



REQUEST FOR EXPRESSION OF INTEREST

PROVISION OF CONSULTANCY SERVICES FOR THE CONDUCT OF DILG V 2023 IMPLEMENTATION OF THE THIRD PARTY MONITORING FOR LOCAL GOVERNMENT SUPPORT FUND-SUPPORT TO THE BARANGGAY DEVELOPMENT PROGRAM (LGSF-SBDP) PROJECTS

The DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT (DILG), through the Procurement Service intends to apply the sum of **Five Hundred Thousand Pesos (Php 500,000.00)**; being the Approved Budget for the Contract to payments for the contract: **PROVISION OF CONSULTANCY SERVICES FOR THE CONDUCT OF DILG V 2023 IMPLEMENTATION OF THE THIRD PARTY MONITORING FOR LOCAL GOVERNMENT SUPPORT FUND-SUPPORT TO THE BARANGGAY DEVELOPMENT PROGRAM (LGSF-SBDP) PROJECTS**. Bids received in excess of ABC shall be automatically rejected at the opening of the financial proposal.

The DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT (DILG) now invites technically, legally and financially capable suppliers to submit proposal/expression of interest for the **PROVISION OF CONSULTANCY SERVICES FOR THE CONDUCT OF DILG V 2023 IMPLEMENTATION OF THE THIRD PARTY MONITORING FOR LOCAL GOVERNMENT SUPPORT FUND-SUPPORT TO THE BARANGGAY DEVELOPMENT PROGRAM (LGSF-SBDP) PROJECTS** as indicated in the Terms of Reference and as required under the 2016 IRR of RA 9184 for Consulting Services

The Bids and Awards Committee (BAC) is inviting sufficient number of suppliers (suppliers of good standing) to ensure effective competition. The selection of the successful offer shall be based on the best and final offer that has been submitted on a specified date, which should meet this Office's minimum technical requirements and does not exceed the ABC.

Procurement will be conducted through **Negotiated Procurement – Small Value Procurement under Section 53.9**, an alternative method of procurement specified and prescribed under rule XVI - Alternative Modes of Procurement of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as Government Procurement Reform Act using non-discretionary "pass/fail" criterion as specified in the IRR 9184.

The deadline for the submission of proposal/expression of interest is on 23 JUN 2023, 9:00 AM, which shall be delivered to the BAC Secretariat, 2nd floor Regional Office No. 5, Rizal St., Legazpi City. Late quotations/proposals shall not be accepted.

The Procuring Entity shall evaluate bids using Quality-Cost Based Evaluation/Selection Procedure. The weights to be allocated for the Technical & Financial Proposals are as follows:


Evaluation Criteria Weight

Credentials	- 40%
Previous Engagements	- 30%
Monitoring and Evaluation Experience	- 15%
Network	- 15%
Total	- 100%

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT (DILG) reserves the right to accept or reject any or all the bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please contact the BAC Secretariat Office, 2nd floor Regional Office No. 5, Rizal St., Legazpi City, and Telephone: (052) 830-4774 or at CP No. 0960-8916350.

Approved:


DARLYN D. AYENDE
BAC Chairman



REQUEST FOR PROPOSAL

MODE OF PROCUREMENT:	Small Value Procurement (SEC. 53.9)	RFP No. :	CONS-2023-06-001
Name of Procuring Entity:	DILG	Date:	June 15, 2023
Office/End User:	RPMO		
Company Name			
Address			
PhilGEPS Registration No.			

Please quote your highest rated offer for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed.

- TERMS AND CONDITIONS:**
1. Bidders shall provide correct and accurate information required in this form.

2. Bidders may quote for any or all items.

3. Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.

4. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.

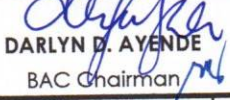
5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.

6. Award of Contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.

7. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).

8. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

9. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without amount of the contract, without prejudice to other courses of action and remedies open to it.

