



PURCHASE ORDER

Supplier : NINONG'S HOTEL	P.O. No. GDS-2022-334
Address : Legazpi City	Date : November 10, 2022
TIN : 005-769-679-005	Mode of Procurement : LEASE OF REAL PROPERTY AND VENUE (53.10)

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:
PROVISION OF MEALS, VENUE AND ACCOMODATION FOR THE CONDUCT OF SICAP-BADAC ROLL-OUT TRAINING TO PROVINCIAL TRAINING TEAMS AND DILG FIELD OFFICER ON NOVEMBER 14-16, 2022

Place of Delivery : DILG Regional Office V	Delivery Term : As Stated
Date of Delivery :	Payment Term : Payment for Actual use

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	Day 1 November 14, 2022 AM Snack (9:30AM) (64 pax) Sandwich / pasta and bottled/ canned juice/soda Lunch (11:45AM) (64 pax) Steamed rice with meat, fish and vegetable viand, fruits bottled bottled/ canned juice/soda PM Snacks (3:00 PM) (64 pax) Sandwich / pasta and bottled/ canned juice/soda Dinner (6:00 PM) (40 pax) Steamed rice with meat, fish and vegetable viand, fruits bottled mineral water 500 ml. Chocolate drink/ Coffee Accommodation with Breakfast @40 Pax Day 2 November 15, 2022 AM Snack (9:30AM) (20 pax) Sandwich / pasta and bottled/ canned juice/soda Lunch (11:45AM) (20 pax) Steamed rice with meat, fish and vegetable viand, fruits bottled bottled/ canned juice/soda PM Snacks (3:00 PM) (20 pax) Sandwich / pasta and bottled/ canned juice/soda Dinner (6:00 PM) (12 pax) Steamed rice with meat, fish and vegetable viand, fruits bottled mineral water 500 ml. Chocolate drink/ Coffee Accommodation with Breakfast @12 Pax Day 3 November 16, 2022 AM Snack (9:30AM) (20 pax) Sandwich / pasta and bottled/ canned juice/soda Lunch (11:45AM) (20 pax) Steamed rice with meat, fish and vegetable viand, fruits bottled bottled/ canned juice/soda	1	265,600.00	265,600.00

PM Snacks (3:00) (20 pax)
Sandwich / pasta and bottled/ canned
juice/soda

- Manner of service: **Assisted Buffet**
- Free-flowing water in a dispenser
- Free-flowing brewed coffee with creamer and sugar
- Chocolate powder drink sachets available during breakfast

Venue

- Venue must be situated within Legazpi City. It must be accessible wide parking space, concrete enclosed/soundproof hall; well-ventilated, can accommodate up to 64 persons.

Functionality

- Conference room can accommodate the required number of pax for three (3) training days; no viewing obstruction between the lecturers and the participants;
- Sufficient skirted tables and chairs for the participants and secretariat

Facilities

- Air-conditioned TWIN SHARING rooms with complete beddings, service water and room assistance good for 40 guests
- Comfort rooms with sufficient water supply and clean basic facilities;
- Properly lit room;
- Functional fire escapes with proper signage and escape route map with firefighting facilities;
- Functional landline telephone;
- Free and accessible WiFi connection;
- Complete sound/public address system with at least four (4) wireless microphones, multimedia projector with screen, extra extension cords/wires for the use of laptops of the participants, computer and related equipment and whiteboard
- With stand-by generator set in-case of power interruption
- Assigned staff for technical assistance
- Clean and fresh appearance of all the facilities;
- Security guard on-duty for the entire duration of training.

Note:

- Two (2) nights accommodation (with Breakfast).
- Twin-Sharing Room
- Free flowing brewed coffee w/ creamer and sugar
- Mineral water in dispenser
- Assisted Buffet

Two Hundred Sixty - Five Thousand Six Hundred Pesos Only

265,600.00

Department of Interior and Local Government has approved the rate by the service provider for the supply of the goods in the sum of **Two Hundred Sixty - Five Thousand Six Hundred Pesos Only (265,600.00)** to be known as the contract price.

Conforme:

Very truly yours,


REBECCA CATEJERESAS
SALES EXECUTIVE

Signature over Printed Name of Supplier

11-15-2022

Date


ATTY. ARNALDO E. ESCOBAR, JR. CESO V
REGIONAL DIRECTOR

Fund Cluster : 01

Funds Available :

SR 2022 - 10 - 2058

15 NOV 2022

COREE MODESSA F. BADONG
ACCOUNTANT III

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____



Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

November 10, 2022

The Manager
NINONG'S HOTEL
Legazpi City

Dear Sir/Madam:

We are pleased to inform you that your quotation for the **PROVISION OF MEALS, VENUE AND ACCOMODATION FOR THE CONDUCT OF SICAP-BADAC ROLL-OUT TRAINING TO PROVINCIAL TRAINING TEAMS AND DILG FIELD OFFICER ON NOVEMBER 14-16, 2022** with the contract price equivalent to Two Hundred Sixty - Five Thousand Six Hundred Pesos Only (265,600.00) is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very Truly Yours,


