



PURCHASE ORDER



Supplier <b>PEPPERLAND HOTEL AND LEISURES CORPORATION</b>	P.O. No. <b>GDS-2023-314</b>
Address <b>Legazpi City</b>	Date : <b>October 26, 2023</b>
TIN : <b>463-582-258-00000</b>	Mode of Procurement : <b>LEASE OF REAL PROPERTY AND VENUE (53.10)</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:  
**Provision of Meals and Venue for the Conduct of 2023 Local Government Month Regional Recognition Ceremony on 27 October 2023**

Place of Delivery : <b>DILG Regional Office V</b>	Delivery Term : <b>As Stated</b>
Date of Delivery :	Payment Term :

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>27-Oct-23</b>	292	150.00	43,800.00
		<b>AM Snack (9:00am)</b> Clubhouse Sandwich, French Fries, Cold Juice/Soda in Can			
	pax	<b>Lunch (11:30 am)</b> Steamed Rice, Creamy Garlic Soup, Lechon Kawali, Chicken Afritada, Fried Fish Fillet with Cheese and Butter, Stir fried mixed vegetables, Leche Flan, Bottled mineral water	292	500.00	146,000.00
		<b>PM Snack (2:30pm)</b> Cheesy Lasagna, Banana Bread, Chilled Juice in Can			
	pax	<b>Inclusion:</b>	292	150.00	43,800.00
		<b>Venue</b> - situated within Legazpi City, Albay, with parking space, concrete enclosed/soundproof hall; well-ventilated, can accommodate up to 292 persons/participants for the period of 27 October 2023.			
		<b>Functionality</b> - Training Hall can accommodate the required number of pax for 1 day; no viewing obstruction between the hosts and the participants; - Sufficient skirted tables and chairs for the participants - In case of power interruption, there should be a back-up generator - With WIFI, Projector with Screen, Sound System, Wireless Microphone (at least 3) - Conducive for the event and well ventilated			
		* Free flowing brewed coffee, creamer, sugar, tissue, stirrer, & purified water in dispenser * Inclusion of pica-pica - can either be mixed nuts, peanuts, candies, and other finger food.			
		<b>Conditions:</b> * Each viand (meat, fish, vegetable, chicken) shall be at least 200 grams/serving * Rice - 1 cup regular size * Snacks/sandwiches, cakes & pasta should be at least 200 grams/serving			
		<b>Note:</b> CATERING SHALL BE ASSISTED BUFFET WITH UNIFORMED WAITER/S			

**Venue**  
- Venue must be situated within Legazpi City. It must be accessible wide parking space, concrete enclosed/soundproof hall; well-ventilated, can accommodate up to **292 persons/participants** for the period of **October 27, 2023**

**Functionality**  
- Conference room can accommodate the required number of pax for **one (1) day**; no viewing obstruction between the lecturers and the participants;  
- Sufficient skirted tables and chairs for the participants and secretariat



Facilities

- Function room good for 292 pax
- Comfort rooms with sufficient water supply and clean basic facilities;
- Properly lit room;
- Functional fire escapes with proper signage and escape route map with fire fighting facilities;
- Functional landline telephone;
- Free and accessible fast WiFi connection;
- Complete sound/public address system with at least four (4) wireless microphones, multimedia projector with screen, extra tables and chairs, extension cords/ wires for the use of laptops of the participants, computer and related equipment and whiteboard
- With stand-by generator set in-case of power interruption;
- Assigned staff for technical assistance
- Clean and fresh appearance of all the facilities;
- Security guard on-duty for the entire duration of training.

Note

- AM Snacks, Lunch, and PM Snacks for 292 pax on October 27, 2023
- Free flowing brewed coffee w/ creamer and sugar
- Assisted buffet
- Free use of amenities
- With Strong Wi-fi Connection
- Must have wide parking space around the venue

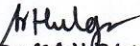
\*\*\*Two Hundred Thirty Three Thousand Six Hundred Pesos Only\*\*\*

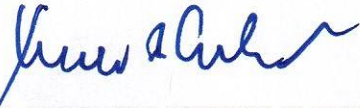
233,600.00

Department of the Interior and Local Government has approved the rate by the service provider for the supply of the goods in the sum of **Two Hundred Thirty Three Thousand Six Hundred Pesos Only (233,600.00)** to be known as the contract price.


Conforme:

Very truly yours,

  
FURIBEL MAYBELA  
Signature over Printed Name of Supplier  
10/24/2023  
Date

  
ATTY. ARNALDO E. ESCOBAR JR, CESO V  
REGIONAL DIRECTOR

Fund Cluster : 01  
Funds Available :

  
COREE MODESSA F. BADONG  
ACCOUNTANT III

ORS/BURS No. : \_\_\_\_\_  
Date of the ORS/BURS: \_\_\_\_\_  
Amount : \_\_\_\_\_

SR2023-02-0218





Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
Regional Office V  
Legazpi City

**BAC RESOLUTION DECLARING PEPPERLAND HOTEL AND LEISURES CORPORATION THE BIDDER WITH THE SINGLE LOWEST CALCULATED AND RESPONSIVE BID (SLCRB) FOR THE CONTRACT: PROVISION OF MEALS AND VENUE FOR THE CONDUCT OF 2023 LOCAL GOVERNMENT MONTH REGIONAL RECOGNITION CEREMONY ON 27 OCTOBER 2023**  
**SLCRB-RFQ NO.GDS-2023-314**

**WHEREAS**, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the **PROVISION OF MEALS AND VENUE FOR THE CONDUCT OF 2023 LOCAL GOVERNMENT MONTH REGIONAL RECOGNITION CEREMONY ON 27 OCTOBER 2023** with an Approved Budget for the Contract (ABC): Two Hundred Thirty Three Thousand Six Hundred Pesos (233,600.00).

