



PURCHASE ORDER

Supplier : <b>NINONG'S HOTEL</b>	P.O. No. <b>GDS-2022-336</b>
Address : Legazpi City	Date : November 16, 2022
TIN : 005-769-679-005	Mode of Procurement : LEASE OF REAL PROPERTY AND VENUE (53.10)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

**PROVISION OF MEALS, VENUE AND ACCOMMODATION FOR THE CONDUCT OF ROLL-OUT TRAINING OF TRAINERS TO DILG PROVINCIAL BARANGAY TANOD SKILLS ENHANCEMENT (BTSE) TRAINING TEAMS ON NOVEMBER 21-23, 2022**

Place of Delivery : <b>DILG Regional Office V</b>		Delivery Term : <b>As Stated</b>			
Date of Delivery :		Payment Term : Payment for Actual use			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<b>Note: (3) Triple Sharing in a room (Only powdered Juice for the drinks)</b> <b>Day 0 November 20, 2022</b> <b>Dinner (6:00 PM) (30 pax)</b> Steamed rice with meat/fish and vegetable viands, soup, fruits/dessert ,bottled mineral water 500 ml <b>Accommodation @26 Pax</b> <b>Day 01 November 21, 2022</b> <b>Breakfast 7:00 AM (40 Pax)</b> Steamed rice with meat/fish, & egg fruits, bottled mineral water 500 ml. & Coffee <b>AM Snack (9:30AM) (40 pax)</b> Sandwich / pasta and bottled/ canned juice <b>Lunch (12:00 NN) (40 pax)</b> Steamed rice with meat/ fish and vegetable viand, soup, fruits/dessert ,bottled mineral water 500 ml. & juice <b>PM Snacks (3:00 PM) (40pax)</b> Sandwich / pasta and bottled/ canned juice <b>Dinner (6:00 PM) (40 pax)</b> Steamed rice with meat/fish and vegetable viands, soup, fruits/dessert ,bottled mineral water 500 ml. & juice <b>Accommodation @30 Pax</b> <b>Day 3 November 23, 2022</b> <b>Breakfast 7:00 AM (40 Pax)</b> Steamed/fried rice with meat/fish, & egg fruits, bottled mineral water 500 ml. & Coffee <b>AM Snack (9:30AM) (40 pax)</b> Sandwich / pasta and bottled/ canned juice <b>Lunch (12:00 NN) (40 pax)</b> Steamed rice with meat/ fish and vegetable viand, soup, fruits/dessert ,bottled mineral water 500 ml. & juice <b>PM Snacks (3:00 PM) (40pax)</b> Sandwich / pasta/Champorado with dilis and bottled/ canned juice	1	240,000.00	240,000.00

**Dinner (6:00 PM) (40 pax)**  
 Steamed rice with meat/fish and vegetable viands, soup, fruits/dessert ,bottled mineral water 500 ml. & juice  
**Accommodation @30 Pax**  
**Day 3 November 23, 2022**  
**Breakfast 7:00 AM (40 Pax)**  
 Steamed/fried rice with meat/fish, & egg fruits, bottled mineral water 500 ml. & Coffee  
**AM Snack (9:30AM) (40 pax)**  
 Sandwich / pasta and bottled/ canned juice  
**Lunch (12:00 NN) (40 pax)**  
 Steamed rice with meat/ fish and vegetable viand, soup, fruits/dessert ,bottled mineral water 500 ml. & juice  
**PM Snacks (3:00 PM) (40pax)**  
 Sandwich / pasta/Champorado with dilis and bottled/ canned juice  
**Dinner (6:00 PM) (40 pax)**  
 Steamed rice with meat/fish and vegetable viands, soup, fruits/dessert ,bottled mineral water 500 ml. & juice  
**Accommodation with Breakfast @25 Pax**

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**Other Requirements:**

- Four (4) nights' accommodation (air-conditioned room)
- Free flowing brewed coffee w/ creamer and sugar
- Mineral water in dispenser
- Assisted Buffet

**Venue**

- Venue must be situated within Legazpi City. It must be accessible wide parking space, concrete enclosed/soundproof hall; well-ventilated, can accommodate up to 40-50 persons with proper physical distancing.

