



PURCHASE ORDER



Supplier **ROBINSONS LAND CORPORATION**

Address Naga City

TIN : 000-361-376-069

P.O. No. **GDS-2023-326**

Date : November 17, 2023

Mode of Procurement : LEASE OF REAL
PROPERTY AND VENUE (53.10)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

**Provision of Meals, Venue and Accommodation for the Conduct of Regional Rollout of Operation Listo:
Disaster Preparedness Manual on November 28-30, 2023 (Phase I: Rollout of Listo Manuals)**

Place of Delivery : **DILG Regional Office V**

Delivery Term : As Stated

Date of Delivery :

Payment Term :

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	November 28, 2023	1	730,000.00	730,000.00
		Breakfast (6:00 am) @20 pax			
		AM Snack (9:00 am) @120 pax Tuna sandwich with potato chips, pink lemonade			
		Lunch (11:30 am) @120 pax Cream of corn soup, porkchop in mushroom gravy, fish with black bean sauce, southwestern vegetable medley, steamed rice, ube sago, iced tea			
		PM Snack (2:30 pm) @120pax Cheesy Lasagna, Banana Bread, Chilled Juice in Can			
		Dinner (6:30 pm) @120 pax Tufo egg drop soup, herb crusted pork loin, chicken inasal, stir fry ginger carrots and sesame green beans, steamed rice, chocolate mousse, iced tea			
		November 29, 2023			
		Breakfast (6:00 am) @120 pax			
		AM Snack (9:00 am) @120 pax Baked Macaroni (beef or chicken), Toasted Bread (Biscocho), Pineapple Juice (in can) 240ml			

	<p>Lunch (11:30 am) @120 pax</p> <p>Steamed Rice, lumpia shanghai with sauce, fish fillet (tuna), grilled pork spareribs with sauce, mushroom soup with boiled quail egg, leche flan, fresh fruits</p>			
	<p>PM Snack (2:30 pm) @120pax</p> <p>Pansit Guisado, Toasted Siopao, Pineapple Juice (in can) 240ml</p>			
	<p>Dinner (6:30 pm) @120 pax</p> <p>Rice, Nido Soup with Quail Egg, Chicken Tinutungan with Papaya, Baby Back Ribs, Vegetable lumpia, Iced Tea (Lemon), Banana (Lakatan), fresh seasoned fruits</p>			
	<p>November 30, 2023</p>			
	<p>Breakfast (6:00 am) @120 pax</p>			
	<p>AM Snack (9:00 am) @120 pax</p> <p>Sotanghon guisado (chicken), Ham and cheese empanada, cucumber lemonade</p>			
	<p>Lunch (11:30 am) @120 pax</p> <p>Curried cream of corn soup, braised pork, chicken ala king, sautéed string beans and pumpkins in coconut milk, steamed rice, chocolate noir cake, orange lemonade</p>			
	<p>PM Snack (2:30 pm) @120 pax</p> <p>Roasted tomato and garlic tuna pasta with garlic bread, cucumber lemonade</p>			
	<p>Dinner (6:30 pm) @120 pax</p> <p>Tomato egg drop soup, black pepper chicken, fish fillet with creamy lemon butter sauce, sautéed southwestern vegetable in skillet. Steamed rice, coffee jelly, orange lemonade</p>			
	<p>Accommodation: Check in: November 28, 2023 Check out: December 1, 2023</p> <p>November 28, 2023 @99 pax November 29, 2023 @99 pax November 30, 2023 @46 pax</p>			

	<p>Inclusion:</p> <ul style="list-style-type: none"> - Manner of serving: Assisted Buffet - Waiter services (in-uniform) - Tables and chairs set-up - Free flowing water in a dispenser, brewed coffee with creamer and sugar - candies, mixed nuts, peanuts, crackers - Breakfast Buffet - In-room coffee and tea making facilities - Wireless internet access (100Mbps) - Use of fitness gym and swimming pool 			
	<p>Delivery Condition:</p> <ul style="list-style-type: none"> * Each viand (meat, fish, vegetable, chicken) should be at least 100-150 grams/serving * Rice – 1 cup regular size * Snacks/sandwiches, cakes & pasta should be at least 200 grams/serving 			
	<p>Other Requirements:</p> <ul style="list-style-type: none"> - Standby generator set in case of power interruption; assigned staff for technical assistance; - FREE tarpaulin backdrop (5ft x6ft) and welcome streamer; - clean and fresh appearance; no comfort room odor - Fast Internet speed and strong WIFI Connection - With wide parking space - Security guard on duty for entire duration of training 			