APPROVED BUDGET FOR THE CONTRACT (ABC):	 DARLYN D. AYENDE BAC Chairman
PHP 500,000.00	

Item No.	ITEM DESCRIPTION	Qty.	Unit	Approved Budget for the Contract (ABC)	Unit Price	Total Price	Compliance to Technical Specifications (Please Check)		Remarks
							Yes	No	

PROVISION OF CONSULTANCY SERVICES FOR THE CONDUCT OF DILG V 2023 IMPLEMENTATION OF THE THIRD PARTY MONITORING FOR LOCAL GOVERNMENT SUPPORT FUND-SUPPORT TO THE BARANGGAY DEVELOPMENT PROGRAM (LGSF-SBDP) PROJECTS

	CONSULTANCY SERVICES FOR THE CONDUCT OF DILG V 2023 IMPLEMENTATION OF THE THIRD PARTY MONITORING (TPM) FOR LOCAL GOVERNMENT SUPPORT FUND - SUPPORT TO THE BARANGGAY DEVELOPMENT PROGRAM (LGSF-SBDP) PROJECT	1	lot	Php 500,000.00					
	(See attached Terms of Reference)								

REF:
Purchase Request No. CONS-2023-06-001
Approved and Funded PPMP
PUR:
DILG V 2023 Implementation of the Third Party Monitoring for Local Government Support Fund-Support to the Barangay Development Program (LGSF-SBDP) Projects

Warranty	Price Validity
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After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.

- Supply & Delivery Conditions:**
1. Deliver of item is required: as stated;

2. Details related to implementation shall be communicated with **DARLYN D. AYENDE; End-User.**
- NOTE:**
- *In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal and the following eligibility requirements:
1. Valid Business Permit, Mayors Permit, Certificate of Business Name (DTI, SEC)

2. Professional License or Curriculum Vitae of Employees

3. PhilGEPS Registration (Please indicate on the space provided above)

4. Income/Business Tax Return; and

5. Omnibus Sworn Statement (Notarized)

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- Important:**
- *Please submit your quotation/s on/or before 23 JUN 2023 at 09:00 am.

TERMS OF REFERENCE

2023 Third Party Monitoring (TPM) for Local Government Support Fund – Support to the Barangay Development Program (LGSF-SBDP)

1. INTRODUCTION

- 1.1 Initiated and implemented in 2021, the Support to the Barangay Development Program (SBDP) is a flagship program of the government which seeks to end local communist armed conflict by improving the quality of life in affected communities and thereby minimizing local support and sympathy to the terrorists. This is accomplished by providing socioeconomic development projects to identified cleared armed-conflict communities such as farm-to-market roads, health centers, electrification, water and sanitation facilities, schools, and livelihood projects.
- 1.2 To ensure transparent, accountable, and responsive implementation of the SBDP, Third-Party Monitoring (TPM) by an accredited non-government entity shall be deployed to provide an independent perspective on project performance and shall augment existing monitoring capacities of this Department.

2. OBJECTIVE

- 2.1 Third Party Monitoring project is a DILG initiative on pursuing independent perspective on project and governance performance of local governments conducted through and by non-government organizations (monitoring parties) that are external to the project direct beneficiary structure to determine and develop the success of governance, delivery effectiveness, and empowerment mechanisms in-paced for the Local Government Support Fund (LGSF) projects.
- 2.2 This project is proposed to be carried out by an accredited NGO/CSO partner whose service and engagement underwent the competitive process of public procurement. In performing the TPM function, the NGO/CSO shall be guided by the project outcomes on: (1) **Governance** by integrating social accountability mechanisms in local governance, (2) **Development effectiveness** by assessment and evaluation of LGSF project effectiveness, and (3) **Empowerment** by continuing capacity development of citizen and non-government organizations to monitor and evaluate government projects under LGSF.

3. PROJECT DURATION: 3 Months (July to October)

4. COVERAGE AND SCOPE

- 4.1 The TPM shall cover infrastructure and non-infrastructure LGSF-SBDP projects reported as *completed* and/or *ongoing* in the Regional Project Monitoring and Evaluation System (RPMES)
- 4.2 The scope of the monitoring shall include: (i) planning process; (ii) project implementation; and (iii) results and outcomes of the projects

Note: List of FY 2022 completed and ongoing projects per province is attached for reference of participating bidder.

