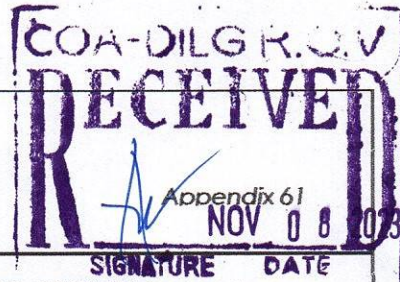




PURCHASE ORDER



Supplier **PEPPERLAND HOTEL & LEISURES CORPORATION**

Address Legazpi City

TIN : 463-582-258-00000

P.O. No. **GDS-2023-294**

Date : October 19, 2023

Mode of Procurement : LEASE OF REAL  
PROPERTY AND VENUE (53.10)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

**Provision of Meals, Venue, and Accommodation for the conduct of Strengthening the Knowledge and Capacity of  
Local Sanggunians in their Quasi-Judicial Functions**

Place of Delivery : **DILG Regional Office V**

Delivery Term : As Stated

Date of Delivery :

Payment Term :

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	<b>October 20, 2023</b>	1	112,800.00	112,800.00
		<b>Breakfast (7:30 AM): (68 pax)</b>			
		Garlic Rice, Scrambled Egg, Spam, Banana			
		<b>AM Snacks (9:00 AM) Plated: (68 pax)</b>			
		Tuna Sandwich, Potato Juice, Cucumber Juice			
		<b>Lunch (11:30 AM) Assisted Buffet: (68 pax)</b>			
		Steamed Rice, Eggdrop Soup, Fried Chicken, Beef Ampalaya, Watermelon, Iced Tea			
		<b>PM Snacks (3:00 PM) Plated: (68 pax)</b>			
		Lasagna, Garlic Bread, Softdrinks			
		<b>October 19, 2023 (Day 0)</b>			
Room Accommodation (8 pax) -with complimentary breakfast					
<b>October 20, 2023 (Day 1)</b>					
Room Accommodation (8 pax) -with complimentary breakfast					
<b>October 21, 2023 (Day 2)</b>					
Room Accommodation (8 pax) -with complimentary breakfast					
<b>Inclusions for Meals and Venue:</b>					
-Free flowing brewed coffee in perculator with creamer, sugar & mineral water in dispenser; waiter services (in-uniform) -with Wifi connection; airconditioned; with LED monitor and speakers; with 4 or more wireless microphones; with genset; with adequate space for registration and secretariat (outside main hall); utensils (no use of disposable/ single use utensils)					

**Venue**

- Venue must be situated within Legazpi City. It must be accessible wide parking space, concrete enclosed/soundproof hall; well-ventilated, can accommodate up to **64 persons**.

**Functionality**

- Theatre Hall/Conference room can accommodate the required number of pax for one (1) training day; no viewing obstruction between the lecturers and the participants;
- Sufficient skirted tables and chairs for the participants and secretariat
- With LED monitor, lights and sounds
- Air-conditioned




- Facilities**
- Air-conditioned rooms that will observe **TWIN-SHARING ROOMS** with complete beddings, complete toiletries service water and room assistance good for up to 8 guests;
  - Comfort rooms with sufficient water supply and clean basic facilities;
  - 24 hours available room service;
  - Properly lit room;
  - Functional fire escapes with proper signage and escape route map with fire fighting facilities;
  - Functional landline telephone;
  - Free and accessible fast WiFi connection;
  - Complete sound/public address system with at least four (4) wireless microphones, multimedia projector with screen, extra tables and chairs, extension cords/ wires for the use of laptops of the participants, computer and related equipment and whiteboard;
  - With stand-by generator set in-case of power interruption;
  - Assigned staff for technical assistance;
  - Clean and fresh appearance of all the facilities;
  - Security guard on-duty for the entire duration of training.

