



Republic of the Philippines
Department of the Interior and Local Government
Regional Office No. V, Rizal Street, Legazpi City

COA-DILGR.O.V
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Appendix 61

PURCHASE ORDER

Supplier : THE ORIENTAL HOSPITALITY AND RESTAURANT MANAGEMENT SERVICES INC.	P.O. No. GDS-2022-344
Address : Legazpi City	Date : November 10, 2022
TIN : 497-126-588-00000	Mode of Procurement : LEASE OF REAL PROPERTY AND VENUE (53.10)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Provision of Meals, Venue and Accommodation for the conduct of "Follow Through Activity in the Documentation of LGU Local Governance Model in Service Delivery" on November 14-15, 2022.

Place of Delivery : DILG Regional Office V	Delivery Term : As Stated
Date of Delivery :	Payment Term : Payment for Actual use

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	Day 0 November 13, 2022 Accommodation 6 Pax Day 1 November 14, 2022 Breakfast (6:00 AM) 6 Pax Fried Rice, Omelet Tortang Talong, Hotdog, Fruits and Bottled Water PLATED AM Snack (9:30AM) (28 pax) Roasted Tomato and Garlic Tuna Pasta and Chilled Juice Lunch (11:45AM) (28 pax) Crab and Corn Chowder, Salt and Pepper Chicken, Butter Garlic Fish Fillet, Southern Vegetable Medley, Steamed Rice, Mango Royal Shooters and Chilled Juice Plated PM Snacks (3:00 PM) (28 pax) Grilled Ham and Cheese Sandwich Plated Dinner (6:00 PM -7:30 PM) (6 pax) Egg Drop Soup, Braised Pork in Sweet Soy Sauce, Fish Creole with Salsa Fresca, Buttered Vegetable Medley, Steam Rice, Red Rubby Panna Cotta and Chilled Juice Accommodation @20 Pax Day 2 November 15, 2022 Breakfast (6:00 AM) 24 Pax Fried Rice, Sunny Side Up Egg, Beef Tapa, Fried Tuyo, Fruits and Bottled Water AM Snack (9:30AM) (28 pax) Tuna Sandwich Aand Chilled Juice Lunch (11:45AM) (20 pax) Cream of Ham and Potato Soup, Sesame Chicken, Fish Fillet with Mandarin Sauce, Stir Fried Mixed Vegetables, Steamed Rice, Chocolate Noir Cake and Chilled Juice PM Snacks (3:00 PM) (28 pax) Creamy Tomato Chicken Pasta and Chilled Juice Plated Dinner (6:00 PM-7:30 PM) (28 pax) Roasted Pumpkin Soup, Honey Soy Pork Loin, Fried Fish Fillet with Cheese and Butter, Roasted Vegetables, Steamed Rice, Red Velvet Cake and Chilled Juice Accommodation 20 Pax	1	135,800.00	135,800.00



Day 3 November 16, 2022
Breakfast (6:00 AM) 24 Pax
Fried Rice, Scrambled Egg, Embutido, Fried Pusit,
Fruits and Bottled Water

Venue
Situating within Legazpi City, Accessible by PUV with Parking Space, a concrete enclosed/soundproof hall; can accommodate 26 persons/training participants for November 14-15, 2022 taking into consideration the requirements on Social Distancing.

Functionality
- Training Hall can accommodate the required number of pax for two (2) training days; no viewing obstruction between the lecturers and the participants;
- Sufficient skirted tables and chairs for the participants and secretariat;
- Conducive for Learning and well ventilated

Facilities
- Comfort rooms with sufficient water supply and clean basic facilities;
- Free Accessible Wifi Connection
- Functioning fire escapes with proper signage and escape route map; sufficient number of fire-fighting facilities;
- Free and accessible WiFi connection;
- Complete sound/public address system with at least four (2) wireless microphones, provide multimedia projector with screen, and writing board; provide extension cords/wires to accommodate 26 participants with atleast 3-5 wires; with LCD Projector and writing board for the use of laptops of the participants, computer and related equipment and whiteboard
IBM Table (presentation Tables) and chairs; separate table for secretariat
Sanitation stations/free alcohol dispenser
- Air-conditioned rooms that will observe **One Bed One Participant**

Other Requirements
- With stand-by generator set in-case of power interruption
- Assigned staff for technical assistance
- Free Tarpaulin backdrop (5ft x 6 ft) and welcome streamer/ tv signage; clean and fresh appearance; no comfort room odor
-Fast Internet speed and strong WIFI connection that can accommodate all participants
-Security Guard on Duty for the entire duration of training
-With wide parking Space
- Security guard on-duty for the entire duration of training.

One Hundred Thirty-Five Thousand Eight Hundred Pesos Only	135,800.00
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Department of Interior and Local Government has approved the rate by the service provider for the supply of the goods in the sum of **One Hundred Thirty-Five Thousand Eight Hundred Pesos Only (135,800.00)** to be known as the contract price.

