



Document Code	FM-OP-DILG-AS-RO-10-15	
Rev. No.	06.19.21	Page 1 of 1
Eff. Date	06.19.21	
Appendix 61		
SIGNATURE		DATE
12/12/22		

PURCHASE ORDER

Supplier : **LA VENEZIA HOTEL & SPA INC.**

Address : Legazpi City

TIN : 005-434-711-000

P.O. No. **GDS-2022-383**

Date : November 28, 2022

Mode of Procurement : LEASE OF REAL
PROPERTY AND VENUE (53.10)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Provision of Meals Venue and Accommodation for the conduct of Establishment of Harmonized Guidelines and Protocols on Disaster Rehabilitation and Reconstruction Assistance Program (DRRAP) Information Generation: A Project and Performance Term End Review on December 5-7, 2022.

Place of Delivery : **DILG Regional Office V**

Delivery Term : **As Stated**

Date of Delivery :

Payment Term : Payment for Actual use

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<p>Day 0 'December 04, 2022 @ 15 Pax Dinner 6:00PM Pumpkin Soup, Breaded Porkchop, Picadillong Tilapia, Pinakbet, Steamed Rice, Fresh Fruits, One Round of Drinks</p> <p>Accommodation @ 15 Pax Day 1 'December 05, 2022 Breakfast (6:00am - 9:00am) @53 Pax Plated Breakfast Tapa, Sunny-Side Up Egg, Buttered Vegetables, Garlic Rice or Steamed Rice, SLICE OR PIECE OF FRUIT, Coffee or juice</p> <p>PLATED AM SNACK: 9:30AM @69 Pax Clubhouse Sandwich with Potato Chips, One round of juice</p> <p>PLATED LUNCH 11:45AM @69 Pax Tinola Soup, Pork Caldereta, Grilled Tuna with lemon-butter sauce, Steamed Rice, Pinangat, Crème Brulee, One Round of Drinks</p> <p>PLATED PM SNACK: 3:00PM @69 Pax Pansit Guisado, Toast Bread, One round of juice</p> <p>PLATED DINNER: 6:00PM @31Pax Bulalo Soup, Grilled Pork Liempo, Chicken Afritada, Spicy Kangkong with tofu, Steamed Rice, Strawberry Panacotta, One Round of Drinks</p> <p>Accommodation 31 Pax Day 2 'December 06, 2022 PLATED BREAKFAST: 6:00AM @69 Pax Tocino, Sunny-Side Up Egg, Ensaladang Talong, Garlic Rice or Steamed Rice, Fresh Fruits, Coffee or juice</p> <p>PLATED AM SNACK: @69 Pax Ibus with hot chocolate, Sliced Mango, One round of juice</p> <p>PLATED LUNCH: 11:45AM @69 Pax Pork Nilaga Soup, Pork Kare-kare, Roasted rosemary chicken, Steamed Rice, Chopsuey, Mango Panacotta One Round of Drinks</p> <p>PLATED PM SNACK: 3:00PM @69 Pax Creamy Carbonara, Toast Bread, One round of juice</p> <p>PLATED DINNER: 6:00PM @75 Pax Cucido Soup, Lechon Kawali, Spicy Chicken Adobo, Ginisang Amplaya, Steamed Rice, Choco Mousse Cake, One Round of Drinks</p> <p>Accommodation @ 75 Pax Day 3 - December 7, 2022 PLATED BREAKFAST: 6:00AM@113 Pax Longanisa, Salted Egg with onion and tomatoes, Tortang Talong, Garlic Rice or Steamed Rice, Fresh Fruits, Coffee or juice</p>	1	453,701.00	453,701.00

PLATED AM SNACK @180 Pax
Tuna Sandwich French Fries, One round of juice

PLATED LUNCH 11:45AM @180 Pax
Shrimp Sinigang Soup, Chicken Curry, Pinaputok na Tilapia, Steamed Rice, Ginataang Sitaw at Kalabasa, Coffee Jelly, One Round of Drinks

PLATED PM SNACK 3:00PM @180 Pax
Chicken Sotanghon Soup, Toast Bread, One round of juice

PLATED DINNER: 6:00PM @42 Pax
Egg drop soup, Binagoongan Breaded Fish Fillet, Lumpiang Gulay, Steamed Rice, Buko Salad, One Round of Drinks

Accommodation @42 Pax
Day 3 - December 8, 2022

PLATED BREAKFAST: 6:00AM @42 Pax
Fried Bangus, Sunny-Side Up Egg, Squash Okay, Garlic Rice or Steamed Rice, Fresh Fruits, Coffee or juice

Venue
Situating within Legazpi City, Albay accessible by PUV with parking space vis-a-vis the total number of participants, a concrete enclosed hall; that can accommodate 170 persons/training participants for the period Dec 5-7, 2022 taking into consideration the requirements on SOCIAL DISTANCING.

