



## REQUEST FOR QUOTATIONS

### Purchase of IT Supplies for use in the Offices of Budget, CAO, BAC, LGMED

The DEPARTMENT OF INTERIOR AND LOCAL GOVERNMENT (DILG), through the Procurement Service intends to apply the sum of **Sixty-Four Thousand Nine Hundred Seventy Pesos (64,970)** being the Approved Budget for the Contract to payments for the contract: **Purchase of IT Supplies for use in the Offices of Budget, CAO, BAC, LGMED**

The DEPARTMENT OF INTERIOR AND LOCAL GOVERNMENT (DILG) now invites technically, legally and financially capable suppliers to submit quotations for the **Purchase of IT Supplies for use in the Offices of Budget, CAO, BAC, LGMED**

The Bids and Awards Committee (BAC) will invite sufficient number of suppliers (at least three [3] suppliers of good standing) to ensure effective competition. The selection of the successful offer shall be based on the best and final offer that will be submitted on a specified date, which should meet this Office's minimum technical requirements and does not exceed the ABC.

Procurement will be conducted through Negotiated **SMALL VALUE PROCUREMENT (53.9)** an alternative method of procurement specified and prescribed under rule XVI - Alternative Modes of Procurement of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as Government Procurement Reform Act.

The deadline for the submission of quotations/proposals is on JUN 17 2024, 9:00 AM, which shall be delivered to the BAC Secretariat, 2nd floor Regional Office No. 5, Rizal St., Legazpi City. Late quotations/proposals shall not be accepted.

**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT (DILG)** reserves the right to accept or reject any or all the bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please contact the BAC Secretariat Office, 2nd floor Regional Office No. 5, Rizal St., Legazpi City, and Telephone: (052) 830-4774 or at CP No. 0960-8916350.

Approved:

  
M.A. RUTHE P. GIGANTOCA  
BAC Chairperson 

Transaction Reference No. GDS-2024-102



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
 Rizal Street, Old Albay, Legazpi City

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<b>MODE OF PROCUREMENT:</b>	Small Value Procurement (53.9)	RFQ No.:	2024-05-102
Name of Procuring Entity:	DILG REGIONAL OFFICE V	Date:	May 31, 2024
Office/End User:	RICTU		
Company Name (TO BE FILLED OUT BY SUPPLIER):			
Address (TO BE FILLED OUT BY SUPPLIER)			

**\*PhilGEPS Registration No. (TO BE FILLED OUT BY SUPPLIER)**

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

**TERMS AND CONDITIONS:**

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
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| <ol style="list-style-type: none"> <li>Bidders shall provide correct and accurate information required in this form.</li> <li>Bidders may quote for any or all items.</li> <li>Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.</li> <li>Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.</li> <li>Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.</li> </ol> | <ol style="list-style-type: none"> <li>Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).</li> <li>The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.</li> <li>Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.</li> </ol> |
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**Purchase of IT Supplies for use in the Offices of Budget, CAO, BAC, LGMED**

**APPROVED BUDGET FOR THE CONTRACT (ABC):  
 PHP 64,970.00**

*for: [Signature]*  
**MA. RUTHEL P. GIGANTOCA**  
 BAC CHAIRPERSON

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	APPROVED BUDGET FOR THE CONTRACT (ABC)		STATEMENT OF COMPLIANCE	PRICE OFFER FROM SUPPLIER/ SERVICE PROVIDER	
				ABC PER ITEM	TOTAL ABC		OFFER PER ITEM	TOTAL OFFER
1	Type-C to HDTV USB C HUB, USB C Adapter 11 in 1 Dongle with 4K HDMI, VGA, Type C PD, USB3.0, RJ45 Ethernet, SD/TF Card Reader, 3.5mm	2	pc	1,425.00	2850			
2	<b>Voice Recorder</b> Capacity (User available capacity) (*1) (*2) - 4 GB (approx. 3.20 GB = 3,435,973,837 Byte) Maximum number of recorded files (for a folder) - 199 files Maximum number of files - 5,000 files (including folders) Frequency range LPCM 44.1kHz/16bit: 50 Hz - 20,000 Hz MP3 192kbps: 50 Hz - 20,000 Hz MP3 128kbps: 50 Hz - 16,000 Hz MP3 48kbps(MONO): 50 Hz - 14,000 Hz Compatible file formats MP3 (*3) (*4) Bit rate: 32 kbps - 320 kbps (Supports variable bit rate (VBR)) Sampling frequencies: 16/22.05/24/32/44.1/48 kHz File extension: .mp3 WMA (*3) (*5) (*6) Bit rate: 32 kbps - 192 kbps (Supports variable bit rate (VBR)) Sampling frequencies: 44.1 kHz File extension: .wma AAC-LC (*3) (*6) Bit rate: 16 kbps - 320 kbps (Supports variable bit rate (VBR)) Sampling frequencies: 11.025/12/16/22.05/24/32/44.1/48 kHz File extension: .m4a LPCM (*3) Quantization bit rate: 16 bit Sampling frequencies: 44.1 kHz File extension: .wav	1	pc	5200	5200			
	Built-in speaker Approx. 20 mm (0.79 in.) dia. Input/Output							

