



## PURCHASE ORDER

COA-DILG RO V  
RECEIVED  
Appendix 61  
12/01/22  
SIGNATURE DATE

Supplier : **PEPPERLAND HOTEL AND LEISURES CORPORATION**

Address : Legazpi City

TIN : 463-582-258-000

P.O. No. **GDS-2022-357**

Date : November 24, 2022

Mode of Procurement : LEASE OF REAL  
PROPERTY AND VENUE (53.10)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

**Provision of Meals Venue and Accommodation for the conduct of the Training Roll-out on Streamlining Building  
Permits and Certificates of Occupancy (BPCO) on November 28-29, 2022**

Place of Delivery : **DILG Regional Office V**

Delivery Term : **As Stated**

Date of Delivery :

Payment Term : Payment for Actual use

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<p><b>Day 1 Nov. 28, 2022</b></p> <p><b>BREAKFAST (12 pax) 7:00AM</b> Fried Rice, Omelette, Guinobatan Longganisa, Dilis sautéed w/ tomatoes &amp; sprinkled w/ sugar, Fruits, Bottled Water</p> <p><b>Plated AM SNACK (52 pax) 9:30AM</b> Grilled Ham and Cheese Sandwich with chips on the side, Chilled Fruit juice</p> <p><b>Plated LUNCH (52 pax) 11:45AM</b> French Onion Soup, Hawaiian Chicken, Grilled Liempo, Ensaladang Talong/Pipino, Steamed Rice, Brownies, Iced Tea</p> <p><b>Plated PM SNACK (52 pax) 3:00PM</b> Bolognese Pasta w/ toast, Chilled Soda</p> <p><b>Plated DINNER (42 pax) 6:00PM to 7:30 PM</b> Chicken and Corn Soup, Pork Roulade, Fried Fish Fillet with Cheese and Butter, Roasted Vegetables, Steamed Rice, Red Velvet Cake, Chilled Juice</p> <p><b>Accommodation @35 Pax</b></p> <p><b>Day 2 Nov. 29, 2022</b></p> <p><b>BREAKFAST (12 pax) 7:00AM</b> Fried Rice, Sunny Side Up Egg, Beef Tapa, Fried Tuyo, Fruits, Bottled Water</p> <p><b>Plated AM SNACK (52 pax) 9:30AM</b> Tuna Sandwich with chips on the side, Chilled Soda</p> <p><b>Plated LUNCH (52 pax) 11:45AM</b> Tomato Egg Drop Soup, Pork Tenderloin Salpicao, Garlic Fish, Stir Fried Mixed Vegetables, Steamed Rice, Mango Sago, Buko Juice</p> <p><b>Plated PM SNACK (52 pax) 3:00PM</b> Champorado w/ dilis, Chilled Juice</p> <p><b>Plated DINNER (42 pax) 6:00PM to 7:30 PM</b> Cream of Garlic Soup, Salt and Pepper Pork, Grilled Chicken with Garlic Gravy, Buttered Vegetable Medley, Steam Rice, Buko Pandan Salad, Chilled Juice</p> <p><b>Accommodation @18 Pax</b></p> <p><b>Day 0 Nov. 30, 2022</b></p> <p><b>BREAKFAST (17 Pax) 6:00AM</b> Fried Rice, Scrambled Egg, Corned beef, Fried Dried Pusit, Fruits, Bottled Water</p>	1	215,400.00	215,400.00

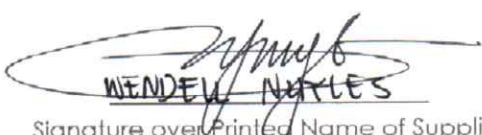
- Manner of Serving: Buffet/Plated meals with waiters with facemask.
- Time of Serving: Breakfast- 7:00-8:30 AM; AM Snacks- 9:30AM; Lunch- 12:00 NN, PM Snacks- 3:00 PM; Dinner – 6:00- 7:30 PM
- Free flowing water in a dispenser & brewed coffee with creamer and sugar.
- Only those indicated No. of pax will be served with breakfast.

