

JOB VACANCY	
Position Title:	Local Government Operations Officer VI
No. of Vacancy/ies:	1
Plantilla Item No.:	OSEC-DILGB-LGOO6-247-2010
Salary:	Php 71,511.00
Salary Grade:	22
Station:	Camarines Norte
QUALIFICATIONS:	
Education:	Bachelor's Degree
Experience:	3 years of relevant experience
Training:	Completion of training course for LGOOs
Eligibility:	Career Service Prof. 2 nd Level Eligibility
JOB SUMMARY:	
Oversee the effective implementation of the Department's Programs, Project and Activities in the municipal level and coordinate the conduct of research/studies that will contribute to the policy formulation, guidelines and standards. Acts as head of DILG Office in the municipality/city.	

REQUIRED COMPETENCIES	LEVEL
A. CORE COMPETENCIES	
A.1. Commitment to Ethical Service and Good Governance	3
A.2. Customer Focus	3
A.3. Ensuring Excellent Results	3
A.4. Organizational Sensitivity	3
B. LEADERSHIP COMPETENCIES	
B.1. Developing and Inspiring Others	2
B.2. Planning work and Managing Teams	2
B.3. Problem Solving and Decision Making	2
C. FUNCTIONAL COMPETENCIES	
C.1. Effective Communication	3
C.2. Influence	3
C.3. Managing Knowledge and Information	3
C.4. Policy Research and Analysis	3
C.5. Program Development and Management	3
C.6. Relationship Building	3
C.7. Technical Proficiency	3

DILG Region 5 is an equal opportunity agency. All qualified applicants will receive consideration for employment without regard to age, sex, sexual orientation and gender identity (SOGI), civil status, religion ethnicity or political affiliations.