**WHEREAS**, the BAC resorted to **LEASE OF REAL PROPERTY AND VENUE (53.10)** as an alternative mode of procurement posted in the Project Bulletin Board for the period from October 18, 2023 to October 25, 2023.

**WHEREAS**, the committee waived the formalities of competitive bidding procedures, the evaluation shall be per lot basis.

**WHEREAS**, the BAC Secretariat presented Three (3) quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
PEPPERLAND HOTEL & LEISURES CORPORATION	Php 233,600.00	S/LCRB
ALICIA HOTEL	DQ: NO ATTACHMENT NO PHILGEPS NUMBER	DQ: NO ATTACHMENT NO PHILGEPS NUMBER
VENEZIA HOTEL	DQ: NO ATTACHMENT NO PHILGEPS NUMBER	DQ: NO ATTACHMENT NO PHILGEPS NUMBER

**WHEREAS**, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **PEPPERLAND HOTEL & LEISURES CORPORATION** its bid was found to be responsive;

**WHEREAS**, the BAC declared and recommended **PEPPERLAND HOTEL & LEISURES CORPORATION** as the Single Lowest Calculated and Responsive Bidder.

**NOW, THEREFORE**, We, the members of the Bids and Awards Committee, hereby RESOLVE, as it is hereby RESOLVED


To recommend for the approval and awarding of as the bidder with the Single Lowest Calculated and Responsive Bid for the contract **PROVISION OF MEALS AND VENUE FOR THE CONDUCT OF 2023 LOCAL GOVERNMENT MONTH REGIONAL RECOGNITION CEREMONY ON 27 OCTOBER 2023** with the amount of Two Hundred Thirty Three Thousand Six Hundred Pesos Only (233,600.00).

RESOLVED, at the DILG RO V ORD Conference Room this 25<sup>th</sup> day of October 2023.


  
Via Zoom  
**AMAINÉ R. COLINA**  
Regular Member

  
Via Zoom  
**MAE G. CLEMENTE**  
Regular Member

  
Via Zoom  
**RICO E. GAURINO**  
Regular Member

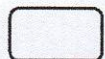
  
**ATTY. MAGDALENA A. BORBE-MALLARI**  
Regular Member

  
**NARCISA M. CLAVERON**  
Provisional Member

  
Via Zoom  
**DARLYN D. AYENDE**  
BAC Chairperson



Approved



Disapproved

  
**ATTY. ARNALDO E. ESCOBAR, JR. CESO V**  
Regional Director





Republic of the Philippines  
Department of the Interior and Local Government  
Regional Office V

**REGIONAL OFFICE BIDS AND AWARDS COMMITTEE**

**NOTICE OF AWARD**

October 26, 2023

**The Manager**

PEPPERLAND HOTEL AND LEISURES CORPORATION  
Legazpi City

**Dear Sir/Madam:**

We are pleased to inform you that your quotation for the **Provision of Meals and Venue for the Conduct of 2023 Local Government Month Regional Recognition Ceremony on 27 October 2023** with the contract price equivalent to Two Hundred Thirty Three Thousand Six Hundred Pesos Only (233,600.00) is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,

**ATTY. ARNALDO E. ESCOBAR JR., CESO V**  
Regional Director

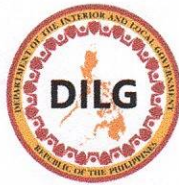
CONFORME:

By: FWRIBD / MAY BETA  
(Signature over Printed Name)

Date: 10/26/2023

**"Matino, Mahusay at Maaasahan"**

Rizal St., Legazpi City  
 (052) 4801484; 4801486 (052) 4804023  
 <http://region5.dilg.gov.ph>  
 region5dilg@gmail.com



Republic of the Philippines  
Department of the Interior and Local Government  
Regional Office V

**REGIONAL OFFICE BIDS AND AWARDS COMMITTEE**

**NOTICE TO PROCEED**

October 26, 2023

**The Manager**

PEPPERLAND HOTEL AND LEISURES CORPORATION  
Legazpi City

**Dear Sir/Madam:**

The attached Notice of Award for the **Provision of Meals and Venue for the Conduct of 2023 Local Government Month Regional Recognition Ceremony on 27 October 2023** has been approved; notice is hereby given to you to proceed on your delivery with the above-mentioned, as stated upon receipt of this Notice.

Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,

✓ **ATTY. ARNALDO E. ESCOBER, JR. CESO V**  
Regional Director

CONFORME:

By: FORIBEL MAY BELLA  
(Signature over Printed Name)

Date: 10/26/2023

**“Matino, Mahusay at Maaasahan”**

📍 Rizal St., Legazpi City  
☎ (052) 4801484; 4801486 📠 (052) 4804023  
🌐 <http://region5.dilg.gov.ph>  
✉ [region5dilg@gmail.com](mailto:region5dilg@gmail.com)