- Note**
- Three (3) days accommodation (October 19-21, 2023)
  - Free flowing brewed coffee w/ creamer and sugar
  - Mineral water in dispenser
  - Assisted buffet
  - Utensils (no use of disposable/single use utensils)
  - Free tarpaulin backdrop (6ft x 8ft) and welcome streamer/signage; clean and fresh appearance; no comfort room odor


<b>***One Hundred Twelve Thousand Eight Hundred Pesos Only***</b>	<b>112,800.00</b>
---	-------------------

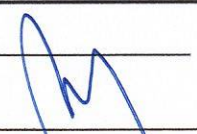
Department of the Interior and Local Government has approved the rate by the service provider for the supply of the goods in the sum of **One Hundred Twelve Thousand Eight Hundred Pesos Only (112,800.00)** to be known as the contract price.

Conforme:

  
Michael Morab  
Signature over Printed Name of Supplier  
16-19-23  
Date

Very truly yours,

  
ATTY. ARNALDO E. ESCOBAR JR., CESO V  
REGIONAL DIRECTOR

<div>Fund Cluster : 01</div> <div>Funds Available : </div> <div>COREE MODESSA F. BADONG ACCOUNTANT III</div>	<div>ORS/BURS No. : _____</div> <div>Date of the ORS/BURS: _____</div> <div>Amount : _____</div> <div>CR 2023- 08 - 1553</div>
---	--





Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
Regional Office V  
Legazpi City

**BAC RESOLUTION DECLARING PEPPERLAND HOTEL & LEISURES CORPORATION THE BIDDER WITH THE SINGLE LOWEST CALCULATED AND RESPONSIVE BID (SLCRB) FOR THE CONTRACT: PROVISION OF MEALS, VENUE, AND ACCOMMODATION FOR THE CONDUCT OF STRENGTHENING THE KNOWLEDGE AND CAPACITY OF LOCAL SANGGUNIAN IN THEIR QUASI-JUDICIAL FUNCTIONS**  
**SLCRB-RFQ NO.GDS-2023-294**

**WHEREAS**, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the **PROVISION OF MEALS, VENUE, AND ACCOMMODATION FOR THE CONDUCT OF STRENGTHENING THE KNOWLEDGE AND CAPACITY OF LOCAL SANGGUNIAN IN THEIR QUASI-JUDICIAL FUNCTIONS** with an Approved Budget for the Contract (ABC): One Hundred Twelve Thousand Eight Hundred Pesos (112,800.00).

**WHEREAS**, the BAC resorted to **LEASE OF REAL PROPERTY AND VENUE (53.10)** as an alternative mode of procurement posted in the Project Bulletin Board for the period from October 9, 2023 to October 16, 2023.

**WHEREAS**, the committee waived the formalities of competitive bidding procedures, the evaluation shall be per lot basis.

**WHEREAS**, the BAC Secretariat presented Three (3) quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
PEPPERLAND HOTEL & LEISURES CORPORATION	Php 112,800.00	S/LCRB
ALICIA HOTEL	DQ: NO ATTACHMENT NO PHILGEPS NUMBER	DQ: NO ATTACHMENT NO PHILGEPS NUMBER
VENEZIA HOTEL	DQ: NO ATTACHMENT NO PHILGEPS NUMBER	DQ: NO ATTACHMENT NO PHILGEPS NUMBER

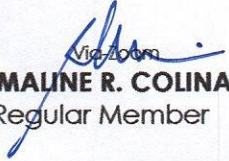
**WHEREAS**, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **PEPPERLAND HOTEL & LEISURES CORPORATION** its bid was found to be responsive;

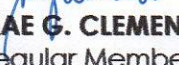
**WHEREAS**, the BAC declared and recommended **PEPPERLAND HOTEL & LEISURES CORPORATION** as the Single Lowest Calculated and Responsive Bidder.

**NOW, THEREFORE**, We, the members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**


To recommend for the approval and awarding of as the bidder with the Single Lowest Calculated and Responsive Bid for the contract **PROVISION OF MEALS, VENUE, AND ACCOMMODATION FOR THE CONDUCT OF STRENGTHENING THE KNOWLEDGE AND CAPACITY OF LOCAL SANGGUNIAN IN THEIR QUASI-JUDICIAL FUNCTIONS** with the amount of One Hundred Twelve Thousand Eight Hundred Pesos Only (112,800.00).