Venue

- situated within Metro Naga, accessible by PUV with parking space, concrete enclosed/soundproof hall; can accommodate 120 persons/training participants for the period November 28-30, 2023

Functionality

- Training Hall can accommodate the required number of pax three (3) training days; no viewing obstruction between the lecturers and the participants;

- Sufficient skirted tables & chairs for the participants and Secretariat;

- 1 square meter distance per participants;

- Air conditioned and well ventilated.

Facilities

- Comfort rooms with sufficient water supply and clean basic facilities;

- Properly lit room;

- Functioning fire escapes with proper signage and escape route map; sufficient number of fire-fighting facilities;

- Functioning landline telephone; Free and accessible Wi-Fi connection; (100Mbps)

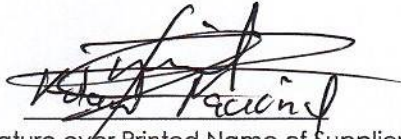
- Complete sound/public address system with at least 3 wireless microphones; provide multimedia projector with screen and writing board; provide extension wires/cord to accommodate 120 participants with at least 3-4 wires; with LCD projector and writing board;

Seven Hundred Thirty Thousand Pesos Only	730,000.00
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Department of the Interior and Local Government has approved the rate by the service provider for the supply of the goods in the sum of **Seven Hundred Thirty Thousand Pesos Only (730,000.00)** to be known as the contract price.

Conforme:

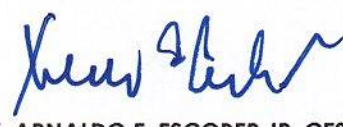
Very truly yours,



Signature over Printed Name of Supplier

12 4 NOV 2023

Date



ATTY. ARNALDO E. ESCOBAR JR. *gpc* V
REGIONAL DIRECTOR

<p>Fund Cluster : <u>01</u></p> <p>Funds Available : _____</p> <p>_____</p> <p>COREE MODESSA F. BADONG ACCOUNTANT III</p>	<p>ORS/BURS No. : _____</p> <p>Date of the ORS/BURS: _____</p> <p>Amount : _____</p> <p>LSA Fund</p>
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Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office V
Legazpi City

BAC RESOLUTION DECLARING ROBINSONS LAND CORPORATION THE BIDDER WITH THE SINGLE LOWEST CALCULATED AND RESPONSIVE BID (SLCRB) FOR THE CONTRACT: PROVISION OF MEALS, VENUE AND ACCOMMODATION FOR THE CONDUCT OF REGIONAL ROLLOUT OF OPERATION LISTO: DISASTER PREPAREDNESS MANUAL ON NOVEMBER 28-30, 2023 (PHASE I: ROLLOUT OF LISTO MANUALS)
SLCRB-RFQ NO.GDS-2023-323

WHEREAS, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the **PROVISION OF MEALS, VENUE AND ACCOMMODATION FOR THE CONDUCT OF REGIONAL ROLLOUT OF OPERATION LISTO: DISASTER PREPAREDNESS MANUAL ON NOVEMBER 28-30, 2023 (PHASE I: ROLLOUT OF LISTO MANUALS)** with an Approved Budget for the Contract (ABC): Seven Hundred Thirty One Thousand Eight Hundred Fifty Pesos (731,850.00).

WHEREAS, the committee waived the formalities of competitive bidding procedures and resorted to **LEASE OF REAL PROPERTY AND VENUE (53.10)** as an alternative mode of procurement;

WHEREAS, said procurement was posted in the Project Bulletin Board for the period from November 8, 2023 to November 15, 2023, the evaluation shall be per lot basis;

WHEREAS, the BAC Secretariat presented Three (3) quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
ROBINSONS LAND CORPORATION	Php 730,000.00	S/LCRB
LOTUS BLU HOTEL NAGA	DQ: NO RETURNED RFQ	DQ: NO RETURNED RFQ
THE AVENUE PLAZA HOTEL	DQ: NO ATTACHMENT NO PHILGEPS NUMBER	DQ: NO ATTACHMENT NO PHILGEPS NUMBER

WHEREAS, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **ROBINSONS LAND CORPORATION** its bid was found to be responsive;

WHEREAS, the BAC declared and recommended **ROBINSONS LAND CORPORATION** as the Single Lowest Calculated and Responsive Bidder.

