

PURCHASE ORDER

Supplier PATIO DE SAN JOSE RESORT AND CONVENTION CENTER, INC.	P.O. No. GDS-2023-177
Address Malilipot, Albay	Date : June 7, 2023
TIN : 485-528-465-00000	Mode of Procurement : LEASE OF REAL PROPERTY AND VENUE (53.10)

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:
Provision of Meals and Venue for the Conduct of 2023 Cultural and Athletic Activity cum Team Building

Place of Delivery : DILG Regional Office V			Delivery Term : As Stated		
Date of Delivery :			Payment Term :		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	LOT	June 8, 2023	1	69,950.00	69,950.00
		AM Snacks (9:00 AM) @70 pax Tuna Pasta, Garlic Bread, Iced Tea			
		Lunch (11:30 AM) @70 pax Plain Rice, Cream of Chicken Soup, Bicol Express, Garlic Fried Chicken, Langka w/ Shrimp, Grilled Fish w/ Garlic			
		PM Snacks (3:00 PM) @70 pax French Fries, Club House Sandwich, Cucumber Juice			
		Venue @131 pax			

- Venue**
- Venue must be situated within the province of Albay. It must be accessible with wide parking space, concrete enclosed/soundproof hall; well-ventilated, can accommodate up to **131 persons**
- Functionality**
- Sufficient skirted tables and chairs for the participants and secretariat
- Facilities**
- Comfort rooms with sufficient water supply and clean basic facilities;
- Functional fire escapes with proper signage and escape route map with firefighting facilities;
- Functional landline telephone;
- Free and accessible WiFi connection (100mbps);
- Complete sound/public address system with at least two (2) wireless microphones, multimedia projector with screen, extra extension cords/wires for the use of laptops of the participants, computer and related equipment and whiteboard
- Assigned staff for technical assistance
- Clean and fresh appearance of all the facilities;
- Other Requirements:**
• Free flowing brewed coffee w/ creamer and sugar
• Mineral water in dispenser
• Use of Internet

Sixty Nine Thousand Nine Hundred Fifty Pesos Only	69,950.00
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Department of the Interior and Local Government has approved the rate by the service provider for the supply of the goods in the sum of **Sixty Nine Thousand Nine Hundred Fifty Pesos Only (69,950.00)** to be known as the contract price.

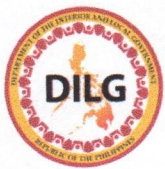
Conforme:

Very truly yours,

Signature over Printed Name of Supplier
07 JUN 2023
Date

ATTY. ARNALDO E. ESCOBAR JR., CESO V
REGIONAL DIRECTOR

Fund Cluster : <u>01</u> Funds Available : _____ COREE MODESSA F. BADONG ACCOUNTANT III	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____ <i>Regular fund</i>
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Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office V
Legazpi City

BAC RESOLUTION DECLARING PATIO DE SAN JOSE RESORT AND CONVENTION CENTER, INC. THE BIDDER WITH THE SINGLE LOWEST CALCULATED AND RESPONSIVE BID (SLCRB) FOR THE CONTRACT: PROVISION OF MEALS AND VENUE FOR THE CONDUCT OF 2023 CULTURAL AND ATHLETIC ACTIVITY CUM TEAM BUILDING
SLCRB-RFQ NO.GDS-2023-177

WHEREAS, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the **PROVISION OF MEALS AND VENUE FOR THE CONDUCT OF 2023 CULTURAL AND ATHLETIC ACTIVITY CUM TEAM BUILDING** with an Approved Budget for the Contract (ABC): Seventy Thousand Fifty Pesos (70,050.00).

WHEREAS, the BAC resorted to **LEASE OF REAL PROPERTY AND VENUE (53.10)** as an alternative mode of procurement posted in the Project Bulletin Board for the period from June 1, 2023 to June 5, 2023.

WHEREAS, the committee waived the formalities of competitive bidding procedures, the evaluation shall be per lot basis.

