



Republic of the Philippines
 Department of the Interior and Local Government
 Regional Office No. V, Rizal Street, Legazpi City

Document Code
FM-DILG-ARND-19-001
 RECEIVED
 REPRODUCTION DIVISION
 DATE 10/24/22

Supplier : **KAP KREATIVE ARTWORK PHOTOGRAPHY STUDIO**

P.O. No. **GDS-2022-245**

Address : Zone 8, Bulan Sorsogon

Date : **October 10, 2022**

TIN : 307-262-595-000

Mode of Procurement : NP, Scientific, Scholarship or Artistic Work, Exclusive Technology and Media Services (53.6)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Provision of Production Team for the Preparation, Documentation, Shoot, and Post-Production of the Video Presentations for DILG Programs Across Region V/IIGU BARCELONA SORSOGON.

Place of Delivery : **DILG Regional Office V**

Delivery Term : October 10, 2022

Date of Delivery :

Payment Term : as billed

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<p>Specifications: Pre-Production: Narrative/Briefer for the Documentation (Style of Delivery, Storyboard and shoot guide of determined locations and Activities) Conceptualize Script and flow of the narrations; subtitles included for Tagalog and Local Dialects</p> <p>Max 12 mins. Running time for the AVP 3 mins Video teaser/Excerpt High resolution photos with no watermark in RAW file and organized Video Shoot of all details for the project Full HD, 1080P Aerial Videography Animation and creation of infographics for clearer visuals Professional voice over talent 16 GB USB Flash Storage for delivery of the output Inclusive of transport cost, Production team of 3-7 person Equipment inclusions: Studio Lights, High-end Camera equipment, high end audio equipment and drone. Supplier must be within the Province of Sorsogon Shall be submitted before October 10, 2022</p>	1	100,000.00	100,000.00
*** One Hundred Thousand Pesos Only***					100,000.00

Department of Interior and Local Government has approved the rate by the service provider for the supply of the goods in the sum of **One Hundred Thousand Pesos Only (100,000.00)** to be known as the contract price.

Conforme:

Very truly yours,

Eulogio Soropok V. Hilitin
 Signature over Printed Name of Supplier
October 10, 2022
 Date

Arnel S. Sumbit
 ATTY. ARNALDO E. ESCOBAR JR, CESO V
 REGIONAL DIRECTOR

Fund Cluster : **01**

ORS/BURS No. : _____

Funds Available : **LGA FUND with LDDAP No. 06-113-0763,06-114-0774,06-126-0898**

Date of the ORS/BURS: _____

[Signature]
OCT 10 2022
COREE MODESSA F. BADONG
 ACCOUNTANT III

Amount : _____



Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE
NOTICE OF AWARD

October 10, 2022

The Manager
KAP KREATIVE ARTWORK PHOTOGRAPHY STUDIO
Zone 8, Bulan Sorsogon

Dear Sir/Madam:

We are pleased to inform you that your quotation for the **Provision of Production Team for the Preparation, Documentation, Shoot, and Post-Production of the Video Presentations for DILG Programs across Region V/LGU BARCELONA SORSOGON** with the contract price equivalent to One Hundred Thousand Pesos Only (100,000.00) is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very Truly Yours,


ATTY. ARNALDO E. ESCOBER JR., CESO V
Regional Director

CONFORME:

By: 
Eulogio Gaspar V. Hilatin
(Signature over Printed Name)

Date: October 10, 2022

“Matino, Mahusay at Maasahan”
Rizal St., Legazpi City
(052) 4801484; 4801486 (052) 4804023
<http://regions5.dilg.gov.ph>
region5dilg@gmail.com



Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

Document Code		
FM-QP-DILG-AS-RO-10-15		
Rev. No.	Eff. Date	Page
00	06.15..21	1 of 1

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE
NOTICE TO PROCEED

October 10, 2022

The Manager
KAP KREATIVE ARTWORK PHOTOGRAPHY STUDIO
Zone 8, Bulan Sorsogon

Dear Sir/Madam:

The attached Notice of Award for the **Provision of Production Team for the Preparation, Documentation, Shoot, and Post-Production of the Video Presentations for DILG Programs across Region V/LGU BARCELONA SORSOGON** has been approved, notice is hereby given to you to proceed on your delivery with the above-mentioned as stated upon the date of your receipt of this Notice.

Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very Truly Yours,


ATTY. ARNALDO E. ESCOBAR JR., CESO V
Regional Director

CONFORME:
By: 
Eulogio Caspar V. Hilbittin
(Signature over Printed Name)

Date: October 16, 2022

“Matino, Mahusay at Maasahan”
Rizal St., Legazpi City
(052) 4801484; 4801486 (052) 4804023
<http://region5.dilg.gov.ph>
region5dilg@gmail.com



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
 Regional Office V
 Legazpi City

BAC RESOLUTION DECLARING KAP KREATIVE ARTWORK PHOTOGRAPHY STUDIO AS THE BIDDER WITH THE SINGLE LOWEST CALCULATED AND RESPONSIVE BID (SLCRB) FOR THE CONTRACT: PROVISION OF PRODUCTION TEAM FOR THE PREPARATION, DOCUMENTATION, SHOOT, AND POST-PRODUCTION OF THE VIDEO PRESENTATIONS FOR DILG PROGRAMS ACROSS REGION V/LGU BARCELONA SORSOGON. SLCRB-RFQ NO. GDS-2022-285

WHEREAS, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the project: **PROVISION OF PRODUCTION TEAM FOR THE PREPARATION, DOCUMENTATION, SHOOT, AND POST-PRODUCTION OF THE VIDEO PRESENTATIONS FOR DILG PROGRAMS ACROSS REGION V/LGU BARCELONA SORSOGON** with an Approved Budget for the Contract (ABC): One Hundred Thousand Pesos (100,000.00).

WHEREAS, the BAC resorted to **NP Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (53.6)** as an alternative mode of procurement posted in the Project Bulletin Board for the period from October 05, 2022 to October 10, 2022.

WHEREAS, the committee waived the formalities of competitive bidding procedures, the evaluation shall be per lot basis.

WHEREAS, the BAC Secretariat presented One (1) quotation from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
KAP KREATIVE ARTWORK PHOTOGRAPHY STUDIO	Php 100,000.00	SLCRB

WHEREAS, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **KAP KREATIVE ARTWORK PHOTOGRAPHY STUDIO** its bid was found to be responsive;

WHEREAS, **KAP KREATIVE ARTWORK PHOTOGRAPHY STUDIO** was awarded the contract due to the Teams cognizance and expertise on the activity due to previous work rapport with LGU with same endeavor and target activities as with DILG Region V deliverables.

WHEREAS, the BAC declared and recommended **KAP KREATIVE ARTWORK PHOTOGRAPHY STUDIO** as the Single Lowest Calculated and Responsive Bidder.

NOW, THEREFORE, We, the members of the Bids and Awards Committee, hereby RESOLVE, as it is hereby RESOLVED

To recommend for the approval and awarding of as the bidder with the single lowest calculated and responsive bid for the contract **PROVISION OF PRODUCTION TEAM FOR THE PREPARATION, DOCUMENTATION, SHOOT, AND POST-PRODUCTION OF THE VIDEO PRESENTATIONS FOR DILG PROGRAMS ACROSS REGION V/LGU BARCELONA SORSOGON** with the amount of One Hundred Thousand Pesos Only (100,000.00).

RESOLVED, at the DILG RO V LGRRC Library this 10th day of October, 2022.

MARILI M. PECSON
 Provisional Member

ALFREDO L. SALLAN
 Regular Member

ATTY. MAGDALENA A. BORBE-MALLARI
 Regular Member

MA. RUTHEL P. GIGANTOCA
 BAC Chairperson

LUNINGNING Z. BRAZIL
 Provisional Member

ANTONIO H. PASANO
 Regular Member

Approved

Disapproved

ATTY. ARNALDO E. ESCOBER, JR. CESO V
 Regional Director