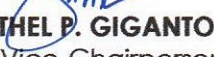
**RESOLVED**, at the DILG RO V LGRRRC Library this 18<sup>th</sup> day of October 2023.

  
**AMALINE R. COLINA**  
Regular Member

  
**MAE G. CLEMENTE**  
Regular Member

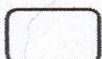
  
**RICO E. GAURINO**  
Regular Member

  
**MA. GRACE JOY U. TANGO**  
Provisional Member

  
**MA. RUTHEL P. GIGANTOCA**  
BAC Vice-Chairperson



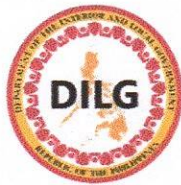
Approved



Disapproved

  
**ATTY. ARNALDO E. ESCOBAR, JR. CESO V**  
Regional Director





Republic of the Philippines  
Department of the Interior and Local Government  
Regional Office V

**REGIONAL OFFICE BIDS AND AWARDS COMMITTEE**

**NOTICE OF AWARD**

October 19, 2023


**The Manager**  
PEPPERLAND HOTEL & LEISURES CORPORATION  
Legazpi City

**Dear Sir/Madam:**

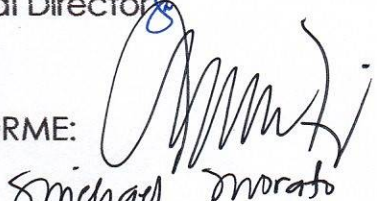
We are pleased to inform you that your quotation for the **Provision of Meals, Venue, and Accommodation for the conduct of Strengthening the Knowledge and Capacity of Local Sanggunians in their Quasi-Judicial Functions** with the contract price equivalent to One Hundred Twelve Thousand Eight Hundred Pesos Only (112,800.00) is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,

  
✓ **ATTY. ARNALDO E. ESCOBAR JR, CESO V**  
Regional Director

CONFORME:

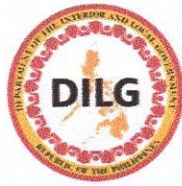
By:   
(Signature over Printed Name)

Date: 10-19-23

**“Matino, Mahusay at Maaasahan”**

 Rizal St., Legazpi City  
 (052) 4801484; 4801486  (052) 4804023  
 <http://region5.dilg.gov.ph>  
 [region5dilg@gmail.com](mailto:region5dilg@gmail.com)





Republic of the Philippines  
Department of the Interior and Local Government  
Regional Office V

**REGIONAL OFFICE BIDS AND AWARDS COMMITTEE**

**NOTICE TO PROCEED**

October 19, 2023

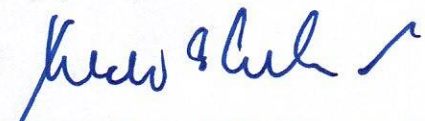
**The Manager**  
PEPPERLAND HOTEL & LEISURES CORPORATION  
Legazpi City

**Dear Sir/Madam:**

The attached Notice of Award for the **Provision of Meals, Venue, and Accommodation for the conduct of Strengthening the Knowledge and Capacity of Local Sanggunians in their Quasi-Judicial Functions** has been approved; notice is hereby given to you to proceed on your delivery with the above-mentioned, as stated upon receipt of this Notice.

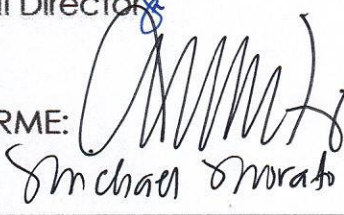
Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,

  
✓ **ATTY. ARNALDO E. ESCOBER, JR. CESO V**  
Regional Director

CONFORME:


By:



  
(Signature over Printed Name)

Date:

10-19-23

**"Matino, Mahusay at Maaasahan"**

 Rizal St., Legazpi City

 (052) 4801484; 4801486  (052) 4804023

 <http://region5.dilg.gov.ph>

 region5dilg@gmail.com