



PURCHASE ORDER

Supplier : PEPPERLAND HOTEL AND LEISURES CORPORATION	P.O. No. GDS-2022-278
Address : Legazpi City	Date : October 03, 2022
TIN : 463-582-258-000	Mode of Procurement : LEASE OF REAL PROPERTY AND VENUE (53.10)

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:  
**PROVISION OF MEALS, VENUE AND ACCOMMODATION FOR THE CONDUCT OF TURN OVER CEREMONY AND ASSUMPTION OF NEW DILG V REGIONAL DIRECTOR CUM PRESENTATION OF STATUS OF LOCALLY FUNDED PROJECTS IMPLEMENTATION ON OCTOBER 4, 2022.**

Place of Delivery : DILG Regional Office V	Delivery Term : As Stated
Date of Delivery :	Payment Term : Payment for Actual use

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<b>AM SNACKS, LUNCH AND PM SNACKS @233 PAX</b> <b>Inclusions</b> *free flowing coffee/brewed, creamer, sugar *Mineral Water in dispenser  *pica-pica (candies & mixed nuts, peanuts) *one (1) night accomodation (air-conditioned room) *with complimentary breakfast *Assisted Buffet with waiter assistance * Each viand (meat, fish, vegetable, chicken) should be at least 100-200 grams/serving * Rice – 1 cup regular size * Snacks/sandwiches, cakes & pasta should be at least 200 grams/serving <b>AM Snacks (9:00 AM)</b> Chicken Sandwich, Softdrinks <b>Lunch (11:30 AM)</b> Cream of Mushroom Soup, Filipino Style Fried Chicken, Pork hamonado, Stir Fried Cabbage,Steamed Rice,Fresh Banana,Iced Tea  <b>PM Snacks 3:00 PM</b> Tuna Pocket Pie, Softdrinks <b>Accomodation - Complimentary breakfast</b> - Check In – October 4, 2022 - Check Out – October 5, 2022	1	207,400.00	207,400.00

**Venue**  
- Venue must be situated within the province of Albay, particularly Legazpi City only. It must be accessible with wide parking space, concrete enclosed/soundproof hall; well-ventilated, can accommodate up to 233 persons.

**Functionality**

- Conference room can accommodate the required number of pax; no viewing obstruction;
- Sufficient skirted tables and chairs for the participants
- Four (6) persons per table.

**Facilities**

- Air-conditioned rooms with complete beddings, service water and room assistance good for 11 participants
- Comfort rooms with sufficient water supply and clean basic facilities;
- Properly lit room;
- Functional fire escapes with proper signage and escape route map with firefighting facilities;
- Functional landline telephone;
- Free and accessible WiFi connection (100mbps);
- Complete sound/public address system with at least two (2) wireless microphones, multimedia projector with screen, extra extension cords/wires for the use of laptops of the participants, computer and related equipment and whiteboard
- With 3x4ft Tarpaulin outside the venue
- With stand-by generator set in-case of power interruption
- Assigned staff for technical assistance
- Clean and fresh appearance of all the facilities;
- Security guard on-duty for the entire duration of training.

**Other Requirements:**

- One (1) night accommodation (air-conditioned room).
- Free flowing brewed coffee w/ creamer and sugar
- Mineral water in dispenser
- Assisted Buffet
- Pica-pica (nuts, candies)
- With Complimentary Breakfast


**Accommodation - Complimentary breakfast**

- Check In – October 4, 2022
- Check Out – October 5, 2022

**\*\*\* Two Hundred Seven Thousand Four Hundred Pesos Only\*\*\*****207,400.00**

Department of Interior and Local Government has approved the rate by the service provider for the supply of the goods in the sum of **Two Hundred Seven Thousand Four Hundred Pesos Only (207,400.00)** to be known as the contract price.

Conforme:

  
TMSHA FATH LAGIKOSH  
Signature over Printed Name of Supplier  
10/5/22  
Date

Very truly yours,

  
ATTY. ARNALDO E. ESCOBAR, JR. CESO V  
REGIONAL DIRECTOR

**Fund Cluster : 01****Funds Available : LFPs**

  
OCT 05 2022  
COREE MODESSA F. BADONG  
ACCOUNTANT III

ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

Amount : \_\_\_\_\_



Republic of the Philippines  
Department of the Interior and Local Government  
Regional Office V

**REGIONAL OFFICE BIDS AND AWARDS COMMITTEE**

**NOTICE OF AWARD**

**October 03, 2022**

**The Manager**

PEPPERLAND HOTEL AND LEISURES CORPORATION  
Legazpi City

**Dear Sir/Madam:**

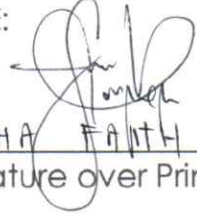
We are pleased to inform you that your quotation for the **Provision of Meals, Venue and Accommodation for the Conduct of Turn Over Ceremony and Assumption of New DILG V Regional Director Cum Presentation of Status of Locally Funded Projects Implementation on October 04, 2022** with the contract price equivalent to Two Hundred Seven Thousand Four Hundred Pesos Only (207,400.00) is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very Truly Yours,

