

<b>JOB VACANCY</b>	
Position Title:	Local Government Operations Officer III
No. of Vacancy/ies:	4
Plantilla Item No.:	OSEC-DILGB-LG003-9-2019; OSEC-DILGB-LG003-11-1998; OSEC-DILGB-LG003-16-1998; and OSEC-DILGB-LG003-181-1998
Salary:	35,097.00
Salary Grade:	15
Station:	Regional Office; Albay ; Cam Sur and Masbate
<b>QUALIFICATIONS:</b>	
Education:	Bachelor's Degree
Experience:	One (1) year relevant work experience
Training:	80 hrs of training in Local Governance Operations and Planning, Strategic Thinking and Community Development
Eligibility:	Career Service Prof. 2 <sup>nd</sup> Level Eligibility
<b>JOB SUMMARY:</b> Oversee the effective implementation of the Department's Programs, Project and Activities in the municipal level and coordinate the conduct of research/studies that will contribute to the policy formulation, guidelines and standards. Acts as PPA champion in the provincial Office.	

REQUIRED COMPETENCIES	LEVEL
<b>A. CORE COMPETENCIES</b>	
A.1. Commitment to Ethical Service and Good Governance	2
A.2. Customer Focus	2
A.3. Ensuring Excellent Results	2
A.4. Organizational Sensitivity	2
<b>B. FUNCTIONAL COMPETENCIES</b>	
C.1. Effective Communication	1
C.2. Influence	1
C.3. Managing Knowledge and Information	1
C.4. Policy Research and Analysis	1
C.5. Program Development and Management	1
C.6. Relationship Building	1
C.7. Technical Proficiency	1

*DILG Region 5 is an equal opportunity agency. All qualified applicants will receive consideration for employment without regard to age, sex, sexual orientation and gender identity (SOGI), civil status, religion ethnicity or political affiliations.*