

JOB VACANCY	
Position Title:	Local Government Operations Officer III
No. of Vacancy/ies:	3
Plantilla Item No.:	OSEC-DILGB-LGOO3-11-1998; 181-1998 and 185-1998
Salary:	36,619.00
Salary Grade:	15
Station:	Regional Office and Albay (2)
QUALIFICATIONS:	
Education:	Bachelor's Degree
Experience:	One (1) year relevant work experience
Training:	80 hrs of training in Local Governance Operations and Planning, Strategic Thinking and Community Development
Eligibility:	Career Service Prof. 2 nd Level Eligibility
JOB SUMMARY:	
Under general supervision and with limited latitude for the exercise of independent judgement, assists the LGOO VI in the implementation and monitoring of Department's programs, projects and activities in the city offices/regional.	

REQUIRED COMPETENCIES	LEVEL
A. CORE COMPETENCIES	
A.1. Commitment to Ethical Service and Good Governance	2
A.2. Customer Focus	2
A.3. Ensuring Excellent Results	2
A.4. Organizational Sensitivity	2
B. FUNCTIONAL COMPETENCIES	
C.1. Effective Communication	1
C.2. Influence	1
C.3. Managing Knowledge and Information	1
C.4. Policy Research and Analysis	1
C.5. Program Development and Management	1
C.6. Relationship Building	1
C.7. Technical Proficiency	1

DILG Region 5 is an equal opportunity agency. All qualified applicants will receive consideration for employment without regard to age, sex, sexual orientation and gender identity (SOGI), civil status, religion ethnicity or political affiliations.