Functionality
-Training Hall can accommodate the required number of pax for two (1) day; no viewing obstruction between the lecturers and the participants.
-Sufficient skirted tables & chairs for the participants and Secretariat;
-Conducive for learning and well ventilated.
-With LED Monitor for lecture purposes (for visual-aid efficiency and clarity)


Facilities
-Comfort Rooms with sufficient water supply and clean basic facilities;
-Properly lit room;
-Functioning fire escapes with proper signage and escape route map; sufficient number of fire-fighting facilities;
-Free and accessible Wi-Fi Connection that can accommodate 88 pax;
-Complete sound/public address system with at least 5 wireless microphones; provide multimedia projector with screen and writing board; provide extension wires/cord to accommodate 88 participants with at least 3-4 wires;
-IBM table (presentation tables) and chairs; separate table for secretariat
-Stage with podium for the program
-Sanitation stations / free alcohol dispenser

- Standby generator set in case of power interruption; assigned staff for technical assistance;
- Free tarpaulin backdrop (5ftx6ft) and welcome streamer; clean and fresh appearance; no comfort room odor
- Fast internet speed and strong WIFI Connection that can accommodate all participants
- With wide parking space
- Security Guard on-duty for entire duration of training

Four Hundred Fifty-Three Thousand Seven Hundred One Pesos Only	453,701.00
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Department of Interior and Local Government has approved the rate by the service provider for the supply of the goods in the sum of **Four Hundred Fifty-Three Thousand Seven Hundred One Pesos Only (453,701.00)** to be known as the contract price.

Conforme:



 Signature over Printed Name of Supplier

 Date

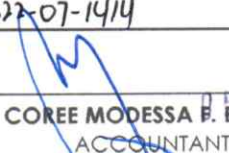
Very truly yours,


ATTY. ARNALDO E. ESCOBAR, JR. CESO V
 REGIONAL DIRECTOR

Fund Cluster : 01

Funds Available : SR2022-07-14/4

05 DEC 2022


COREE MODESSA F. BADONG
 ACCOUNTANT III

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____



Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

November 28, 2022


The Manager
LA VENEZIA HOTEL & SPA INC.
Legazpi City

Dear Sir/Madam:

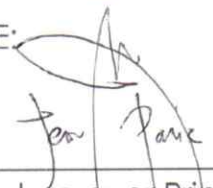
We are pleased to inform you that your quotation for **Provision of Meals Venue and Accommodation for the conduct of Establishment of Harmonized Guidelines and Protocols on Disaster Rehabilitation and Reconstruction Assistance Program (DRRAP) Information Generation: A Project and Performance Term End Review on December 5-7, 2022** with the contract price equivalent to Four Hundred Fifty-Three Thousand Seven Hundred One Pesos Only (453,701.00) is hereby accepted.

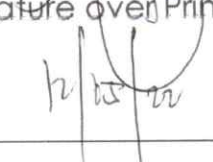
Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very Truly Yours,


ATTY. ARNALDO E. ESCOBAR, JR. CESO V
Regional Director


CONFORME:

By: 
(Signature over Printed Name)

Date: 

"Matino, Mahusay at Maaasahan"

 Rizal St., Legazpi City

 (052) 4801484; 4801486  (052) 4804023

 <http://region5.dilg.gov.ph>

 region5dilg@gmail.com



Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

November 28, 2022

The Manager

THE ORIENTAL HOSPITALITY AND RESTAURANT
MANAGEMENT SERVICES INC.
Legazpi City

Dear Sir/Madam:


The attached Notice of Award for the **Provision of Meals Venue and Accommodation for the conduct of Establishment of Harmonized Guidelines and Protocols on Disaster Rehabilitation and Reconstruction Assistance Program (DRRAP) Information Generation: A Project and Performance Term End Review on December 5-7, 2022** has been approved notice is hereby given to you to proceed on your delivery with the above-mentioned as stated upon the date of your receipt of this Notice.

