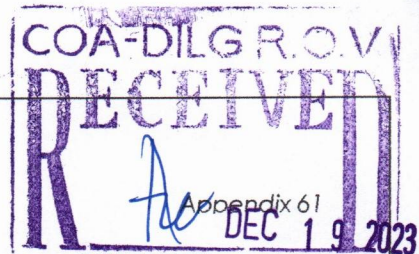




PURCHASE ORDER



Supplier <b>ALBAY COMPUTER &amp; ELECTRONICS SUPPLIES AND REPAIR</b>	P.O. No. <b>GDS-2023-368</b>
Address Legazpi City	Date : December 11, 2023
TIN : 155-498-142-000	Mode of Procurement : SMALL VALUE PROCUREMENT (53.9)

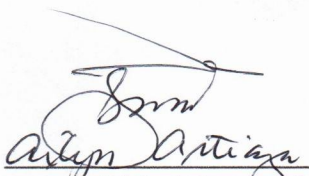
Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

**Purchase of Supplies for the Crafting Impactful and Synergistic Content: Technical Writing, Social Media Engagement, AVP Production, and Photo Lay outing Workshop on December 14-15, 2023**


Place of Delivery : <b>DILG Regional Office V</b>			Delivery Term : 7 Calendar days upon Receipt of PO		
Date of Delivery :			Payment Term :		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	<b>External Hard drive 2TB:</b> Capacity :2TB; Interface:USB 3.0; Model: STHN2000400 2TB Black Product Dimensions: Length (in/mm) :4.52 in/114.8 mm; Width (in/mm) :3.071 in/78 mm; Depth (in/mm) :0.461 in/11.7 mm; Weight (lb/ka) :0.278 lb/0.126 ka	4	5,390.00	21,560.00
2	pc	<b>Bluetooth Ergonomic Mouse:</b> Bluetooth: 5.0; 2.4G; less noise; auto sleep; soft click; ergonomic design; battery: 1xAA; 4 level DPI	1	890.00	890.00
3	pc	<b>Wireless Bluetooth Earphone:</b> Connection: Wireless; on ear; audio compatibility: mobile, PC, laptop; color: black/white	1	1,475.00	1,475.00
4	pc	<b>Powerbank:</b> 10000 mah; built-in super fast cables; ports (3 output and 2 input ports); lightning ouput, type C output, USB A output, type C input, lightning input	1	1,550.00	1,550.00
5		<b>Wireless Magnetic Powerbank</b> (10000 maH; built in 3 in 1 cable (input ports: type C lightning * 2; output port; type C lightning; capacity: 10000mah; output; size: 104*67*20.5mm	1	2,650.00	2,650.00
<b>***Twenty Eight Thousand One Hundred Twenty Five Pesos Only***</b>					<b>28,125.00</b>

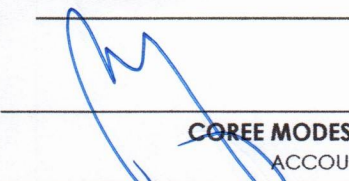
In case of failure to make full delivery within time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

  
Signature over Printed Name of Supplier  
**11 2 DEC 2023**  
Date

Very truly yours,

  
**ATTY. ARNALDO E. ESCOBER JR, CESO V**  
REGIONAL DIRECTOR

Fund Cluster : <u>01</u> Funds Available : 	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____ <b>RCSP Fund</b>
<b>COREE MODESSA F. BADONG</b> ACCOUNTANT III	





Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
Regional Office V  
Legazpi City

**BAC RESOLUTION DECLARING ALBAY COMPUTER & ELECTRONICS SUPPLIES AND REPAIR THE BIDDER WITH THE LOWEST CALCULATED AND RESPONSIVE BID (LCRB) FOR THE CONTRACT: PURCHASE OF SUPPLIES FOR THE CRAFTING IMPACTFUL AND SYNERGISTIC CONTENT: TECHNICAL WRITING, SOCIAL MEDIA ENGAGEMENT, AVP PRODUCTION, AND PHOTO LAY OUTING WORKSHOP ON DECEMBER 14-15, 2023 LCRB-RFQ NO.GDS-2023-359**

**WHEREAS**, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the **PURCHASE OF SUPPLIES FOR THE CRAFTING IMPACTFUL AND SYNERGISTIC CONTENT: TECHNICAL WRITING, SOCIAL MEDIA ENGAGEMENT, AVP PRODUCTION, AND PHOTO LAY OUTING WORKSHOP ON DECEMBER 14-15, 2023** with an Approved Budget for the Contract (ABC): Seventy One Thousand One Hundred Ninety Pesos (71,190.00).

