WITHIN TIME SPECIFIED ABOVE, A PENALTY OF ONE-TENTH (1/10) OF ONE PERCENT FOR EVERY DAY OF DELAY SHALL BE IMPOSED.

Conforme: <div style="text-align: center;">   <b>Loxlie M. Lanzas</b>          Signature over Printed Name of Supplier  <u>July 31, 2024</u>          Date       </div>	Very truly yours, <div style="text-align: center;">   <b>ATTY. ARNALDO E. ESCOBER JR, CESO V</b>          REGIONAL DIRECTOR       </div>
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Fund Cluster : <b>01</b> Funds Available : _____ <div style="text-align: center;">   <b>JUNIECEL M. FAJARDO</b>          OIC-REGIONAL ACCOUNTANT       </div>	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____ SR 2024-05-0876
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Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**REGIONAL OFFICE V**  
 Rizal St., Legazpi City

**BAC RESOLUTION DECLARING CAGSAWA1814 SOUVENIR SHOPPE AS THE BIDDER WITH THE LOWEST CALCULATED AND RESPONSIVE BID (LCRB) FOR THE CONTRACT: PURCHASE OF SUPPLIES AND MERCHANDIZE FOR THE CONDUCT OF BICOL DAGYAW REGIONAL TOWN HALL MEETING**  
**LCRB-RFQ NO.GDS-2024-126**

**WHEREAS**, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the **PURCHASE OF SUPPLIES AND MERCHANDIZE FOR THE CONDUCT OF BICOL DAGYAW REGIONAL TOWN HALL MEETING** with an Approved Budget for the Contract (ABC): **TWO HUNDRED TEN THOUSAND AND TEN Pesos (210,010.00)**.

**WHEREAS**, the committee waived the formalities of competitive bidding procedures and resorted to **SMALL VALUE PROCUREMENT (53.9)** as an alternative mode of procurement;

**WHEREAS**, said procurement was posted in the Project Bulletin Board for the period from **July 16, 2024 to July 22, 2024**, the evaluation shall be per lot basis;

**WHEREAS**, the BAC Secretariat presented **FOUR (4)** quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
D.E. LINENS AND TEXTILE TRADING	Php 177,575.00	RANK 1 (WITHDREW)
<b>CAGSAWA1814 SOUVENIR SHOPPE</b>	<b>Php 210,010.00</b>	<b>RANK 2</b>
BERT INITIAL ART & DESIGN CENTER	DQ: NO PHILGEPS NUMBER NO ATTACHMENT	DQ: NO PHILGEPS NUMBER NO ATTACHMENT
MTC SOUVENIR SHOPPE	DQ: NO PHILGEPS NUMBER NO ATTACHMENT	DQ: NO PHILGEPS NUMBER NO ATTACHMENT

**WHEREAS**, D.E. LINENS AND TEXTILE despite being the Rank 1, submitted an email duly received by BAC stating its withdrawal;

**WHEREAS**, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **CAGSAWA1814 SOUVENIR SHOPPE**, its bid was found to be responsive;

**WHEREAS**, the BAC declared and recommended **CAGSAWA1814 SOUVENIR SHOPPE** as the **Lowest Calculated and Responsive Bidder**.

**NOW, THEREFORE**, We, the members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**

To recommend for the approval and awarding of as the bidder with the Lowest Calculated and Responsive Bid for the contract **PURCHASE OF SUPPLIES AND MERCHANDIZE FOR THE CONDUCT OF BICOL DAGYAW REGIONAL TOWN HALL MEETING** with the amount of **TWO HUNDRED TEN THOUSAND AND TEN Pesos (210,010.00)**.

RESOLVED, at the DILG RO V Conference room, this **22nd** day of **July** 2024.

**DARLYN D. AYENDE**  
 BAC Vice-Chairperson

**RICO E. GAURINO**  
 Regular Member

**MAE G. CLEMENTE**  
 Regular Member

**ATTY. MAGDALENA A. BORBE-MALLARI**  
 Regular Member

**GRACE S. MACO**  
 Provisional Member

**MA. RUTHEL P. GIGANTOCA**  
 BAC Chairperson

**Approved**

**Disapproved**

**ATTY. ARNALDO E. ESCOBAR, JR. CESO V**  
 Regional Director



BAGONG PILIPINAS

Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
REGIONAL OFFICE V  
Rizal St., Legazpi City

## REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

### NOTICE OF AWARD

July 23, 2024

**The Manager**

CAGSAWA1814 SOUVENIR SHOPPE  
Legazpi City

**Dear Sir/Madam:**

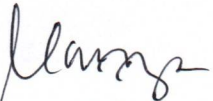
We are pleased to inform you that your quotation for the **Purchase of Supplies and Merchandize for the conduct of Bicol Dagyaw Regional Town Hall Meeting** with the contract price equivalent to **TWO HUNDRED TEN THOUSAND AND TEN Pesos Only (210,010.00)** is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,

  
**ATTY. ARNALDO E. ESCOBER JR., CESO V**  
Regional Director

CONFORME:

By:   
Lorelie M. Lanza  
(Signature over Printed Name)

Date: July 31, 2024

**"Matino, Mahusay at Maaasahan"**

 Rizal St., Legazpi City  
 (052) 4801484; 4801486  (052) 4804023  
 <http://region5.dilg.gov.ph>  
 region5dilg@gmail.com



BAGONG PILIPINAS

Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
REGIONAL OFFICE V  
Rizal St., Legazpi City

## REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

### NOTICE TO PROCEED

July 23, 2024

**The Manager**

CAGSAWA1814 SOUVENIR SHOPPE  
Legazpi City

**Dear Sir/Madam:**

The attached Notice of Award for the Provision **Purchase of Supplies and Merchandize for the conduct of Bicol Dagyaw Regional Town Hall Meeting** has been approved; notice is hereby given to you to proceed on your delivery with the above-mentioned, as stated upon receipt of this Notice.

Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,

  
**ATTY. ARNALDO E. ESCOBAR JR., CESO V**  
Regional Director

CONFORME:

By:

  
Lovelie M. Lanza  
(Signature over Printed Name)

Date:

July 31, 2024

**“Matino, Mahusay at Maaasahan”**

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