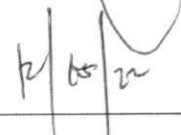
Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very Truly Yours,



ATTY. ARNALDO E. ESCOBER, JR. CESO V
Regional Director



CONFORME:

By: 
(Signature over Printed Name)

Date: 
12/15/22

"Matino, Mahusay at Maaasahan"

 Rizal St., Legazpi City

 (052) 4801484; 4801486  (052) 4804023

 <http://region5.dilg.gov.ph>

 region5dilg@gmail.com



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office V
Legazpi City

BAC RESOLUTION DECLARING LA VENEZIA HOTEL & SPA INC. WITH THE SINGLE LOWEST CALCULATED AND RESPONSIVE BID (SLCRB) FOR THE CONTRACT: PROVISION OF MEALS VENUE AND ACCOMMODATION FOR THE CONDUCT OF ESTABLISHMENT OF HARMONIZED GUIDELINES AND PROTOCOLS ON DISASTER REHABILITATION AND RECONSTRUCTION ASSISTANCE PROGRAM (DRRAP) INFORMATION GENERATION: A PROJECT AND PERFORMANCE TERM END REVIEW ON DECEMBER 5-7, 2022.
SLCRB-RFQ NO. GDS-2022-383

WHEREAS, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the **PROVISION OF MEALS VENUE AND ACCOMMODATION FOR THE CONDUCT OF ESTABLISHMENT OF HARMONIZED GUIDELINES AND PROTOCOLS ON DISASTER REHABILITATION AND RECONSTRUCTION ASSISTANCE PROGRAM (DRRAP) INFORMATION GENERATION: A PROJECT AND PERFORMANCE TERM END REVIEW ON DECEMBER 5-7, 2022** with an Approved Budget for the Contract (ABC): Four Hundred Fifty-Three Thousand Seven Hundred One Pesos (453,701.00).

WHEREAS, the BAC resorted to **LEASE OF REAL PROPERTY AND VENUE (53.10)** as an alternative mode of procurement posted in the Project Bulletin Board for the period from November 18, 2022 to November 24, 2022.

WHEREAS, the committee waived the formalities of competitive bidding procedures, the evaluation shall be per lot basis.

WHEREAS, the BAC Secretariat presented Three (3) quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
LA VENEZIA HOTEL & SPA INC.	Php 453,701.00	SLCRB
ORIENTAL HOSPITALITY AND RESTAURANT MANAGEMENT SERVICES INC.	DQ: NO ATTACHMENT	DQ: NO ATTACHMENT
THE MARISON HOTEL	DQ: NO ATTACHMENT	DQ: NO ATTACHMENT

WHEREAS, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **LA VENEZIA HOTEL & SPA INC.** its bid was found to be responsive;

WHEREAS, the BAC declared and recommended **LA VENEZIA HOTEL & SPA INC.** as the Single Lowest Calculated and Responsive Bidder.

NOW, THEREFORE, We, the members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**

To recommend for the approval and awarding of as the bidder with the Single lowest calculated and responsive bid for the contract **PROVISION OF MEALS VENUE AND ACCOMMODATION FOR THE CONDUCT OF ESTABLISHMENT OF HARMONIZED GUIDELINES AND PROTOCOLS ON DISASTER REHABILITATION AND RECONSTRUCTION ASSISTANCE PROGRAM (DRRAP) INFORMATION GENERATION: A PROJECT AND PERFORMANCE TERM END REVIEW ON DECEMBER 5-7, 2022** with the amount of): Four Hundred Fifty-Three Thousand Seven Hundred One Pesos Only (453,701.00).

RESOLVED, at the DILG RO V LGRRRC Library this 24th day of November, 2022.


MA. GRACE JOY U. TANGO
Provisional Member


ALFREDO L. SALLAN
Regular Member


MAE G. CLEMENTE
Regular Member


ATTY. MAGDALENA A. BORBE-MALLARI
Regular Member


AMALINE R. COLINA
Regular Member


MA. RUTHEL P. GIGANTOCA
BAC Chairperson

☒ **Approved**

☐ **Disapproved**


ATTY. ARNALDO E. ESCOBAR, JR. CESO V
Regional Director