ATTY. ARNALDO E. ESCOBER, JR. CESO V
Regional Director

CONFORME:


REBECCA C. PEJERETAS
SALES EXECUTIVE
By: _____
(Signature over Printed Name)

Date: 11-15-2022

"Matino, Mahusay at Maaasahan"
Rizal St., Legazpi City
(052) 4801484; 4801486 (052) 4804023
<http://region5.dilg.gov.ph>
region5dilg@gmail.com



Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

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REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

November 10, 2022

The Manager
NINONG'S HOTEL
Legazpi City

Dear Sir/Madam:


The attached Notice of Award for the **PROVISION OF MEALS, VENUE AND ACCOMODATION FOR THE CONDUCT OF SICAP-BADAC ROLL-OUT TRAINING TO PROVINCIAL TRAINING TEAMS AND DILG FIELD OFFICER ON NOVEMBER 14-16, 2022** has been approved, notice is hereby given to you to proceed on your delivery with the above-mentioned as stated upon the date of your receipt of this Notice.

Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very Truly Yours,


ATTY. ARNALDO E. ESCOBAR, JR. CESO V
Regional Director

CONFORME:

By: 
REBECCA A. TEJERERAS
SALES EXECUTIVE
(Signature over Printed Name)

Date: 11-15 Nov

"Matino, Mahusay at Maaasahan"

 Rizal St., Legazpi City
 (052) 4801484; 4801486  (052) 4804023
 <http://region5.dilg.gov.ph>
 region5dilg@gmail.com



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office V
Legazpi City

BAC RESOLUTION DECLARING NINONG'S HOTEL AS THE BIDDER WITH THE SINGLE LOWEST CALCULATED AND RESPONSIVE BID (SLCRB) FOR THE CONTRACT: PROVISION OF MEALS, VENUE AND ACCOMODATION FOR THE CONDUCT OF SICAP-BADAC ROLL-OUT TRAINING TO PROVINCIAL TRAINING TEAMS AND DILG FIELD OFFICER ON NOVEMBER 14-16, 2022
SLCRB-RFQ NO. GDS-2022-334

WHEREAS, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the project: **PROVISION OF MEALS, VENUE AND ACCOMODATION FOR THE CONDUCT OF SICAP-BADAC ROLL-OUT TRAINING TO PROVINCIAL TRAINING TEAMS AND DILG FIELD OFFICER ON NOVEMBER 14-16, 2022** with an Approved Budget for the Contract (ABC): Two Hundred Sixty - Five Thousand Six Hundred Pesos (265,600.00).

WHEREAS, the BAC resorted to **LEASE OF REAL PROPERTY AND VENUE (53.10)** as an alternative mode of procurement posted in the Project Bulletin Board for the period from November 03, 2022 to November 10, 2022.

WHEREAS, the committee waived the formalities of competitive bidding procedures, the evaluation shall be per lot basis.

WHEREAS, the BAC Secretariat presented Three (3) quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
NINONG'S HOTEL	Php 265,600.00	SLCRB
HOTEL ST. ELLIS	DQ: NO ELIGIBILITY DOCUMENT SUBMITTED	DQ: NO ELIGIBILITY DOCUMENT SUBMITTED
THE MARISON HOTEL	DQ: NO ELIGIBILITY DOCUMENT SUBMITTED	DQ: NO ELIGIBILITY DOCUMENT SUBMITTED

WHEREAS, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **NINONG'S HOTEL** its bid was found to be responsive;

WHEREAS, the BAC declared and recommended **NINONG'S HOTEL** as the Single Lowest Calculated and Responsive Bidder.

NOW, THEREFORE, We, the members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**

To recommend for the approval and awarding of as the bidder with the Single lowest calculated and responsive bid for the contract **PROVISION OF MEALS, VENUE AND ACCOMODATION FOR THE CONDUCT OF SICAP-BADAC ROLL-OUT TRAINING TO PROVINCIAL TRAINING TEAMS AND DILG FIELD OFFICER ON NOVEMBER 14-16, 2022** with the amount of Two Hundred Sixty - Five Thousand Six Hundred Pesos Only (265,600.00).

RESOLVED, at the DILG RO V LGRRRC Library this 10th day of November, 2022.

MA. GRACE JOY U. TANGO
Provisional Member

ANTONIO H. PASANO
Regular Member

ATTY. MAGDALENA A. BORBE-MALLARI
Regular Member

ALFREDO L. SALLAN
Regular Member

AMALINE R. COLINA
Regular Member

MAE G. CLEMENTE
Regular Member

MA. RUTHEL P. GIGANTOCA
BAC Chairperson

☒ **Approved**

☐ **Disapproved**

ATTY. ARNALDO E. ESCOBER, JR. CESO V
Regional Director