	<p>External input jack (mini-jack, stereo)  Input for plug in power, minimum input level 1.0 mV  Headphone jack (mini-jack, stereo)  Output for 16 Ω impedance headphones  USB connector (Type-A) High-Speed USB compatible  Card slot  microSD memory card slot  Playback speed control (DPC) - 3.00 times - 0.25 times:  MP3/WMA/AAC-LC/LPCM  Power output - 300 mW  Power requirements  Two LR03 (size AAA) alkaline batteries (supplied): 3.0 V DC  Ambient conditions  Operating temperature: 5 °C - 35 °C (41 °F - 95 °F)  Operating humidity: 25% - 75%  Storage temperature: -10°C - +45°C (14 °F - 113 °F)  Storage humidity: 25% - 75%  Dimensions (w/h/d) (not incl. projecting parts and controls)  Approx. 38.3 mm x 114.1 mm x 19.3 mm (1.51 in. x 4.50 in. x 0.76 in.)  (Width/Height/Depth)  Mass Approx. 74 g (2.7 oz) (including two LR03 (size AAA) alkaline batteries)</p>							
3	<p><b>PRINTER INK for BROTHER DCP-T720DW ( Black, Cyan, Yellow, Magenta)</b>  BOTTLED INKS  -(D60BK BLACK),(BT6000 BK BLACK)  -(BT5000C CYAN)  -(BT5000Y YELLOW)  -(BT5000M MAGENTA)</p>	2	pc	2,400.00	4800			
4	<p><b>Mouse</b>  -silent  -wireless  -Nano receiver  -dpi 3 levels</p>	5	pc	450.00	2250			
5	<p><b>Keyboard</b>  -USB wired  -Black</p>	1	pc	450.00	450			
6	<p><b>External Hard Drive</b>  -1 TB SSD preferably USB 3.0</p>	1	pc	6,500.00	6500			
7	<p><b>External Hard Drive</b>  -1 TB HDD preferably USB 3.0</p>	2	pc	3,560.00	7120			
8	<p><b>Flash Drive USB 3.0 64GB</b></p>	8	pc	500.00	4000			
9	<p><b>AX5400 Dual-Band Wi-Fi 6 Router</b>  SPEED: 574 Mbps at 2.4 GHz + 4804 Mbps at 5 GHz  SPEC: 6x Antennas, Qualcomm 1 GHz Dual-Core CPU, 1x Gigabit WAN Port + 4x Gigabit LAN Ports, USB 3.0 Port, 1024-QAM, OFDMA, HE160  FEATURE: Tether App, WPA3, Access Point Mode, IPv6 Supported, IPTV, Beamforming, Smart Connect, Airtime Fairness, MU-MIMO, VPN Server, DFS, Cloud Support, HomeShield, Onemesh</p>	3	pc	6,600.00	19800			
10	<p><b>Uninterruptible Power Supply (UPS)</b>  Ratings: 2000VA/1200W  Battery: 2x 12V/9Ah  Interface: 6x US Standard Socket  Size: 1125x380x225MM  Weight: 10.7 Kg</p>	2	pc	6,000.00	12000			

64,970.00

**GRAND TOTAL PER LOT:**

Warranty

Price Validity

After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.