



PURCHASE ORDER

Appendix 6

OCT 19 2023

Supplier **K2C GENERAL MERCHANDISE**

Address Libon, Albay

TIN : 216-384-873-000

P.O. No. **GDS-2023-291**

Date : October 12, 2023

Mode of Procurement : SMALL VALUE
PROCUREMENT (53.9)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Purchase of ICT Software for installation in the desktops and laptops from the different division/section/units at the Regional Office

Place of Delivery : **DILG Regional Office V**

Delivery Term : 15 Calendar days upon Receipt of PO

Date of Delivery :

Payment Term :

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	Windows 11	5	6,800.00	34,000.00
2	pc	MS Office Home & Student 2021	4	6,000.00	24,000.00
Fifty Eight Thousand Pesos Only					58,000.00

Department of the Interior and Local Government has approved the rate by the service provider for the supply of the goods in the sum of **Fifty Eight Thousand Pesos Only (58,000.00)** to be known as the contract price.

Conforme:

Very truly yours,

MARIA CRISMA EDITHA MAXWEL
Authorized Managing Officer

Signature over Printed Name of Supplier

ATTY. ARNALDO E. ESCOBAR JR, CESO V
REGIONAL DIRECTOR

OCT 18 2023

Date

Fund Cluster : 01
Funds Available : _____

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____

COREE MODESSA F. BADONG
ACCOUNTANT III

10/17/23

SR 2023-09 11672



Department of the Interior and Local Government
Bureau of Local Government Services

PURCHASE ORDER

Appendix 6
OCT 18 2023

Supplier: K2C GENERAL MERCHANDISE	P.O. No. GDS-2023-291
Address: Libon, Albay	Date: October 12, 2023
TIN: 216-384-873-000	Mode of Procurement: SMALL VALUE PROCUREMENT (SV)

This document is a contract between the Department of the Interior and Local Government and the Supplier.

Purchase of ICT Software for installation in the desktops and laptops from the division/section/units of the Regional Office

Division/Section/Unit		Description		Quantity	Unit Cost	Amount
DILG Regional Office V		Windows 11		5	6,800.00	34,000.00
DILG Regional Office V		MS Office Home & Student 2021		4	6,000.00	24,000.00
		****Fifty Eight Thousand Pesos Only****				58,000.00

Department of the Interior and Local Government has approved the rate by the service provider for the supply of the goods in the sum of Fifty Eight Thousand Pesos Only (58,000.00) to be known as the contract price.

Very truly yours,

ATTY. ARNALDO E. ESCOBAR JR.
REGIONAL DIRECTOR

Signature over Printed Name of Supplier

OCT 18 2023

Date

ORIG. No.:	Amount:	DATE OF THE ORDER
CORRE MODENA F. BADO CONSULTANT III		9/14/23



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office V
Legazpi City

BAC RESOLUTION DECLARING K2C GENERAL MERCHANDISE THE BIDDER WITH THE LOWEST CALCULATED AND RESPONSIVE BID (LCRB) FOR THE CONTRACT: PURCHASE OF ICT SOFTWARE FOR INSTALLATION IN THE DESKTOPS AND LAPTOPS FROM THE DIFFERENT DIVISION/SECTION/UNITS AT THE REGIONAL OFFICE LCRB-RFQ NO.GDS-2023-291

WHEREAS, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the **PURCHASE OF ICT SOFTWARE FOR INSTALLATION IN THE DESKTOPS AND LAPTOPS FROM THE DIFFERENT DIVISION/SECTION/UNITS AT THE REGIONAL OFFICE** with an Approved Budget for the Contract (ABC): Sixty-Four Thousand Three Hundred Pesos (64,300.00).

WHEREAS, the BAC resorted to **SMALL VALUE PROCUREMENT (53.9)** as an alternative mode of procurement posted in the Project Bulletin Board for the period from October 3, 2023 to October 9, 2023.

WHEREAS, the committee waived the formalities of competitive bidding procedures, the evaluation shall be per lot basis.