NOW, THEREFORE, We, the members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**

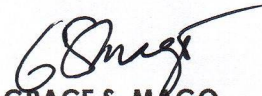
To recommend for the approval and awarding of as the bidder with the Single Lowest Calculated and Responsive Bid for the contract **PROVISION OF MEALS, VENUE AND ACCOMMODATION FOR THE CONDUCT OF REGIONAL ROLLOUT OF OPERATION LISTO: DISASTER PREPAREDNESS MANUAL ON NOVEMBER 28-30, 2023 (PHASE I: ROLLOUT OF LISTO MANUALS)** with the amount of Seven Hundred Thirty Thousand Pesos Only (730,000.00).

RESOLVED, at the DILG RO V ORD Conference Room this 15th day of November 2023.


AMALINE R. COLINA
Regular Member


RICO E. GAURINO
Regular Member


MA. RUTHEL P. GIGANTOCA
BAC Vice-Chairperson


GRACE S. MAGO
Provisional Member


DARLYN D. AYENDE
BAC Chairperson

☒

Approved

☐

Disapproved


ATTY. ARNALDO E. ESCOBAR, JR. CESO V
Regional Director



Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

November 17, 2023

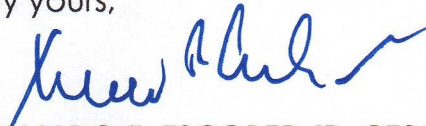
The Manager
ROBINSONS LAND CORPORATION
Naga City

Dear Sir/Madam:

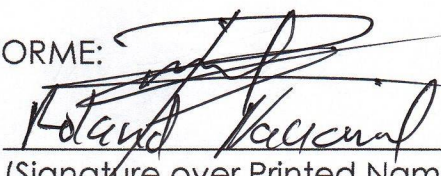
We are pleased to inform you that your quotation for the **Provision of Meals, Venue and Accommodation for the Conduct of Regional Rollout of Operation Listo: Disaster Preparedness Manual on November 28-30, 2023 (Phase I: Rollout of Listo Manuals)** with the contract price equivalent to Seven Hundred Thirty Thousand Pesos Only (730,000.00) is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,


ATTY. ARNALDO E. ESCOBAR JR., CESO V
Regional Director

CONFORME:

By: 
(Signature over Printed Name)

Date: 24 NOV 2023

"Matino, Mahusay at Maaasahan"

 Rizal St., Legazpi City
 (052) 4801484; 4801486  (052) 4804023
 <http://region5.dilg.gov.ph>
 region5dilg@gmail.com



Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

November 17, 2023

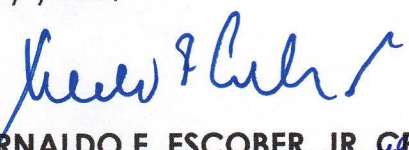
The Manager
ROBINSONS LAND CORPORATION
Naga City

Dear Sir/Madam:

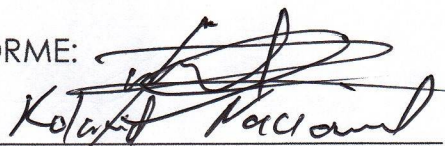
The attached Notice of Award for the **Provision of Meals, Venue and Accommodation for the Conduct of Regional Rollout of Operation Listo: Disaster Preparedness Manual on November 28-30, 2023 (Phase I: Rollout of Listo Manuals)** has been approved; notice is hereby given to you to proceed on your delivery with the above-mentioned, as stated upon receipt of this Notice.

Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,


ATTY. ARNALDO E. ESCOBER, JR., CESO V
Regional Director

CONFORME:

By: 
(Signature over Printed Name)

Date: 24 NOV 2023

"Matino, Mahusay at Maaasahan"

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