



Republic of the Philippines
 Department of the Interior and Local Government
 Regional Office No. V, Rizal Street, Legazpi City

COA-DILGR.O.V
RECEIVED
 AUG 13 2024
 SIGNATURE DATE

PURCHASE ORDER

Supplier: **LA VENEZIA HOTEL & SPA, INC.**

Address: Legazpi City

TIN : 005-434-711-00000

P.O. No **GDS-2024-121**

Date : July 12, 2024

Mode of Procurement : LEASE OF REAL PROPERTY AND VENUE (53.10)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Provision of Meals, Venue, and Accommodation for the conduct of coaching on the business friendliness and competitive indicators on July 17-20, 2024

Place of Delivery : **DILG Regional Office V**
 Date of Delivery :

Delivery Term : As Stated
 Payment Term :

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	July 17, 2024- Day 0	1	216,660.00	216,660.00
		Dinner (6:30 PM) @15 pax			
		Steamed Rice Crab and Corn Soup, Caldereta Fried Boneless Bangus, Ensalada Blueberry chessecake Cucumber Lemonade			
		Accommodation: (July 17, 2024)			
		15 pax			
		July 18, 2024 -Day 1			
		Breakfast (6:00 AM) @36 pax			
		Plan Rice Spam Corn beef Scrambled egg Seasoned Fresh fruits Iced Tea			
		AM Snack (9:30 AM)@ 36 pax			
		Pansit with suman Hot Chocolate			
Lunch (11:30 AM) @36 pax					
Steamed Rice Cream of Corn Soup Beef Steak Fish with Black bean sauce Southwestern vegetable medly Ube sago Iced tea					
PM Snacks (2:30 PM) @36 pax					
Marinara Pasta with garlic bread Pink lemonade					

	<p>Dinner (6:30 PM) @ 36 pax</p> <p>Steamed Rice Tufo egg drop soup Herb crusted pork loin Chicken inasal Stir Fry ginger carrots and sesame green beans Chocolate mousse Iced tea</p> <hr/> <p>Accommodation: Day 1 (July 18, 2024)</p> <hr/> <p>36 pax</p> <hr/> <p>July 19, 2024 - Day 2</p> <hr/> <p>Breakfast (6:00 AM) @36 pax</p> <p>Garlic Rice Pork Tocino Smoked Fish Scrambled egg Seasoned Fresh Fruits Orange Juice</p> <hr/> <p>AM Snack (9:30 AM)@ 36 pax</p> <p>Sotanghon Guisado with Buttered Bread Pineapple Juice</p> <hr/> <p>Lunch (11:30 AM) @ 36 pax</p> <p>Steamed Rice Mushroom Soup Bulalo Lumpia Shanghai Langka with Dried Fish Tapioca Cucumber Lemonade</p> <hr/> <p>PM Snacks (2:30 PM) @36 pax</p> <p>Champoraado with tuyo Iced Tea</p> <hr/> <p>Dinner (6:30 PM)@ 36 pax</p> <p>Steamed Rice Tomato egg drop soup Black Pepper Chicken Fish fillet with creamy lemon butter sauce Sauteed Southwestern vegetable in skillet Coffee Jelly Orange Lemonade</p> <hr/> <p>Accommodation: Day 2 (July 19, 2024)</p> <hr/> <p>36 pax</p> <hr/> <p>July 20, 2024</p> <hr/> <p>Breakfast (6:00 AM)@ 15 pax</p> <p>Plain Rice Bacon Pork Longganisa Sunny side-up egg Seasoned fresh fruits Iced tea</p> <hr/> <p>Accommodation: (July 20, 2024)</p> <hr/> <p>15 pax</p>			
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	<p>Inclusions:</p> <ul style="list-style-type: none"> *Free Flowing Brewed Coffee, Creamer, Sugar *Pica-Pica (Candies, Mixed Nuts, Peanuts) *Assisted Buffet with Waiter Assistance <hr/> <ul style="list-style-type: none"> -Manner of serving: Assisted Buffet -Time of serving: Breakfast – 6:00 AM, Morning Snack-9:30 AM, Lunch- 11:30NN, Afternoon Snack 2:30 PM; Dinner – 6:30 PM -Free flowing water in a dispenser, brewed coffee with creamer and sugar -In-room coffee and tea-making facilities -Wireless internet access -Use of fitness gym and swimming pool -Scheduled round trip air post transfer <hr/> <p>Other requirements</p> <ul style="list-style-type: none"> -Standby generator set in case of power interruption; assigned staff for technical assistance; -FREE tarpaulin backdrop (5ft x6ft) and welcome streamer; -clean and fresh appearance; no comfort room odor -Fast Internet speed and strong WIFI Connection -With wide parking space -Security guard on duty for entire duration of training 			
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Venue
 -Venue situated within Metro Legazpi, accessible by PUV with parking space, concrete enclosed/soundproof hall; can accommodate 36 persons/training participants for the period July 17-20, 2024

Functionality
 -Training Hall can accommodate the required number of pax for four (4) training days; no viewing obstruction between the lecturers and the participants;
 -Sufficient skirted tables & chairs for the participants and Secretariat;
 -1 square meter distance per participant;
 -Air conditioned and well-ventilated.

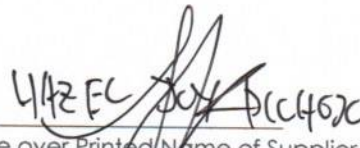
Facilities
 -Comfort rooms with sufficient water supply and clean basic facilities;
 -Properly lit room;
 -Functioning fire escapes with proper signage and escape route map; sufficient number of fire-fighting facilities;
 -Functioning landline telephone; Free and accessible Wi-Fi connection; (100Mbps)
 -Complete sound/public address system with at least 3 wireless microphones; provide multimedia projector with screen and writing board; provide extension wires/cord to accommodate 36 participants with at least 3-4 wires; with LCD projector and writing board;

Two Hundred Sixteen Thousand Six Hundred Sixty Pesos Only	216,660.00
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Department of the Interior and Local Government has approved the rate by the service provider for the supply of the goods in the sum of **Two Hundred Sixteen Thousand Six Hundred Sixty Pesos Only (216,660.00)** to be known as the contract price.