- Venue**
- Situated within Legazpi City, accessible by PUV with parking space, a concrete enclosed/soundproof hall; can accommodate 52 persons/training participants for November 28-29, 2022 taking into consideration the requirements on SOCIAL DISTANCING.
- Functionality**
- Training Hall can accommodate the required number of pax for two (2) training days; no viewing obstruction between the lecturers and the participants.
  - Sufficient skirted tables & chairs for the participants and Secretariat;
  - Conducive for learning and well ventilated.
- Facilities**
- Comfort Rooms with sufficient water supply and clean basic facilities;
  - Properly lit room;
  - Functioning fire escapes with proper signage and escape route map; sufficient number of fire-fighting facilities;
  - Free and accessible Wi-Fi Connection;
  - Complete sound/public address system with at least 2 wireless microphones; provide multimedia projector with screen and writing board; provide extension wires/cord to accommodate 52 participants with at least 3-5 wires; with wide screen and LCD projector and writing board.
  - IBM table (presentation tables) and chairs; separate table for secretariat
  - Sanitation stations/ free alcohol dispenser
  - Air-Conditioned rooms that will OBSERVE ONE BED ONE PARTICIPANT.
- Other Requirements:**
- Standby generator set in case of power interruption; assigned staff for technical assistance
  - Free tarpaulin backdrop (5ft x 6ft) and welcome streamer/tv or digital signage; clean and fresh appearance; no comfort room odor
  - Fast internet speed and strong WIFI connection that can accommodate all participants
  - Security guard on-duty for the entire duration of training.
  - With wide parking space.

***Two Hundred Fifteen Thousand Four Hundred Pesos Only***	215,400.00
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Department of Interior and Local Government has approved the rate by the service provider for the supply of the goods in the sum of **Two Hundred Fifteen Thousand Four Hundred Pesos Only (215,400.00)** to be known as the contract price.


Conforme:

  
Signature over Printed Name of Supplier

Nov. 28, 2022

Date

Very truly yours,

  
ATTY. ARNALDO E. ESCOBER, JR. CESO V  
REGIONAL DIRECTOR

<div>Fund Cluster : <u>01</u></div> <div>Funds Available : <u>SR2022-09-1928</u></div> <div><div> NOV 28 2022 COREE MODESSA F. BADONG ACCOUNTANT III</div></div>	<div>ORS/BURS No. : _____</div> <div>Date of the ORS/BURS: _____</div> <div>Amount : _____</div>
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Republic of the Philippines  
Department of the Interior and Local Government  
Regional Office V

**REGIONAL OFFICE BIDS AND AWARDS COMMITTEE**

**NOTICE OF AWARD**

**November 24, 2022**

**The Manager**

PEPPERLAND HOTEL AND LEISURES CORPORATION  
Legazpi City

**Dear Sir/Madam:**

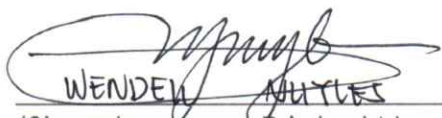
We are pleased to inform you that your quotation **for Provision of Meals Venue and Accommodation for the conduct of the Training Roll-out on Streamlining Building Permits and Certificates of Occupancy (BPCO) on November 28-29, 2022** with the contract price equivalent to Two Hundred Fifteen Thousand Four Hundred Pesos Only (215,400.00) is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very Truly Yours,

**ATTY. ARNALDO E. ESCOBAR, JR. CESO V**  
Regional Director

CONFORME:

By:   
(Signature over Printed Name)

Date: Nov. 28, 2022

**"Matino, Mahusay at Maaasahan"**

 Rizal St., Legazpi City  
 (052) 4801484; 4801486  (052) 4804023  
 <http://region5.dilg.gov.ph>  
 region5dilg@gmail.com





Republic of the Philippines  
Department of the Interior and Local Government  
Regional Office V

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## REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

### NOTICE TO PROCEED

November 24, 2022

**The Manager**

PEPPERLAND HOTEL AND LEISURES CORPORATION  
Legazpi City

Dear Sir/Madam:

The attached Notice of Award for the **Provision of Meals Venue and Accommodation for the conduct of the Training Roll-out on Streamlining Building Permits and Certificates of Occupancy (BPCO) on November 28-29, 2022** has been approved notice is hereby given to you to proceed on your delivery with the above-mentioned as stated upon the date of your receipt of this Notice.

