



Republic of the Philippines
 Department of the Interior and Local Government
 Regional Office No. V, Rizal Street, Legazpi City

COA-DILGR.O.V
RECEIVED
 Document Code
 FM-OP-DILG-AS-RO-10-15
 Rev. No. Eff. Date Page
 AUG 10 2023 1 of 1
 SIGNATURE DATE

PURCHASE ORDER

Supplier : **DEVELOPMENT ACADEMY OF THE PHILIPPINES**
 Address : Tagaytay City
 TIN :
 P.O. No. : **GDS-2023-229**
 Date : July 20, 2023
 Mode of Procurement : Agency-to-Agency

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:
Provision of Meals, Venue and Accommodation for the Conduct of Strategic Planning for Monitoring and Evaluation of Assistance to LGUs (MEALGU) in Region V for the 2nd Semester cum LGRRC Knowledge Exchange Activity with DILG IV-A

Place of Delivery : **DILG Regional Office V**
 Date of Delivery :
 Delivery Term : As Stated
 Payment Term :

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	July 28, 2023	1	180,135.00	180,135.00
		Breakfast @55 pax Garlic Rice, Pork Longanisa, Sunny side up egg, Brewed Coffee			
		AM Snack @70 pax Tuna Pasta, Garlic Bread, Iced Tea			
		Lunch @70 pax Plain Rice, Cream of Chicken Soup, Bicol Express, Garlic Fried Chicken, Langka w/ Shrimp, Grilled Fish w/ Garlic			
		PM Snack @55 pax French Fries, Club House Sandwich, Cucumber Juice			
		Dinner @55 pax Steamed Rice, Crab and Corn Soup, Fish Fillet with Sauce, Chopsuey, Bottled Juice			
		July 29, 2023			
		Breakfast @55 pax Garlic Rice, Spanish Sardines Bangus in Olive oil, Omellet, Brewed Coffee			
		Accommodation: July 27-29, 2023 @ 55 pax			

Venue
 - Venue must be situated within Tagaytay City. It must be accessible with wide parking space, concrete enclosed/soundproof hall; well-ventilated, can accommodate up to 55 to 70 persons.

Functionality
 - Sufficient skirted tables and chairs for the participants and secretariat

Facilities
 - Comfort rooms with sufficient water supply and clean basic facilities;
 - Functional fire escapes with proper signage and escape route map with firefighting facilities;
 - Functional landline telephone;
 - Free and accessible WiFi connection (100mbps);
 - Complete sound/public address system with at least two (2) wireless microphones, multimedia projector with screen, extra extension cords/wires for the use of laptops of the participants, computer and related equipment and whiteboard
 - Assigned staff for technical assistance
 - Clean and fresh appearance of all the facilities;

Other Requirements:
 - Free flowing brewed coffee w/ creamer and sugar
 - Mineral water in dispenser
 - Use of Internet

One Hundred Eighty Thousand One Hundred Thirty Five Pesos Only 180,135.00

Department of the Interior and Local Government has approved the rate by the service provider for the supply of the goods in the sum of **One Hundred Eighty Thousand One Hundred Thirty Five Pesos Only (180,135.00)** to be known as the contract price.

Conforme:

LIBERTY P. ARIGCAYA
 Signature over Printed Name of Supplier
 27 JUL 2023
 Date

Very truly yours,

ATTY. ARNALDO E. ESCOBAR JR., CESO V
 REGIONAL DIRECTOR

Fund Cluster : 01
 Funds Available :

COREE MODESSA F. BADONG
 ACCOUNTANT III

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____
 LFP Fund



Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

23072677

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

July 20, 2023

The Manager
DEVELOPMENT ACADEMY OF THE PHILIPPINES
Tagaytay City

Dear Sir/Madam:

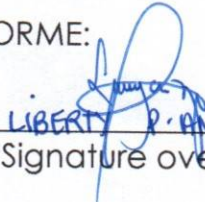
We are pleased to inform you that your quotation for the **Provision of Meals, Venue and Accommodation for the Conduct of Strategic Planning for Monitoring and Evaluation of Assistance to LGUs (MEALGU) In Region V for the 2nd Semester cum LGRRC Knowledge Exchange Activity with DILG IV-A** with the contract price equivalent to One Hundred Eighty Thousand One Hundred Thirty Five Pesos Only (180,135.00) is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,


✓ **ATTY. ARNALDO E. ESCOBER JR., CESO V**
Regional Director

CONFORME:

By: 
LIBERTY P. ANECA-IA
(Signature over Printed Name)

Date: 27 JUL 2023

“Matino, Mahusay at Maaasahan”

 Rizal St., Legazpi City
 (052) 4801484; 4801486  (052) 4804023
 <http://region5.dilg.gov.ph>
 region5dilg@gmail.com



Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

23072677

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

July 20, 2023

The Manager
DEVELOPMENT ACADEMY OF THE PHILIPPINES
Tagaytay City

Dear Sir/Madam:

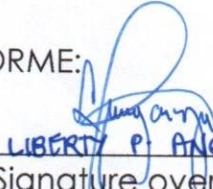
The attached Notice of Award for the **Provision of Meals, Venue and Accommodation for the Conduct of Strategic Planning for Monitoring and Evaluation of Assistance to LGUs (MEALGU) In Region V for the 2nd Semester cum LGRRC Knowledge Exchange Activity with DILG IV-A** has been approved; notice is hereby given to you to proceed on your delivery with the above-mentioned, as stated upon receipt of this Notice.

Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,

✓ **ATTY. ARNALDO E. ESCOBER, JR. CESO V**
Regional Director

CONFORME:

By: 
LIBERTY P. ANECAYA
(Signature over Printed Name)

Date: 27 JUL 2023

“Matino, Mahusay at Maaasahan”

 Rizal St., Legazpi City
 (052) 4801484; 4801486  (052) 4804023
 <http://region5.dilg.gov.ph>
 region5dilg@gmail.com