**Functionality**

- Conference room can accommodate the required number of pax for the three (3) training days; no viewing obstruction between the lecturers and the participants;
- Sufficient skirted tables and chairs for the participants and secretariat

**Facilities**

- Air-conditioned rooms with complete beddings, service water and room assistance
- Comfort rooms with sufficient water supply and clean basic facilities;
- Properly lit room;
- Functional fire escapes with proper signage and escape route map with firefighting facilities;
- Functional landline telephone;
- Free and accessible WiFi connection;
- Complete sound/public address system with at least five (5) wireless microphones, multimedia projector with screen, extra extension cords/wires for the use of laptops of the participants, computer and related equipment and whiteboard
- With stand-by generator set in-case of power interruption
- Assigned staff for technical assistance
- Clean and fresh appearance of all the facilities;
- Security guard on-duty for the entire duration of training.

**NOTE :**

- To provide accommodation and meals to the guests and participants a day before the event (November 20, 2022)

**Note:**

- Two (2) nights accommodation (with Breakfast).
- Twin-Sharing Room
- Free flowing brewed coffee w/ creamer and sugar
- Mineral water in dispenser
- Assisted Buffet

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\*\*\*Two Hundred Forty Thousand Pesos Only\*\*\*

240,000.00

Department of Interior and Local Government has approved the rate by the service provider for the supply of the goods in the sum of **Two Hundred Forty Thousand Pesos Only (240,000.00)** to be known as the contract price.

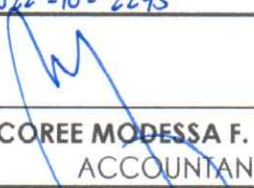
Conforme:

Very truly yours,

MELO S. BANGIN  
Signature over Printed Name of Supplier

  
ATTY. ARNALDO E. ESCOBER, JR. CESO V  
REGIONAL DIRECTOR

Nov. 18, 2022  
Date

<b>Fund Cluster :</b> <u>01</u>	<b>ORS/BURS No. :</b> _____
<b>Funds Available :</b> <u>SR2022-10-2295</u>	<b>Date of the ORS/BURS:</b> _____
 _____ <b>COREE MODESSA F. BADONG</b> ACCOUNTANT III	<b>Amount :</b> _____





Republic of the Philippines  
Department of the Interior and Local Government  
Regional Office V

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## REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

### NOTICE OF AWARD

November 16, 2022

**The Manager**  
NINONG'S HOTEL  
Legazpi City

**Dear Sir/Madam:**


We are pleased to inform you that your quotation for the **Provision of Meals, Venue and Accommodation for the conduct of Roll-out Training of Trainers to DILG Provincial Barangay Tanod Skills Enhancement (BTSE) Training Teams on November 20-23, 2022** with the contract price equivalent to Two Hundred Forty Thousand Pesos Only (240,000.00) is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very Truly Yours,

  
**ATTY. ARNALDO E. ESCOBAR, JR. CESO V**  
Regional Director

CONFORME:

By:   
(Signature over Printed Name)

Date: Nov. 18, 2022

**"Matino, Mahusay at Maaasahan"**

 Rizal St., Legazpi City  
 (052) 4801484; 4801486  (052) 4804023  
 <http://region5.dilg.gov.ph>  
 region5dilg@gmail.com



Republic of the Philippines  
Department of the Interior and Local Government  
Regional Office V

**REGIONAL OFFICE BIDS AND AWARDS COMMITTEE**

**NOTICE TO PROCEED**

**November 16, 2022**

**The Manager**  
NINONG'S HOTEL  
Legazpi City

**Dear Sir/Madam:**

The attached Notice of Award for the **Provision of Meals, Venue and Accommodation for the conduct of Roll-out Training of Trainers to DILG Provincial Barangay Tanod Skills Enhancement (BTSE) Training Teams on November 20-23, 2022** has been approved, notice is hereby given to you to proceed on your delivery with the above-mentioned as stated upon the date of your receipt of this Notice.

Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very Truly Yours,

  
**ATTY. ARNALDO E. ESCOBER, JR. CESO V**  
Regional Director

CONFORME:

By: MELO B. BAMBIN  
(Signature over Printed Name)

Date: NOV. 16, 2022

**"Matino, Mahusay at Maaasahan"**

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Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
Regional Office V  
Legazpi City

**BAC RESOLUTION DECLARING NINONG'S HOTEL WITH THE SINGLE LOWEST CALCULATED AND RESPONSIVE BID (SLCRB) FOR THE CONTRACT: PROVISION OF MEALS, VENUE AND ACCOMMODATION FOR THE CONDUCT OF ROLL-OUT TRAINING OF TRAINERS TO DILG PROVINCIAL BARANGAY TANOD SKILLS ENHANCEMENT (BTSE) TRAINING TEAMS ON NOVEMBER 20-23, 2022.**  
**SLCRB-RFQ NO. GDS-2022-336**

**WHEREAS**, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the project **PROVISION OF MEALS, VENUE AND ACCOMMODATION FOR THE CONDUCT OF ROLL-OUT TRAINING OF TRAINERS TO DILG PROVINCIAL BARANGAY TANOD SKILLS ENHANCEMENT (BTSE) TRAINING TEAMS ON NOVEMBER 20-23, 2022** with an Approved Budget for the Contract (ABC): Two Hundred Forty Thousand Pesos Only (240,000.00).

**WHEREAS**, the BAC resorted to **LEASE OF REAL PROPERTY AND VENUE (53.10)** as an alternative mode of procurement posted in the Project Bulletin Board for the period from November 07, 2022 to November 11, 2022.

**WHEREAS**, the committee waived the formalities of competitive bidding procedures, the evaluation shall be per lot basis.

**WHEREAS**, the BAC Secretariat presented Three (3) quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
NINONG'S HOTEL	Php 240,000.00	SLCRB
THE MARISON HOTEL	Php 395,800.00	DQ: EXCEEDED ABC
HOTEL ST. ELLIS	Php 265,700.00	DQ: EXCEEDED ABC

**WHEREAS**, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **NINONG'S HOTEL** its bid was found to be responsive;

**WHEREAS**, the BAC declared and recommended **NINONG'S HOTEL** as the Single Lowest Calculated and Responsive Bidder.

**NOW, THEREFORE**, We, the members of the Bids and Awards Committee, hereby RESOLVE, as it is hereby RESOLVED

To recommend for the approval and awarding of as the bidder with the Single lowest calculated and responsive bid for the contract **PROVISION OF MEALS, VENUE AND ACCOMMODATION FOR THE CONDUCT OF ROLL-OUT TRAINING OF TRAINERS TO DILG PROVINCIAL BARANGAY TANOD SKILLS ENHANCEMENT (BTSE) TRAINING TEAMS ON NOVEMBER 20-23, 2022** with the amount of Two Hundred Forty Thousand Pesos Only (240,000.00).

RESOLVED, at the DILG RO V LGRRRC Library this 15<sup>th</sup> day of November, 2022.

  
MA. GRACE JOY U. TANGO  
Provisional Member

  
LUNINGNING Z. BRAZIL  
Provisional Member

  
GRACE S. MAGO  
Provisional Member

  
ANTONIO H. PASANO  
Regular Member

  
ATTY. MAGDALENA A. BORBE-MALLARI  
Regular Member

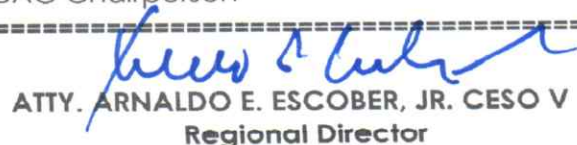
  
ALFREDO L. SALLAN  
Regular Member

  
AMALINE R. COLINA  
Regular Member

  
MAE G. CLEMENTE  
Regular Member

  
MA. RUTHEL P. GIGANTOCA  
BAC Chairperson

☒ Approved  
☐ Disapproved

  
ATTY. ARNALDO E. ESCOBAR, JR. CESO V  
Regional Director