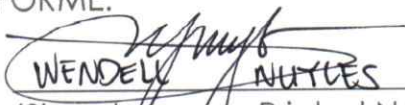
Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very Truly Yours,

  
**ATTY. ARNALDO E. ESCOBER, JR. CESO V**  
Regional Director

CONFORME:



By:

  
**WENDELL NUYTES**  
(Signature over Printed Name)

Date: Nov. 28, 2022

**"Matino, Mahusay at Maaasahan"**

 Rizal St., Legazpi City

 (052) 4801484; 4801486  (052) 4804023

 <http://region5.dilg.gov.ph>

 region5dilg@gmail.com



**BAC RESOLUTION DECLARING PEPPERLAND HOTEL AND LEISURES CORPORATION WITH THE SINGLE LOWEST CALCULATED AND RESPONSIVE BID (SLCRB) FOR THE CONTRACT: PROVISION OF MEALS VENUE AND ACCOMMODATION FOR THE CONDUCT OF THE TRAINING ROLL-OUT ON STREAMLINING BUILDING PERMITS AND CERTIFICATES OF OCCUPANCY (BPCO) ON NOVEMBER 28-29, 2022**  
**SLCRB-RFQ NO. GDS-2022-357**

**WHEREAS**, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the project **PROVISION OF MEALS VENUE AND ACCOMMODATION FOR THE CONDUCT OF THE TRAINING ROLL-OUT ON STREAMLINING BUILDING PERMITS AND CERTIFICATES OF OCCUPANCY (BPCO) ON NOVEMBER 28-29, 2022** with an Approved Budget for the Contract (ABC): Two Hundred Fifteen Thousand Four Hundred Pesos (215,400.00).

**WHEREAS**, the BAC resorted to **LEASE OF REAL PROPERTY AND VENUE (53.10)** as an alternative mode of procurement posted in the Project Bulletin Board for the period from November 15, 2022 to November 21, 2022.

**WHEREAS**, the committee waived the formalities of competitive bidding procedures, the evaluation shall be per lot basis.

**WHEREAS**, the BAC Secretariat presented Three (3) quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
PEPPERLAND HOTEL AND LEISURES CORPORATION	Php 215,400.00	SLCRB
LEGAZPI MEI LI INC / THE MARISON HOTEL	DQ: NO ELIGIBILITY DOCUMENT SUBMITTED	DQ: NO ELIGIBILITY DOCUMENT SUBMITTED
THE ORIENTAL HOSPITALITY AND RESTAURANT MANAGEMENT SERVICES INC.	DQ: NO ELIGIBILITY DOCUMENT SUBMITTED	DQ: NO ELIGIBILITY DOCUMENT SUBMITTED

**WHEREAS**, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **PEPPERLAND HOTEL AND LEISURES CORPORATION** its bid was found to be responsive;

**WHEREAS**, the BAC declared and recommended **PEPPERLAND HOTEL AND LEISURES CORPORATION** as the Single Lowest Calculated and Responsive Bidder.

**NOW, THEREFORE**, We, the members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**

To recommend for the approval and awarding of as the bidder with the Single lowest calculated and responsive bid for the contract **PROVISION OF MEALS VENUE AND ACCOMMODATION FOR THE CONDUCT OF THE TRAINING ROLL-OUT ON STREAMLINING BUILDING PERMITS AND CERTIFICATES OF OCCUPANCY (BPCO) ON NOVEMBER 28-29, 2022** with the amount of Two Hundred Fifteen Thousand Four Hundred Pesos Only (215,400.00).

**RESOLVED**, at the DILG RO V LGRRRC Library this 23<sup>rd</sup> day of November, 2022.

  
**MA. GRACE JOY U. TANGO**  
Provisional Member

  
**LUNINGNING Z. BRAZIL**  
Provisional Member

  
**MAE G. CLEMENTE**  
Regular Member

  
**ATTY. MAGDALENA A. BORBE-MALLARI**  
Regular Member

  
**AMALINE R. COLINA**  
Regular Member

  
**MA. RUTHEL P. GIGANTOCA**  
BAC Chairperson



Approved



Disapproved

  
**ATTY. ARNALDO E. ESCOBAR, JR. CESO V**  
Regional Director