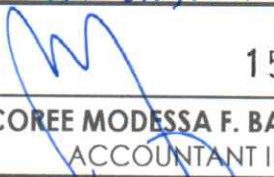
Conforme:

Very truly yours,


Signature over Printed Name of Supplier


ATTY. ARNALDO E. ESCOBAR, JR. CESO V
REGIONAL DIRECTOR

15 NOV 2022
Date

Fund Cluster : 01
Funds Available : LDDP No. 04-113-0763, 04-114-0774, 04-126-0898

15 NOV 2022
COREE MODESSA F. BADONG
ACCOUNTANT III

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____



Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

November 10, 2022

The Manager
THE ORIENTAL HOSPITALITY AND RESTAURANT
MANAGEMENT SERVICES INC.
Legazpi City

Dear Sir/Madam:

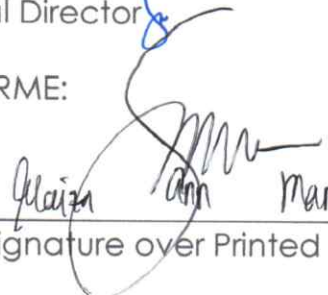
We are pleased to inform you that your quotation for the **Provision of Meals, Venue and Accommodation for the conduct of "Follow through Activity in the Documentation of LGU Local Governance Model in Service Delivery"** with the contract price equivalent to One Hundred Thirty-Five Thousand Eight Hundred Pesos Only (135,800.00) is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very Truly Yours,


ATTY. ARNALDO E. ESCOBER, JR. CESO V
Regional Director

CONFORME:

By: 
(Signature over Printed Name)

Date: 15 NOV 2022

"Matino, Mahusay at Maaasahan"

 Rizal St., Legazpi City
 (052) 4801484; 4801486  (052) 4804023
 <http://region5.dilg.gov.ph>
 region5dilg@gmail.com



Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

November 10, 2022

The Manager
THE ORIENTAL HOSPITALITY AND RESTAURANT
MANAGEMENT SERVICES INC.
Legazpi City

Dear Sir/Madam:


The attached Notice of Award for the **Provision of Meals, Venue and Accommodation for the conduct of "Follow through Activity in the Documentation of LGU Local Governance Model in Service Delivery"** has been approved, notice is hereby given to you to proceed on your delivery with the above-mentioned as stated upon the date of your receipt of this Notice.

Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very Truly Yours,


ATTY. ARNALDO E. ESCOBAR, JR. CESO V
Regional Director

CONFORME:

By: 
(Signature over Printed Name)

Date: 15 NOV 2022

"Matino, Mahusay at Maaasahan"

 Rizal St., Legazpi City
 (052) 4801484; 4801486  (052) 4804023
 <http://region5.dilg.gov.ph>
 region5dilg@gmail.com



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office V
Legazpi City

BAC RESOLUTION DECLARING THE ORIENTAL HOSPITALITY AND RESTAURANT MANAGEMENT SERVICES INC. WITH THE SINGLE LOWEST CALCULATED AND RESPONSIVE BID (SLCRB) FOR THE CONTRACT: PROVISION OF MEALS, VENUE AND ACCOMMODATION FOR THE CONDUCT OF "FOLLOW THROUGH ACTIVITY IN THE DOCUMENTATION OF LGU LOCAL GOVERNANCE MODEL IN SERVICE DELIVERY" SLCRB-RFQ NO. GDS-2022-344

WHEREAS, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the project **PROVISION OF MEALS, VENUE AND ACCOMMODATION FOR THE CONDUCT OF "FOLLOW THROUGH ACTIVITY IN THE DOCUMENTATION OF LGU LOCAL GOVERNANCE MODEL IN SERVICE DELIVERY"** with an Approved Budget for the Contract (ABC): One Hundred Thirty-Five Thousand Eight Hundred Pesos (135,800.00).

WHEREAS, the BAC resorted to **LEASE OF REAL PROPERTY AND VENUE (53.10)** as an alternative mode of procurement posted in the Project Bulletin Board for the period from November 07, 2022 to November 10, 2022.

WHEREAS, the committee waived the formalities of competitive bidding procedures, the evaluation shall be per lot basis.

WHEREAS, the BAC Secretariat presented Three (3) quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
THE ORIENTAL HOSPITALITY AND RESTAURANT MANAGEMENT SERVICES INC.	Php 135,800.00	SLCRB
LOTUS BLU HOTEL	DQ: NO ELIGIBILITY DOCUMENT SUBMITTED	DQ: NO ELIGIBILITY DOCUMENT SUBMITTED
THE MARISON HOTEL	DQ: NO ELIGIBILITY DOCUMENT SUBMITTED	DQ: NO ELIGIBILITY DOCUMENT SUBMITTED

WHEREAS, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **THE ORIENTAL HOSPITALITY AND RESTAURANT MANAGEMENT SERVICES INC.** its bid was found to be responsive;

WHEREAS, the BAC declared and recommended **THE ORIENTAL HOSPITALITY AND RESTAURANT MANAGEMENT SERVICES INC.** as the Single Lowest Calculated and Responsive Bidder.

NOW, THEREFORE, We, the members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**

To recommend for the approval and awarding of as the bidder with the Single lowest calculated and responsive bid for the contract **PROVISION OF MEALS, VENUE AND ACCOMMODATION FOR THE CONDUCT OF "FOLLOW THROUGH ACTIVITY IN THE DOCUMENTATION OF LGU LOCAL GOVERNANCE MODEL IN SERVICE DELIVERY"** with the amount of One Hundred Thirty-Five Thousand Eight Hundred Pesos Only (135,800.00).

RESOLVED, at the DILG RO V LGRRRC Library this 10th day of November, 2022.


MA. GRACE JOY U. TANGO
Provisional Member

ANTONIO H. PASANO
Regular Member


ATTY. MAGDALENA A. BORBE-MALLARI
Regular Member

ALFREDO L. SALLAN
Regular Member


AMALINE R. COLINA
Regular Member


MAE G. CLEMENTE
Regular Member


MA. RUTHEL P. GIGANTOCA
BAC Chairperson

☒ **Approved**

☐ **Disapproved**


ATTY. ARNALDO E. ESCOBER, JR. CESO V
Regional Director