



PURCHASE ORDER

COA-DILGR.O.V

Document Code
FM-OP-DILG-AS-10-15
Rev. No. 00 Eff. Date 06.15.21 Page 1 of 1

JUN 19 2023

Supplier **PEPPERLAND HOTEL AND LEISURES CORPORATION**

Address Legazpi City

TIN : 463-582-258-00000

P.O. No. **GDS-2023-181**

Date : June 13, 2023

Mode of Procurement : LEASE OF REAL
PROPERTY AND VENUE (53.10)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Provision of Meals and Venue for 2023 Peace and Development Leaders Summit on June 27-28, 2023

Place of Delivery : **DILG Regional Office V**

Delivery Term : As Stated

Date of Delivery :

Payment Term :

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pcs	June 27, 2023	15	400.00	6,000.00
		Breakfast Garlic Rice, Scrambled Egg, Hotdog, Banana			
2	pcs	AM Snacks (9:00 AM) Plated Tuna Sandwich, Potato Chips, Mango Juice	230	150.00	34,500.00
3	pcs	Lunch (11:30 AM) Assisted Buffet Steamed Rice, Mushroom Soup, Pork Teriyaki, Chopseuy, Fresh Fruits, Cucumber Juice	230	500.00	115,000.00
4	pcs	PM Snacks (3:00 PM) Plated Banana Oatmeal Muffin, Potato Chips, Bottled Water	230	150.00	34,500.00
5	pcs	Dinner (6:00 PM) Packed Steamed Rice, Pumpkin Soup, Grilled Fish, Buttered Vegetables, Fruit Salad, Mango Juice	230	500.00	115,000.00
6	pcs	June 28, 2023	17	400.00	6,800.00
		Breakfast Garlic Rice, Scrambled Egg, Longganisa, Watermelon			
7	pcs	AM Snacks (9:00 AM) Plated Spaghetti, Toasted Bread, Mango Juice	165	150.00	24,750.00
8	pcs	Lunch (11:30 AM) Assisted Buffet Steamed Rice, Egg Soup, Fried Chicken, Beef Ampalaya, Fresh Fruits, Iced Tea	165	500.00	82,500.00
9	pcs	PM Snacks (3:00 PM) Plated Pansit Canton, Kamote Chips, Softdrinks	165	150.00	24,750.00
10	pcs	Dinner (6:00 PM) Packed Steamed Rice, Kusido, Lechon Kawali, Brownies, Mango Juice	15	500.00	7,500.00

11	pcs	June 29, 2023	15	400.00	6,000.00
		Breakfast			
		Garlic Rice, Scramled Egg, Bacon, Banana			
		*Free flowing brewed coffee in perculator with creamer, sugar & mineral water in dispenser; waiter services (in-uniform) *can accommodate more than 100 pax; with Wifi connection; airconditioned; with LED monitor and speakers; with 6 or more wireless microphones; with genset; with adequate space for registration and secretariat (outside main hall); utensils (no use of disposable/single use utensils)			

Venue

- Venue must be situated within Legazpi City. It must be accessible wide parking space, concrete enclosed/soundproof hall; well-ventilated, can accommodate up to 250 persons.

Functionality

- Theatre Hall/Conference room can accommodate the required number of pax for TWO (2) days; no viewing obstruction between the lecturers and the participants;
- Sufficient skirted tables and chairs for the participants and secretariat
- Will allow setup of rented LED monitor, lights and sounds

Facilities

- Comfort rooms with sufficient water supply and clean basic facilities;
- Properly lit room;
- Functional fire escapes with proper signage and escape route map with firefighting facilities;
- Functional landline telephone;
- Free and accessible fast WiFi connection;
- Complete sound/public address system with at least four (5) wireless microphones, multimedia projector with screen, extra tables and chairs, extension cords/wires for the use of laptops of the participants, computer and related equipment and whiteboard
- With stand-by generator set in-case of power interruption
- Assigned staff for technical assistance
- Clean and fresh appearance of all the facilities;
- Security guard on-duty for the entire duration of training.

Note:

- Free flowing brewed coffee w/ creamer and sugar
- Mineral water in dispenser
- Assisted Buffet


Four Hundred Fifty Seven Thousand Three Hundred Pesos Only	457,300.00
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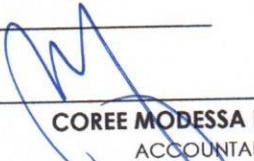
Department of the Interior and Local Government has approved the rate by the service provider for the supply of the goods in the sum of **Four Hundred Fifty Seven Thousand Three Hundred Pesos Only (457,300.00)** to be known as the contract price.