  
**ATTY. ARNALDO E. ESCOBAR, JR. CESO V**  
Regional Director

CONFORME:

By:   
TANYA FAITH LAGROSA  
(Signature over Printed Name)

Date: 10/05/22

**“Matino, Mahusay at Maaasahan”**

 Rizal St., Legazpi City  
 (052) 4801484; 4801486  (052) 4804023  
 <http://region5.dilg.gov.ph>  
 region5dilg@gmail.com





Republic of the Philippines  
Department of the Interior and Local Government  
Regional Office V

**REGIONAL OFFICE BIDS AND AWARDS COMMITTEE**

**NOTICE TO PROCEED**

**October 03, 2022**

**The Manager**

PEPPERLAND HOTEL AND LEISURES CORPORATION  
Legazpi City


**Dear Sir/Madam:**

The attached Notice of Award for the **Provision of Meals, Venue and Accommodation for the Conduct of Turn Over Ceremony and Assumption of New DILG V Regional Director Cum Presentation of Status of Locally Funded Projects Implementation on October 04, 2022** has been approved, notice is hereby given to you to proceed on your delivery with the above-mentioned as stated upon the date of your receipt of this Notice.

Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very Truly Yours,

  
**ATTY. ARNALDO E. ESCOBAR, JR. CESO V**  
Regional Director

CONFORME:   
By: TANYA FAITH LAGUSA  
(Signature over Printed Name)

Date: 10/5/22

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Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
Regional Office V  
Legazpi City

**BAC RESOLUTION DECLARING PEPPERLAND HOTEL AND LEISURES CORPORATION AS THE BIDDER WITH THE LOWEST CALCULATED AND RESPONSIVE BID (LCRB) FOR THE CONTRACT: PROVISION OF MEALS, VENUE AND ACCOMMODATION FOR THE CONDUCT OF TURN OVER CEREMONY AND ASSUMPTION OF NEW DILG V REGIONAL DIRECTOR CUM PRESENTATION OF STATUS OF LOCALLY FUNDED PROJECTS IMPLEMENTATION ON OCTOBER 4, 2022.**  
**LCRB-RFQ NO. GDS-2022-278**

**WHEREAS**, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the project: **PROVISION OF MEALS, VENUE AND ACCOMMODATION FOR THE CONDUCT OF TURN OVER CEREMONY AND ASSUMPTION OF NEW DILG V REGIONAL DIRECTOR CUM PRESENTATION OF STATUS OF LOCALLY FUNDED PROJECTS IMPLEMENTATION ON OCTOBER 4, 2022** with an Approved Budget for the Contract (ABC): Two Hundred Seven Thousand Four Hundred Pesos (207,400.00).

**WHEREAS**, the BAC resorted to **LEASE OF REAL PROPERTY AND VENUE (53.10)** as an alternative mode of procurement posted in the Project Bulletin Board for the period from September 27, 2022 to October 03, 2022.

**WHEREAS**, the committee waived the formalities of competitive bidding procedures, the evaluation shall be per lot basis.

**WHEREAS**, the BAC Secretariat presented Three (3) quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
PEPPERLAND HOTEL AND LEISURES CORPORATION	Php 207,400.00	RANK 1
LA VENEZIA HOTEL & SPA INC.	Php 208,900.00	DQ: EXCEEDED ABC
ALICIA HOTEL	DQ: NO ELIGIBILITY REQUIREMENTS SUBMITTED	DQ: NO ELIGIBILITY REQUIREMENTS SUBMITTED

**WHEREAS**, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **PEPPERLAND HOTEL AND LEISURES CORPORATION** its bid was found to be responsive;

**WHEREAS**, the BAC declared and recommended **PEPPERLAND HOTEL AND LEISURES CORPORATION** as the Lowest Calculated and Responsive Bidder.

**NOW, THEREFORE**, We, the members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**

To recommend for the approval and awarding of as the bidder with the lowest calculated and responsive bid for the contract **PROVISION OF MEALS, VENUE AND ACCOMMODATION FOR THE CONDUCT OF TURN OVER CEREMONY AND ASSUMPTION OF NEW DILG V REGIONAL DIRECTOR CUM PRESENTATION OF STATUS OF LOCALLY FUNDED PROJECTS IMPLEMENTATION ON OCTOBER 4, 2022** with the amount of Two Hundred Seven Thousand Four Hundred Pesos Only (207,400.00).

**RESOLVED**, at the DILG RO V LGRRRC Library this 3<sup>rd</sup> day of October, 2022.

**MA. GRACE JOY U. TANGO**  
Provisional Member

**MARILI M. PECSON**  
Provisional Member

**GRACE S. MAGO**  
Provisional Member

**ALFREDO L. SALLAN**  
Regular Member

**AMALINE R. COLINA**  
Regular Member

**MAE G. CLEMENTE**  
Regular Member

**MA. RUTHEL P. GIGANTOCA**  
BAC Chairperson

**ATTY. MAGDALENA A. BORBE-MALLARI**  
Regular Member

☒ **Approved**

☐ **Disapproved**

**ATTY. ARNALDO E. ESCOBAR, JR. CESO V**  
Regional Director