**WHEREAS**, the committee waived the formalities of competitive bidding procedures and resorted to **SMALL VALUE PROCUREMENT (53.9)** as an alternative mode of procurement;

**WHEREAS**, said procurement was posted in the Project Bulletin Board for the period from November 30, 2023 to December 7, 2023, the evaluation shall be per lot basis;

**WHEREAS**, the BAC Secretariat presented Three (3) quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
ALBAY COMPUTER & ELECTRONICS SUPPLIES AND REPAIR	Php 28,125.00	RANK 1
ORLINK COMPUTER & SALES	Php 41,730.00	RANK 2
DENVERS COMPUTER SHOPPE	DQ: NO ATTACHMENT NO BID	DQ: NO ATTACHMENT NO BID


**WHEREAS**, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **ALBAY COMPUTER & ELECTRONICS SUPPLIES AND REPAIR** its bid was found to be responsive;

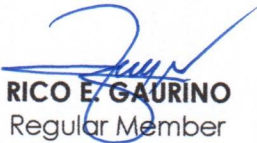
**WHEREAS**, the BAC declared and recommended **ALBAY COMPUTER & ELECTRONICS SUPPLIES AND REPAIR** as the Lowest Calculated and Responsive Bidder.


**NOW, THEREFORE**, We, the members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**

To recommend for the approval and awarding of as the bidder with the Lowest Calculated and Responsive Bid for the contract **PURCHASE OF SUPPLIES FOR THE CRAFTING IMPACTFUL AND SYNERGISTIC CONTENT: TECHNICAL WRITING, SOCIAL MEDIA ENGAGEMENT, AVP PRODUCTION, AND PHOTO LAY OUTING WORKSHOP ON DECEMBER 14-15, 2023** with the amount of Twenty Eight Thousand One Hundred Twenty Five Pesos Only (28,125.00).

RESOLVED, at the DILG RO V Conference Room this 7<sup>th</sup> day of December 2023.

  
**AMALINE R. COLINA**  
Regular Member

  
**RICO E. GAURINO**  
Regular Member

  
**ATTY. MAGDALENA A. BORBE-MALLARI**  
Regular Member

  
**MA. RUTHEL P. GIGANTOCA**  
BAC Vice-Chairperson


  
**DARLYN D. AYENDE**  
BAC Chairperson



Approved



Disapproved

  
**ATTY. ARNALDO E. ESCOBER, JR. CESO V**  
Regional Director





BAC RESOLUTION DECLARING ALBAY COMPUTER & ELECTRONICS SUPPLIES AND REPAIR THE BIDDER WITH THE LOWEST CALCULATED AND RESPONSIVE BID (LCRB) FOR THE CONTRACT PURCHASE OF SUPPLIES FOR THE CRAFTING IMPACTFUL AND SYNERGISTIC CONTENT, TECHNICAL WRITING, SOCIAL MEDIA ENGAGEMENT, AVP PRODUCTION, AND PHOTO LAY OUTING WORKSHOP ON DECEMBER 14-15, 2023 LCRB-REQ NO. GD2-2023-359

WHEREAS, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the PURCHASE OF SUPPLIES FOR THE CRAFTING IMPACTFUL AND SYNERGISTIC CONTENT, TECHNICAL WRITING, SOCIAL MEDIA ENGAGEMENT, AVP PRODUCTION, AND PHOTO LAY OUTING WORKSHOP ON DECEMBER 14-15, 2023, with an Approved Budget for the Contract (ABC) Seventy One Thousand One Hundred Ninety Pesos (P71,190.00).

WHEREAS, the committee would the formality of competitive bidding procedures and resorted to SMALL VALUE PROCUREMENT (SVP) as an alternative mode of procurement;

WHEREAS, said procurement was posted in the Project & Item Board for the period from November 30, 2023 to December 7, 2023, the evaluation shall be held on:

WHEREAS, the BAC Secretariat presented Three (3) quotation/s from bidders/supplier/s as follows:

BIDDER	BID AMOUNT	REMARKS
ALBAY COMPUTER & ELECTRONICS SUPPLIES AND REPAIR	Php 28,125.00	RANK 1
CRUNK COMPUTER & SALES	Php 41,750.00	RANK 2
DEVEERS COMPUTER SHOPPE	DO: NO ATTACHMENT - NO BID	DO: NO ATTACHMENT NO BID

WHEREAS, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by ALBAY COMPUTER & ELECTRONICS SUPPLIES AND REPAIR, its bid was found to be responsive;

WHEREAS, the BAC declared and recommended ALBAY COMPUTER & ELECTRONICS SUPPLIES AND REPAIR as the lowest Calculated and Responsive Bidder.

