

Republic of the Philippines
Department of the Interior and Local Government
Regional Office No. V, Roca Street, Legaspi City

SIGNATURE _____ DATE _____

Appendix 61

PURCHASE ORDER

Supplier ROBINSONS LAND CORPORATION	P.O. No. GDS-2023-379
Address Naga City	Date : December 13, 2023
TIN : 005-769-679-005	Mode of Procurement : LEASE OF REAL PROPERTY AND VENUE (53.10)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Provision of Meals, Venue, and Accommodation for the Conduct of Regional Rollout of Operation Liso: Disaster Preparedness Manual on December 14-15, 2023 (Phase 2: Evaluation of Program Implementation)

Place of Delivery : DILG Regional Office V	Delivery Term : As Stated
Date of Delivery :	Payment Term :

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	December 14, 2023 23 pax	1	75,249.72	75,249.72
		Lunch - 11:30 AM			
		Cream of corn soup, beef caldereta, fish with black bean sauce, Vegetable lumpia, southwestern vegetable medley, steamed rice, fresh seasoned fruits, iced tea			
		PM Snack - 2:30 PM			
		Marinara pasta with garlic bread, pink lemonade			
		Dinner - 6:30 PM			
		Steamed Rice, Tinola Soup, Grilled Liempo, Buttered Chicken, Tofu sisig, Chopsuey, Buko Pandan, fresh fruits			
		December 15, 2023 @ 23 pax			
		Breakfast - 8:00AM - complimentary			
		AM Snack - 9:00AM			
		Baked Macaroni (beef or chicken), Toasted Bread (Biscocho), Pineapple Juice (in can) 240ml			
		Lunch - 11:30 AM			
		Steamed Rice, beef steak, fish fillet (tuna), grilled pork spareribs with sauce, mushroom soup with boiled quail egg, leche flan, fresh fruits			
		Accommodation			
		December 14, 2023 - 23 pax			
		December 15, 2023 - 23 pax			
		Check in: December 14, 2023 Check out: December 15, 2023			
		Inclusions			
		- Manner of serving: Assisted Buffet - Waiter services (in-uniform) - Tables and chairs set-up - Free flowing water in a dispenser, brewed coffee with creamer and sugar - candies, mixed nuts, peanuts, crackers - Complimentary breakfast buffet - In-room coffee and tea making facilities - Wireless internet access (100Mbps) - Use of fitness gym and swimming pool			

	Delivery Condition <ul style="list-style-type: none"> * Each viand (meat, fish, vegetable, chicken) should be at least 100-150 grams/serving * Rice – 1 cup regular size * Snacks/sandwiches, cakes & pasta should be at least 200 grams/serving 			
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Venue
- Venue must be situated within Bicol Region, accessible by PUV with parking space, concrete enclosed/soundproof hall; can accommodate 23 persons/training participants for the period December 14-15, 2023

Functionality
- Training Hall can accommodate the required number of pax for two (2) training days; no viewing obstruction between the lecturers and the participants;
- Sufficient skirted tables & chairs for the participants and Secretariat;
- 1 square meter distance per participants;
- Air conditioned and well ventilated.

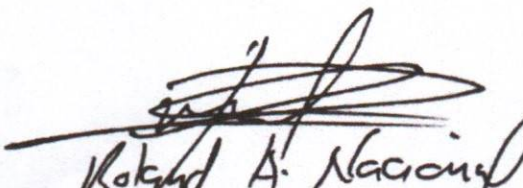
Facilities
- Comfort rooms with sufficient water supply and clean basic facilities;
- Properly lit room;
- Functioning fire escapes with proper signage and escape route map; sufficient number of fire-fighting facilities;
- Functioning landline telephone; free and accessible Wi-Fi connection; (100Mbps)
- Complete sound/public address system with at least 3 wireless microphones; provide multimedia projector with screen and writing board; provide extension wires/cord to accommodate 23 participants with at least 3-4 wires; with LCD projector and writing board;

Other requirements
- Standby generator set in case of power interruption; assigned staff for technical assistance;
- FREE tarpaulin backdrop (5ft x6ft) and welcome streamer;
- clean and fresh appearance; no comfort room odor
- Fast Internet speed and strong WIFI Connection
- With wide parking space
- Security guard on duty for entire duration of training

Seventy Five Thousand Two Hundred Forty Nine Pesos and Seventy Two Centavos Only	75,249.72
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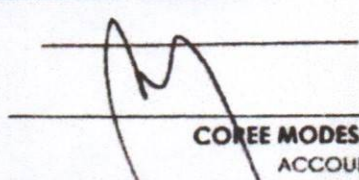
Department of the Interior and Local Government has approved the rate by the service provider for the supply of the goods in the sum of **Seventy Five Thousand Two Hundred Forty Nine Pesos and Seventy Two Centavos Only (75,249.72)** to be known as the contract price.

Conforme:


Rolando A. Nacion
Signature over Printed Name of Supplier
Dec 13, 2023
Date

Very truly yours,


ATTY. ARNALDO E. ESCOBAR JR, CESO V
REGIONAL DIRECTOR

Fund Cluster : <u>01</u> Funds Available : _____  COREE MODESSA F. BADONG ACCOUNTANT III	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____ LDDAP ADA No. 10-241-2023
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Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office V
Legazpi City

BAC RESOLUTION DECLARING ROBINSONS LAND CORPORATION THE BIDDER WITH THE SINGLE LOWEST CALCULATED AND RESPONSIVE BID (SLCRB) FOR THE CONTRACT: PROVISION OF MEALS, VENUE, AND ACCOMMODATION FOR THE CONDUCT OF REGIONAL ROLLOUT OF OPERATION LISTO: DISASTER PREPAREDNESS MANUAL ON DECEMBER 14-15, 2023 (PHASE 2: EVALUATION OF PROGRAM IMPLEMENTATION) SLCRB-RFQ NO.GDS-2023-379

WHEREAS, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the **PROVISION OF MEALS, VENUE, AND ACCOMMODATION FOR THE CONDUCT OF REGIONAL ROLLOUT OF OPERATION LISTO: DISASTER PREPAREDNESS MANUAL ON DECEMBER 14-15, 2023 (PHASE 2: EVALUATION OF PROGRAM IMPLEMENTATION)** with an Approved Budget for the Contract (ABC): Seventy Five Thousand Six Hundred Pesos (75,600.00).