5. TECHNICAL SPECIFICATIONS

- 5.1 Roles of the Third-Party Monitoring (TPM) Service Provider:

The Service Provider shall:

- 5.1.1. Develop and submit the following initial outputs:

- a. Final copy of Framework and Tools with reference to the provided sample/template; and
- b. Work and Financial Plan reflecting the detailed activities, deliverables, budget requirements and schedules of implementation per province.

- 5.1.2 Provide and mobilize a team that shall conduct the TPM of the projects;

- 5.1.3. Submit accomplished monitoring tools with progress reports to the RTWG on regular basis;

- 5.1.4. Encode responses of the respondents in the Google Form to be provided by the RTWG; only the indicators reflected in the Framework and Tool provided in the Field Guide (Governance Oversight, Process Implementation and Results) shall be encoded (1 response, 1 form); and

- 5.1.5 Submit terminal report to the Regional Director through the Regional Technical Working Group (RTWG) at the end of the engagement with the DILG V RO (not later than October 31, 2023).

6. QUALIFICATIONS OF PARTICIPATING CSOs:

- 6.1 Must be accredited by DILG or any government entity;
- 6.2 CSO/ CSO Network office location or satellite office must be located within Region V;

7. ELIGIBILITY REQUIREMENTS:

(Per Annex "H", Appendix A of the 2016 Revised IRR of RA 9184)

- 7.1 Mayor's/Business Permit;
- 7.2 Professional License or Curriculum Vitae of Employees;
- 7.3 PhilGEPS Certificate of Registration;
- 7.4 Income/Business Tax Return; and
- 7.5 Omnibus Sworn Statement (Notarized)

8. OTHER DOCUMENTARY REQUIREMENTS:

- 8.1 Initial Outputs: (Indicated on Item 5 above)
 - a. Final copy of Framework and Tools with reference to the provided sample/template; and
 - b. Work and Financial Plan reflecting the detailed activities, deliverables, budget requirements and schedules of implementation per province.

9. COPY OF ACCREDITATION CERTIFICATE

- 9.1 Submit copy of accreditation certificate by DILG or any government entity.

10. BUDGET AND PAYMENT SCHEME

- 10.1 The total budget for the TPM services shall be charged against under the General Fund – New General Appropriations – Specific Budgets of National Government Agencies Fund from the FY 2023 General Appropriations Act (GAA), RA No. 11936, sub-allotted to the Regional Office for the implementation of the Third Party Monitoring (TPM) for the FY 2021-2022 LGSF-SBDP amounting to **P500,000.00**; and
- 10.2 The release of payment shall be in **5 (five) tranches** upon stages of monitoring accomplishments and submission of outputs (indicated herein Item 5. Technical Specifications) and as stipulated in the Contract between DILG and participating CSO service provider.

11. CONTRACT

- 11.1 The engagement between the CSO service provider and DILG shall be

bound by stipulations and agreements in the Contract which shall be signed by both parties; and

- 11.2 The Terms and Reference (TOR) herein is a supplemental document to the contract signed by the two parties and is not the sole reference for the partnership.

12. OWNERSHIP OF INTELLECTUAL PROPERTY

- 12.1 Intellectual property rights, ownership, and enjoyment arising from this project shall be governed by the applicable provisions of RA 10055 (An Act Providing the Framework and Support System for the Ownership, Management, Use, and Commercialization of Intellectual Property Generated from Research and Development funded by Government and for other purposes), RA 8439 (An Act Providing a Magna Carta for Scientists, Engineers, Researchers and other Science and Technology Personnel in Government), and RA 8293 (An Act Prescribing the Intellectual Property Code and Establishing the Intellectual Property Office, Providing for Its Powers and Functions, and for Other Purposes) including their respective Implementing Rules and Regulations, as well as existing and future policies of the DILG on Intellectual Property Rights; and
- 12.2 The CSO shall ensure that the project and its outcome would not violate the intellectual property rights of any third party.