WHEREAS, the BAC Secretariat presented Four (4) quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
K2C GENERAL MERCHANDISE	Php 58,000.00	RANK 1
DENVER'S COMPUTER SHOPPE	Php 61,210.00	RANK 2
ALBAY COMPUTER & ELECTRONICS SUPPLIES & REPAIR	Php 63,950.00	RANK 3
ORLINK COMPUTER SALES	DQ: NO RETURNED RFQ	DQ: NO RETURNED RFQ

WHEREAS, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **K2C GENERAL MERCHANDISE** its bid was found to be responsive;

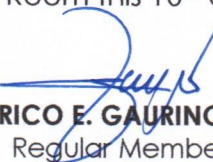
WHEREAS, the BAC declared and recommended **K2C GENERAL MERCHANDISE** as the Lowest Calculated and Responsive Bidder.

NOW, THEREFORE, We, the members of the Bids and Awards Committee, hereby RESOLVE, as it is hereby RESOLVED

To recommend for the approval and awarding of as the bidder with the Lowest Calculated and Responsive Bid for the contract **PURCHASE OF ICT SOFTWARE FOR INSTALLATION IN THE DESKTOPS AND LAPTOPS FROM THE DIFFERENT DIVISION/SECTION/UNITS AT THE REGIONAL OFFICE** with the amount of Fifty Eight Thousand Pesos Only (58,000.00).

RESOLVED, at the DILG RO V Conference Room this 10th day of October 2023.


AMALINE R. COLINA
Regular Member


RICO E. GAURINO
Regular Member

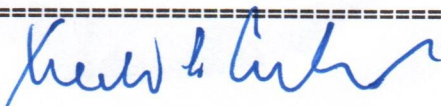

MAE G. CLEMENTE
Regular Member


MA. RUTHEL P. GIGANTOCA
BAC Vice-Chairperson


DARLYN D. AYENDE
BAC Chairperson

☒ Approved

☐ Disapproved


ATTY. ARNALDO E. ESCOBAR, JR. CESO V
Regional Director



Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

October 12, 2023

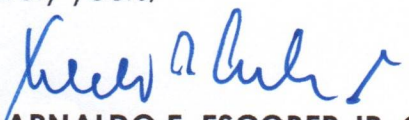
The Manager
K2C GENERAL MERCHANDISE
Libon, Albay

Dear Sir/Madam:

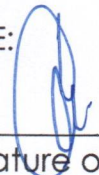
We are pleased to inform you that your quotation for the **Purchase of ICT Software for installation in the desktops and laptops from the different division/section/units at the Regional Office** with the contract price equivalent to Fifty Eight Thousand Pesos Only (58,000.00) is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,


✓ **ATTY. ARNALDO E. ESCOBAR JR, CESO V**
Regional Director

CONFORME:

By: 
(Signature over Printed Name)

MARIA CRISMA EDITHA MAXWEL
Authorized Managing Officer

Date: OCT 18 2023

“Matino, Mahusay at Maaasahan”

 Rizal St., Legazpi City
 (052) 4801484; 4801486  (052) 4804023
 <http://region5.dilg.gov.ph>
 region5dilg@gmail.com



Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

October 12, 2023

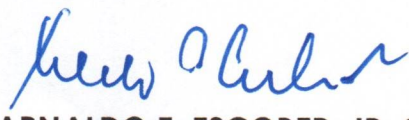
The Manager
K2C GENERAL MERCHANDISE
Libon, Albay

Dear Sir/Madam:

The attached Notice of Award for the **Purchase of ICT Software for installation in the desktops and laptops from the different division/section/units at the Regional Office** has been approved; notice is hereby given to you to proceed on your delivery with the above-mentioned, as stated upon receipt of this Notice.

Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,


ATTY. ARNALDO E. ESCOBAR, JR. CESO V
Regional Director

CONFORME:

By:

(Signature over Printed Name)

Date: OCT 18 2023

MARIA CRISMA EDITHA MAXWEL
Authorized Managing Officer

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