NOW, THEREFORE, We, the members of the Bids and Awards Committee, hereby RESOLVE, as it is hereby RESOLVED

to recommend for the approval and awarding of as the bidder with the lowest Calculated and Responsive bid for the contract PURCHASE OF SUPPLIES FOR THE CRAFTING IMPACTFUL AND SYNERGISTIC CONTENT, TECHNICAL WRITING, SOCIAL MEDIA ENGAGEMENT, AVP PRODUCTION, AND PHOTO LAY OUTING WORKSHOP ON DECEMBER 14-15, 2023, with the amount of Twenty Eight Thousand One Hundred Twenty Five Pesos Only (28,125.00).

RESOLVED, at the DILG RO V Conference Room this 7th day of December 2023.

AMARINE R. COLINA  
Regular Member

RICO E. GAURINO  
Regular Member

ATTY. MAGDALENA K. BORBE-MALLARI  
Regular Member

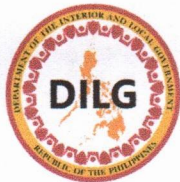
MA. RUTH EL P. GIGANTOLA  
BAC Vice-Chairperson

DARLYN D. AYENDO  
BAC Chairperson

☒ Approved

☐ Disapproved

ATTY. ARNALDO E. ESCOBAR, JR. CESO V  
Regional Director



Republic of the Philippines  
Department of the Interior and Local Government  
Regional Office V

**REGIONAL OFFICE BIDS AND AWARDS COMMITTEE**

**NOTICE OF AWARD**

December 11, 2023

**The Manager**

ALBAY COMPUTER & ELECTRONICS SUPPLIES AND REPAIR  
Legazpi City

**Dear Sir/Madam:**

We are pleased to inform you that your quotation for the **Purchase of Supplies for the Crafting Impactful and Synergistic Content: Technical Writing, Social Media Engagement, AVP Production, and Photo Lay outing Workshop on December 14-15, 2023** with the contract price equivalent to Twenty Eight Thousand One Hundred Twenty Five Pesos Only (28,125.00) is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,

  
**ATTY. ARNALDO E. ESCOBAR JR, CESO V**  
Regional Director


CONFORME: 



By: 


(Signature over Printed Name)


Date: 11 2 DEC 2023

**"Matino, Mahusay at Maaasahan"**

 Rizal St., Legazpi City

 (052) 4801484; 4801486  (052) 4804023

 <http://region5.dilg.gov.ph>

 region5dilg@gmail.com





Republic of the Philippines  
Department of the Interior and Local Government  
Regional Office V

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

December 11, 2023

The Manager  
ALBAY COMPUTER & ELECTRONICS SUPPLIES AND REPAIR  
Legazpi City

Dear Sir/Madam:

We are pleased to inform you that your quotation for the Purchase of Supplies for the Crafting impactful and Synergistic Content: Technical Writing, Social Media Engagement, AVP Production and Photo Lay outting Workshop on December 14-15, 2023 with the contact price equivalent to Twenty Eight Thousand One Hundred Twenty Five Pesos Only (28,125.00) is hereby accepted. Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the SAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,

ATTY. ARNALDO ESCOBAR JR. CESO V  
Regional Director

CONFORME:

By: \_\_\_\_\_  
(Signature over Printed Name)

Date: \_\_\_\_\_



Republic of the Philippines  
Department of the Interior and Local Government  
Regional Office V

**REGIONAL OFFICE BIDS AND AWARDS COMMITTEE**

**NOTICE TO PROCEED**

December 11, 2023

**The Manager**

ALBAY COMPUTER & ELECTRONICS SUPPLIES AND REPAIR  
Legazpi City

**Dear Sir/Madam:**

The attached Notice of Award for the **Purchase of Supplies for the Crafting Impactful and Synergistic Content: Technical Writing, Social Media Engagement, AVP Production, and Photo Lay outing Workshop on December 14-15, 2023** has been approved; notice is hereby given to you to proceed on your delivery with the above-mentioned, as stated upon receipt of this Notice.

Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,

**ATTY. ARNALDO E. ESCOBER, JR. CESO V**  
Regional Director

CONFORME:

By:

  
(Signature over Printed Name)

Date:

12 DEC 2023

**“Matino, Mahusay at Maaasahan”**

Rizal St., Legazpi City

(052) 4801484; 4801486 (052) 4804023

<http://region5.dilg.gov.ph>

[region5dilg@gmail.com](mailto:region5dilg@gmail.com)