WHEREAS, the BAC Secretariat presented Three (3) quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
PATIO DE SAN JOSE RESORT AND CONVENTION CENTER, INC.	Php 69,950.00	S/LCRB
THE MARISON HOTEL	DQ: NO ELIGIBILITY DOCUMENT SUBMITTED	DQ: NO ELIGIBILITY DOCUMENT SUBMITTED
THE PEPPERLAND HOTEL	DQ: NO ELIGIBILITY DOCUMENT SUBMITTED	DQ: NO ELIGIBILITY DOCUMENT SUBMITTED

WHEREAS, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **PATIO DE SAN JOSE RESORT AND CONVENTION CENTER, INC.** its bid was found to be responsive;


WHEREAS, the BAC declared and recommended **PATIO DE SAN JOSE RESORT AND CONVENTION CENTER, INC.** as the Single Lowest Calculated and Responsive Bidder.

NOW, THEREFORE, We, the members of the Bids and Awards Committee, hereby RESOLVE, as it is hereby RESOLVED

To recommend for the approval and awarding of as the bidder with the Single Lowest Calculated and Responsive Bid for the contract **PROVISION OF MEALS AND VENUE FOR THE CONDUCT OF 2023 CULTURAL AND ATHLETIC ACTIVITY CUM TEAM BUILDING** with the amount of Sixty Nine Thousand Nine Hundred Fifty Pesos Only (69,950.00).

RESOLVED, at the DILG RO V Conference Room this 6th day of June 2023.


MAE G. CLEMENTE
Regular Member


ATTY. MAGDALENA A. BORBE-MALLARI
Regular Member

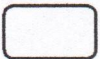

GRACE S. MAGO
Provisional Member


DARLYN D. AYENDE
BAC Chairperson

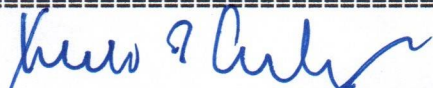

MA. RUTHEL P. GIGANTOCA
BAC Vice-Chairperson



Approved



Disapproved


ATTY. ARNALDO E. ESCOBER, JR. CESO V
Regional Director



Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

June 7, 2023

The Manager

PATIO DE SAN JOSE RESORT AND CONVENTION CENTER, INC.
Malilipot, Albay

Dear Sir/Madam:

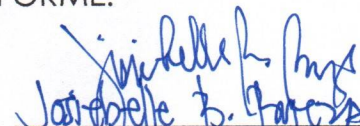
We are pleased to inform you that your quotation for the **Provision of Meals and Venue for the Conduct of 2023 Cultural and Athletic Activity cum Team Building** with the contract price equivalent to Sixty Nine Thousand Nine Hundred Fifty Pesos Only (69,950.00) is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,


ATTY. ARNALDO E. ESCOBAR JR, CESO V
Regional Director

CONFORME:

By: 
(Signature over Printed Name)

Date: 07 JUN 2023

"Matino, Mahusay at Maaasahan"

 Rizal St., Legazpi City
 (052) 4801484; 4801486  (052) 4804023
 <http://region5.dilg.gov.ph>
 region5dilg@gmail.com



Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE
NOTICE TO PROCEED

June 7, 2023

The Manager

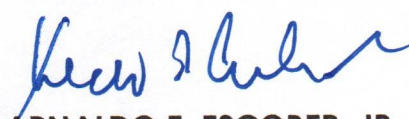
PATIO DE SAN JOSE RESORT AND CONVENTION CENTER, INC.
Malilipot, Albay

Dear Sir/Madam:

The attached Notice of Award for the **Provision of Meals and Venue for the Conduct of 2023 Cultural and Athletic Activity cum Team Building** has been approved; notice is hereby given to you to proceed on your delivery with the above-mentioned, as stated upon receipt of this Notice.

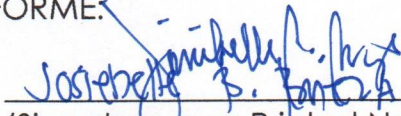
Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very truly yours,


ATTY. ARNALDO E. ESCOBAR, JR. CESO V
Regional Director

CONFORME:

By:


(Signature over Printed Name)

Date:

07 JUN 2023

"Matino, Mahusay at Maaasahan"

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