Conforme:

Very truly yours,


AIRES A. DOUDT
Signature over Printed Name of Supplier
19 JUN 2023
Date


ATTY. ARNALDO E. ESCOBAR JR, CESO V
REGIONAL DIRECTOR

Fund Cluster : 01
Funds Available : _____

COREE MODESSA F. BADONG
ACCOUNTANT III

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____

SR2023 - 03 - 0945



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office V
Legazpi City

BAC RESOLUTION DECLARING PEPPERLAND HOTEL AND LEISURES CORPORATION THE BIDDER WITH THE SINGLE LOWEST CALCULATED AND RESPONSIVE BID (SLCRB) FOR THE CONTRACT: PROVISION OF MEALS AND VENUE FOR 2023 PEACE AND DEVELOPMENT LEADERS SUMMIT ON JUNE 27-28, 2023
SLCRB-RFQ NO.GDS-2023-181

WHEREAS, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the **PROVISION OF MEALS AND VENUE FOR 2023 PEACE AND DEVELOPMENT LEADERS SUMMIT ON JUNE 27-28, 2023** with an Approved Budget for the Contract (ABC): Four Hundred Fifty Seven Thousand Three Hundred Pesos (457,300.00).

WHEREAS, the BAC resorted to **LEASE OF REAL PROPERTY AND VENUE (53.10)** as an alternative mode of procurement posted in the Project Bulletin Board for the period from June 2, 2023 to June 8, 2023.

WHEREAS, the committee waived the formalities of competitive bidding procedures, the evaluation shall be per lot basis.

WHEREAS, the BAC Secretariat presented Three (3) quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
PEPPERLAND HOTEL AND LEISURES CORPORATION	Php 457,300.00	S/LCRB
ALICIA HOTEL	DQ: NO ELIGIBILITY DOCUMENT SUBMITTED	DQ: NO ELIGIBILITY DOCUMENT SUBMITTED
HOTEL VENEZIA	DQ: NO ELIGIBILITY DOCUMENT SUBMITTED	DQ: NO ELIGIBILITY DOCUMENT SUBMITTED

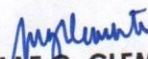
WHEREAS, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **PEPPERLAND HOTEL AND LEISURES CORPORATION** its bid was found to be responsive;

WHEREAS, the BAC declared and recommended **PEPPERLAND HOTEL AND LEISURES CORPORATION** as the Single Lowest Calculated and Responsive Bidder.

NOW, THEREFORE, We, the members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**

To recommend for the approval and awarding of as the bidder with the Single Lowest Calculated and Responsive Bid for the contract **PROVISION OF MEALS AND VENUE FOR 2023 PEACE AND DEVELOPMENT LEADERS SUMMIT ON JUNE 27-28, 2023** with the amount of Four Hundred Fifty Seven Thousand Three Hundred Pesos Only (457,300.00).

RESOLVED, at the DILG RO V Conference Room this 9th day of June 2023.


MAE G. CLEMENTE
Regular Member

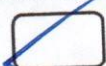

ATTY. MAGDALENA A. BORBE-MALLARI
Regular Member


MA. GRACE JOY U. TANGO
Provisional Member

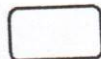

NARCISA M. CLAVERON
Provisional Member


DARLYN D. AYENDE
BAC Chairperson

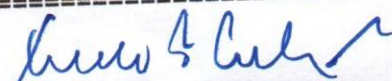

MA. RUTHEL P. GIGANTOCA
BAC Vice-Chairperson



Approved



Disapproved


ATTY. ARNALDO E. ESCOBAR, JR. CESO V
Regional Director



Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

June 13, 2023

The Manager

PEPPERLAND HOTEL AND LEISURES CORPORATION
Legazpi City

Dear Sir/Madam:

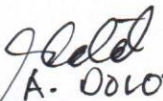
We are pleased to inform you that your quotation for the **Provision of Meals and Venue for 2023 Peace and Development Leaders Summit on June 27-28, 2023** with the contract price equivalent to Four Hundred Fifty Seven Thousand Three Hundred Pesos Only (457,300.00) is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,


ATTY. ARNALDO E. ESCOBAR JR, CESO V
Regional Director

CONFORME:

By: 
AIKEL A. ODLOT
(Signature over Printed Name)

Date: 11 9 JUN 2023

"Matino, Mahusay at Maaasahan"

 Rizal St., Legazpi City
 (052) 4801484; 4801486  (052) 4804023
 <http://region5.dilg.gov.ph>
 region5dilg@gmail.com



Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

June 13, 2023

The Manager


PEPPERLAND HOTEL AND LEISURES CORPORATION
Legazpi City

Dear Sir/Madam:

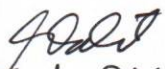
The attached Notice of Award for the **Provision of Meals and Venue for 2023 Peace and Development Leaders Summit on June 27-28, 2023** has been approved; notice is hereby given to you to proceed on your delivery with the above-mentioned, as stated upon receipt of this Notice.

Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,


ATTY. ARNALDO E. ESCOBER, JR. CESO V
Regional Director

CONFORME:

By: 
AIRES A. DOLOT
(Signature over Printed Name)

Date: 19 JUN 2023

"Matino, Mahusay at Maaasahan"

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