



Republic of the Philippines  
 Department of the Interior and Local Government  
 Regional Office No. V, Rizal Street, Legazpi City

COA-DILG R.G.V  
**RECEIVED**  
 JUNE 7 2024  
 SIGNATURE DATE

**PURCHASE ORDER**

Supplier: <b>CONRADO CECILIA HOLDINGS, INC</b> Address: San Jose, Malilipot, Albay TIN : 775-382-595-000	P.O. No <b>GDS-2024-113</b> Date : July 5, 2024 Mode of Procurement : LEASE OF REAL PROPERTY AND VENUE (53.10)
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Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:  
**Provision of Meals, Venue, and Accommodation for the conduct of BNEO Mid-year Assessment, Q2 LGRRC Meeting cum Annual Sports and Cultural Activity on July 11-12, 2024**

Place of Delivery : <b>DILG Regional Office V</b>	Delivery Term : As Stated
Date of Delivery :	Payment Term :

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>July 11, 2024 - Day 1</b>	140	1,500.00	210,000.00
		<b>AM Snacks (9:00 AM)</b> Chicken & Egg Sandwich Camote Fries Pineapple Juice in Can			
		<b>Lunch (11:30 AM)</b> Steamed Rice, Bicol Express Lumpia Shanghai Pinangat Kusidong Tuna Belly Sliced Fruits Coke in Can			
		<b>PM Snacks (3:00 PM)</b> Pansit Dinuguan Rice Puto Fresh Buko Juice			
2	pax	<b>July 12, 2024 - Day 2</b>	119	800.00	95,200.00
		<b>Breakfast (6:00 AM)</b> Garlic Rice Corned Beef Sunny-side up Egg Dried Fish Banana			
		<b>AM Snacks (9:00 AM)</b> Clubhouse Sandwich Potato Fries Pineapple Juice in can			
		<b>Lunch (11:30 AM)</b> Steamed Rice Roasted Chicken Beef Ampalaya Sinigang na Baboy Mixed Veggies Sliced Fruits Iced Tea			

3	pax	<b>Accommodation: July 11, 2024</b>	119	1,300.00	154,700.00
		<b>Note:</b> - Free flowing brewed coffee w/ creamer and sugar - Mineral water in dispenser - Assisted buffet - Utensils (no use of disposable/single use utensils) - Free tarpaulin backdrop (6ft x 8ft) and welcome streamer/signage; clean and fresh appearance; no comfort room odor			

**Venue**  
- Venue must be situated within Albay. It must be accessible wide parking space, concrete enclosed/soundproof hall; well-ventilated, can accommodate up to 140 persons.

**Functionality**  
- Theatre Hall/Conference room can accommodate the required number of pax for two (2) training days; no viewing obstruction between the lecturers and the participants;  
- Sufficient skirted tables and chairs for the participants and secretariat  
- With LED monitor, lights and sounds  
- Air-conditioned

**Facilities**  
- Air-conditioned rooms that will observe **ONE BED ONE PARTICIPANT** with complete beddings, complete toiletries service water and room assistance good for up to 4 guests;  
- Comfort rooms with sufficient water supply and clean basic facilities;  
- 24 hours available room service;  
- Properly lit room;  
- Functional fire escapes with proper signage and escape route map with fire fighting facilities;  
- Functional landline telephone;  
- Free and accessible fast WiFi connection;  
- Complete sound/public address system with at least four (4) wireless microphones, multimedia projector with screen, extra tables and chairs, extension cords/ wires for the use of laptops of the participants, computer and related equipment and whiteboard;  
- With stand-by generator set in-case of power interruption;  
- Assigned staff for technical assistance;  
- Clean and fresh appearance of all the facilities;  
- Security guard on-duty for the entire duration of training.

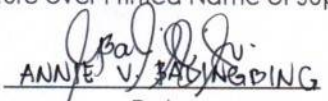
**\*\*\*Four Hundred Fifty Nine Thousand Nine Hundred Pesos Only\*\*\*** **459,900.00**

Department of the Interior and Local Government has approved the rate by the service provider for the supply of the goods in the sum of **Four Hundred Fifty Nine Thousand Nine Hundred Pesos Only (459,900.00)** to be known as the contract price.


Conforme:

Very truly yours,

Signature over Printed Name of Supplier

  
**ANNE V. BADINGPING**  
Date **JUL 10 2024**

  
**ATTY. ARNALDO E. ESCOBER JR, CESO V**  
REGIONAL DIRECTOR

Fund Cluster : 01  
Funds Available : \_\_\_\_\_  
  
  
**JUNIECEL M. FAJARDO**  
OIC-REGIONAL ACCOUNTANT

ORS/BURS No. : \_\_\_\_\_  
Date of the ORS/BURS: \_\_\_\_\_  
Amount : \_\_\_\_\_  
  
**BNEO FUND**  
**REGULAR FUND**



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**REGIONAL OFFICE V**  
 Rizal St., Legazpi City

**BAC RESOLUTION DECLARING CONRADO CECILIA HOLDINGS, INC THE BIDDER WITH THE SINGLE LOWEST CALCULATED AND RESPONSIVE BID (SLCRB) FOR THE CONTRACT: PROVISION OF MEALS, VENUE, AND ACCOMMODATION FOR THE CONDUCT OF BNEO MID-YEAR ASSESSMENT, Q2 LGRRRC MEETING CUM ANNUAL SPORTS AND CULTURAL ACTIVITY ON JULY 11-12, 2024**  
**SLCRB-RFQ NO.GDS-2024-113**

**WHEREAS**, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the **PROVISION OF MEALS, VENUE, AND ACCOMMODATION FOR THE CONDUCT OF BNEO MID-YEAR ASSESSMENT, Q2 LGRRRC MEETING CUM ANNUAL SPORTS AND CULTURAL ACTIVITY ON JULY 11-12, 2024** with an Approved Budget for the Contract (ABC): Four Hundred Sixty One Thousand Six Hundred Fifty Pesos (461,650.00).