Conforme:

Very truly yours,


 Signature over Printed Name of Supplier
 7/16/24
 Date


ATTY. ARNALDO E. ESCOBER JR, CESO V
 REGIONAL DIRECTOR

Fund Cluster : 01
 Funds Available :


JUNIECEL M. FAJARDO
 OIC-REGIONAL ACCOUNTANT

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____

SR2024-05-0793



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGIONAL OFFICE V
 Rizal St., Legazpi City

BAC RESOLUTION DECLARING LA VENEZIA HOTEL & SPA, INC. THE BIDDER WITH THE SINGLE LOWEST CALCULATED AND RESPONSIVE BID (SLCRB) FOR THE CONTRACT: 'PROVISION OF MEALS, VENUE, AND ACCOMMODATION FOR THE CONDUCT OF COACHING ON THE BUSINESS FRIENDLINESS AND COMPETITIVE INDICATORS ON JULY 17-20, 2024 SLCRB-RFQ NO.GDS-2024-121

WHEREAS, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the **'PROVISION OF MEALS, VENUE, AND ACCOMMODATION FOR THE CONDUCT OF COACHING ON THE BUSINESS FRIENDLINESS AND COMPETITIVE INDICATORS ON JULY 17-20, 2024** with an Approved Budget for the Contract (ABC): Two Hundred Twenty Thousand Four Hundred Pesos (220,400.00).

WHEREAS, the committee waived the formalities of competitive bidding procedures and resorted to **LEASE OF REAL PROPERTY AND VENUE (53.10)** as an alternative mode of procurement;

WHEREAS, said procurement was posted in the Project Bulletin Board for the period from June 28, 2024 to July 5, 2024, the evaluation shall be per lot basis;

WHEREAS, the BAC Secretariat presented Five (5) quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
LA VENEZIA HOTEL & SPA, INC.	Php 216,660.00	S/LCRB
HOTEL INIGO	Php 255,150.00	DQ: EXCEEDED ABC
PEPPERLAND HOTEL	Php 299,675.00	DQ: EXCEEDED ABC
LOTUS BLU HOTEL	DQ: FULLY BOOKED	DQ: FULLY BOOKED
PROXY HOTEL	DQ: NO ROOMS AVAILABLE	DQ: NO ROOMS AVAILABLE

WHEREAS, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **LA VENEZIA HOTEL & SPA, INC.** its bid was found to be responsive;

WHEREAS, the BAC declared and recommended **LA VENEZIA HOTEL & SPA, INC.** as the Single Lowest Calculated and Responsive Bidder.

NOW, THEREFORE, We, the members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**

To recommend for the approval and awarding of as the bidder with the Single Lowest Calculated and Responsive Bid for the contract **'PROVISION OF MEALS, VENUE, AND ACCOMMODATION FOR THE CONDUCT OF COACHING ON THE BUSINESS FRIENDLINESS AND COMPETITIVE INDICATORS ON JULY 17-20, 2024 WITH** the amount of Two Hundred Sixteen Thousand Six Hundred Sixty Pesos (Php 216,660.00).

RESOLVED, at the DILG RO V LGRRRC Library this 5TH day of July 2024.

AMALINE R. COLINA
 Regular Member

RICO E. GAURINO
 Regular Member

MAE G. CLEMENTE
 Regular Member

ATTY. MAGDALENA A. BORBE-MALLARI
 Regular Member

GRACE S. MAGO
 Provisional Member

MA. RUTHEL P. GIGANTOCA
 BAC Chairperson

Approved

Disapproved

ATTY. ARNALDO E. ESCOBER, JR. CESO V
 Regional Director



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGIONAL OFFICE V
Rizal St., Legazpi City

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

July 12, 2024

The Manager

LA VENEZIA HOTEL & SPA, INC.
Legazpi City

Dear Sir/Madam:

We are pleased to inform you that your quotation for the **Provision of Meals, Venue, and Accommodation for the conduct of coaching on the business friendliness and competitive indicators on July 17-20, 2024** with the contract price equivalent to Two Hundred Sixteen Thousand Six Hundred Sixty Pesos Only (216,660) is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,


✓ **ATTY. ARNALDO E. ESCOBAR JR., CESO V**
Regional Director 8

CONFORME:

By: 
(Signature over Printed Name)

Date: 7/16/24

"Matino, Mahusay at Maaasahan"

Rizal St., Legazpi City

(052) 4801484; 4801486 (052) 4804023

<http://region5.dilg.gov.ph>

region5dilg@gmail.com



BAGONG PILIPINAS

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGIONAL OFFICE V
Rizal St., Legazpi City

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

July 12, 2024

The Manager

LA VENEZIA HOTEL & SPA, INC.
Legazpi City

Dear Sir/Madam:


The attached Notice of Award for the Provision of **Meals, Venue, and Accommodation for the conduct of coaching on the business friendliness and competitive indicators on July 17-20, 2024** has been approved; notice is hereby given to you to proceed on your delivery with the above-mentioned, as stated upon receipt of this Notice.

Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,


✓ **ATTY. ARNALDO E. ESCOBAR JR., CESO V**
Regional Director

CONFORME:

By: 
(Signature over Printed Name)

Date: 7 / 16 / 24

“Matino, Mahusay at Maaasahan”

Rizal St., Legazpi City

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