WHEREAS, the committee waived the formalities of competitive bidding procedures and resorted to **LEASE OF REAL PROPERTY AND VENUE (53.10)** as an alternative mode of procurement;

WHEREAS, said procurement was posted in the Project Bulletin Board for the period from November 30, 2023 to December 6, 2023, the evaluation shall be per lot basis;

WHEREAS, the BAC Secretariat presented Four (4) quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
ROBINSONS LAND CORPORATION	Php 75,249.72	S/LCRB
LOTUS BLU HOTEL	Php 83,000.00	DQ: EXCEEDED ABC
THE MARISON HOTEL	DQ: NO RETURNED RFQ	DQ: NO RETURNED RFQ
PEPPERLAND HOTEL	DQ: NO RETURNED RFQ	DQ: NO RETURNED RFQ

WHEREAS, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **ROBINSONS LAND CORPORATION** its bid was found to be responsive;

WHEREAS, the BAC declared and recommended **ROBINSONS LAND CORPORATION** as the Single Lowest Calculated and Responsive Bidder.

NOW, THEREFORE, We, the members of the Bids and Awards Committee, hereby RESOLVE, as it is hereby RESOLVED

To recommend for the approval and awarding of as the bidder with the Single Lowest Calculated and Responsive Bid for the contract **PROVISION OF MEALS, VENUE, AND ACCOMMODATION FOR THE CONDUCT OF REGIONAL ROLLOUT OF OPERATION LISTO: DISASTER PREPAREDNESS MANUAL ON DECEMBER 14-15, 2023 (PHASE 2: EVALUATION OF PROGRAM IMPLEMENTATION)** with the amount of Seventy Five Thousand Two Hundred Forty Nine Pesos and Seventy Two Centavos Only (75,249.72).

RESOLVED, at the DILG RO V Conference Room this 12th day of December 2023.

AMALINE R. COLINA
Regular Member

MAE G. CLEMENTE
Regular Member

RICO E. GAURINO
Regular Member

ATTY. MAGDALENA A. BORBE-MALLARI
Regular Member

GRACE S. MAGO
Provisional Member

MA. RUTHEL P. GIGANTOCA
BAC Vice-Chairperson

☒ Approved

☐ Disapproved

ATTY. ARNALDO E. ESCOBER, JR. CESO V
Regional Director



Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

December 13, 2023

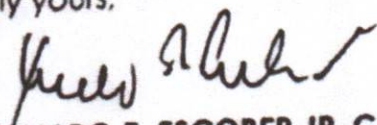
The Manager
ROBINSONS LAND CORPORATION
Naga City

Dear Sir/Madam:

We are pleased to inform you that your quotation for the **Provision of Meals, Venue, and Accommodation for the Conduct of Regional Rollout of Operation Listo: Disaster Preparedness Manual on December 14-15, 2023 (Phase 2: Evaluation of Program Implementation)** with the contract price equivalent to Seventy Five Thousand Two Hundred Forty Nine Pesos and Seventy Two Centavos Only (75,249.72) is hereby accepted.

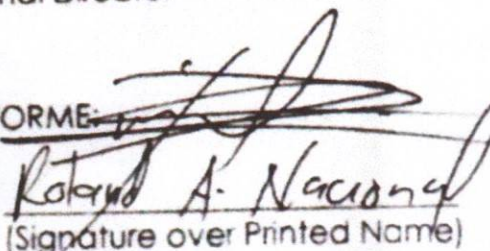
Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,


ATTY. ARNALDO E. ESCOBAR JR., CESO V
Regional Director

CONFORME:

By:


(Signature over Printed Name)

Date:

Dec 13, 2023

"Matino, Mahusay at Maaasahan"

Rizal St., Legazpi City

(052) 4801484, 4801486 (052) 4804023

<http://region5.dilg.gov.ph>

arnaldo@region5.dilg.gov.ph



Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

December 13, 2023

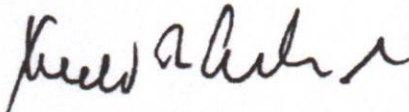
The Manager
ROBINSONS LAND CORPORATION
Naga City

Dear Sir/Madam:

The attached Notice of Award for the **Provision of Meals, Venue, and Accommodation for the Conduct of Regional Rollout of Operation Listo: Disaster Preparedness Manual on December 14-15, 2023 (Phase 2: Evaluation of Program Implementation)** has been approved; notice is hereby given to you to proceed on your delivery with the above-mentioned, as stated upon receipt of this Notice.

Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,


ATTY. ARNALDO E. ESCOBAR, JR. CESO V
Regional Director

CONFORME:


By:




Rogelio A. Nacion
(Signature over Printed Name)


Date:


Dec 13, 2023

"Matino, Mahusay at Maaasahan"

 Rizal St., Legazpi City

 (052) 4801484; 4801486  (052) 4804023

 <http://region5.dilg.gov.ph>

 region5dilg@gmail.com