**WHEREAS**, the committee waived the formalities of competitive bidding procedures and resorted to **LEASE OF REAL PROPERTY AND VENUE (53.10)** as an alternative mode of procurement;

**WHEREAS**, said procurement was posted in the Project Bulletin Board for the period from June 21, 2024 to June 28, 2024, the evaluation shall be per lot basis;

**WHEREAS**, the BAC Secretariat presented Four (4) quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
CONRADO CECILIA HOLDINGS, INC	Php 459,900.00	S/LCRB
THE MARISON HOTEL	DQ: NO ATTACHMENT NO PHILGEPS NUMBER	DQ: NO ATTACHMENT NO PHILGEPS NUMBER
PATIO DE SAN JOSE RESORT & CONVENTION CENTER	DQ: NO ATTACHMENT NO PHILGEPS NUMBER	DQ: NO ATTACHMENT NO PHILGEPS NUMBER

**WHEREAS**, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **CONRADO CECILIA HOLDINGS, INC** its bid was found to be responsive;

**WHEREAS**, the BAC declared and recommended **CONRADO CECILIA HOLDINGS, INC** as the Single Lowest Calculated and Responsive Bidder.

**NOW, THEREFORE**, We, the members of the Bids and Awards Committee, hereby RESOLVE, as it is hereby RESOLVED

To recommend for the approval and awarding of as the bidder with the Single Lowest Calculated and Responsive Bid for the contract **PROVISION OF MEALS, VENUE, AND ACCOMMODATION FOR THE CONDUCT OF BNEO MID-YEAR ASSESSMENT, Q2 LGRRRC MEETING CUM ANNUAL SPORTS AND CULTURAL ACTIVITY ON JULY 11-12, 2024** with the amount of Four Hundred Fifty Nine Thousand Nine Hundred Pesos Only (459,900.00).

RESOLVED, at the DILG RO V LGRRRC Library this 3<sup>rd</sup> day of July 2024.

**AMALINE R. COLINA**  
 Regular Member

**RICO E. GAURINO**  
 Regular Member

**MAE G. CLEMENTE**  
 Regular Member

**MA. GRACE JOY U. TANGO**  
 Provisional Member

**MA. RUTHEL P. GIGANTOCA**  
 BAC Chairperson

**ATTY. ARNALDO E. ESCOBER, JR. CESOV V**  
 Regional Director

Approved  
 Disapproved



BAGONG PILIPINAS

Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
REGIONAL OFFICE V  
Rizal St., Legazpi City

## REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

### NOTICE OF AWARD

July 5, 2024

**The Manager**

CONRADO CECILIA HOLDINGS, INC  
San Jose, Malilipot, Albay

**Dear Sir/Madam:**

We are pleased to inform you that your quotation for the **Provision of Meals, Venue, and Accommodation for the conduct of BNEO Mid-year Assessment, Q2 LGRRC Meeting cum Annual Sports and Cultural Activity on July 11-12, 2024** with the contract price equivalent to Four Hundred Fifty Nine Thousand Nine Hundred Pesos Only (459,900.00) is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,

✓ **ATTY. ARNALDO E. ESCOBER JR., CESO V**  
Regional Director

CONFORME:

By:   
ANNIE V. BALINGBING  
(Signature over Printed Name)

Date: JUL 10 2024

**“Matino, Mahusay at Maaasahan”**

Rizal St., Legazpi City  
 (052) 4801484; 4801486 (052) 4804023  
 <http://region5.dilg.gov.ph>  
 region5dilg@gmail.com



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**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**REGIONAL OFFICE V**  
 Rizal St., Legazpi City

**REGIONAL OFFICE BIDS AND AWARDS COMMITTEE**

**NOTICE TO PROCEED**

July 5, 2024

**The Manager**

CONRADO CECILIA HOLDINGS, INC  
 San Jose, Malilipot, Albay

**Dear Sir/Madam:**

The attached Notice of Award for the **Provision of Meals, Venue, and Accommodation for the conduct of BNEO Mid-year Assessment, Q2 LGRRC Meeting cum Annual Sports and Cultural Activity on July 11-12, 2024** has been approved; notice is hereby given to you to proceed on your delivery with the above-mentioned, as stated upon receipt of this Notice.

Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,

**ATTY. ARNALDO E. ESCOBAR JR., CESO V**  
 Regional Director

CONFORME:

By: ANNIE V. BALINGBING  
 (Signature over Printed Name)

Date: JUL 10 2024

**“Matino, Mahusay at Maaasahan”**

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