



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

Regional Office No. V, Rizal Street Legazpi City

REQUEST FOR QUOTATIONS

Document Code		
FM-OP-DILG-AS-RO-10-07		
Rev. No.	Eff. Date	Page
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MODE OF PROCUREMENT:	Small Value Procurement (Section 53.9)	RFQ No.:	GDS-2022-108
Name of Procuring Entity:	DILG	Date:	April 19, 2022
Office/End User:	LGMED		
Company Name			
Address			
PhilGEPS Registration No.			

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed.

TERMS AND CONDITIONS:

- Bidders shall provide correct and accurate information required in this form.
- Bidders shall quote for all individual items amounting to 5k above and per lot if below 5k.
- Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.
- Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- Award of Contract shall be made to the responsive bidder (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
- The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without amount of the contract, without prejudice to other courses of action and remedies open to it.
- Request for Quotation must be signed and sealed

APPROVED BUDGET FOR THE CONTRACT (ABC):

PHP 52,000.00

MA. RUTHEL P. GIGANTOCA
BAC Chairperson

	ITEM DESCRIPTION	QTY	UNIT	Approved Budget for the Contract	Unit Price	Total Price	Compliance with Technical Specifications (please check)		Remarks
							Yes	No	
Provision of Meals for the conduct of Stage 2 Audit of the National Quality Management System									
	Meals								
	Day 1 (May 19, 2022)								
	Breakfast (7:00 AM)	40							
1	Fried Rice, scrambled egg, beef tapa, sliced seasoned fruits, coffee/milo		Lot	52,000.00					
	Snack (9:00 AM)	40							
	Miki bihon, Toasted Siopao, lemonade juice in can 240ml								
	Lunch (11:30 AM)	40							
	Steamed rice, lechon kawali, sweet and sour fish, gulay na laing, banana, bottled mineral water 350 ml								
	Snack (2:30 PM)	40							
	Baked mac, garlic bread, Four Season in can 240ml								
	Day 2 (May 20, 2022)								
	Breakfast (7:00 AM)	40							
	Fried Rice, sunny side up, tocino, sliced seasoned fruits, coffee/milo								
	Snack (9:00 AM)	40							
	Sotanghon Guisado, Toasted Bread, coke in can								
	Lunch (11:30 AM)	40							
	Steamed rice, Roasted Chicken, lumpia shanghai, ampalaya with beef, sliced seasoned fruits, bottled mineral water 350ml								
	Snack (3:00 PM)	40							
	Clubhouse Sandwich (with ham, cheese, tomato and pipino), C2 solo								
	*free flowing coffee/brewed, creamer, sugar								
	*pica-pica (candies & mixed nuts, peanuts)								



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PHP 52,000.00

MA. RUTH P. GIGANTOCA
BAC Chairperson

*All meals must be served on a paper meal box								
*Each viand (meat, fish, vegetable, chicken) should be at least 100-200 grams/serving *Rice-1 cup regular size *Snacks/sandwiches, pasta should be at least 200 grams/serving								

REF:

Purchase Request No. 2022-04-108
Approved and Funded PPMP

Warranty

Price Validity

After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.

Supply & Delivery Conditions:

- Deliver of item is required: **As stated**
- Details related to implementation shall be communicated with **AMALINE R. COLINA** End-User.

NOTE: *In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal and the following eligibility requirements:

- Valid Business Permit, Mayors Permit, Certificate of Business Name (DTI, SEC), Tax Clearance, (50k above), BIR Form 1701 Annual Income tax Return (500k above)
- PhilGEPS Registration No. (Please indicate on the space provided above)
- Original Notarized Omnibus Sworn Statement (50k above) must be submitted before the receipt of NOA and PO
- Must Have Land Bank Account No.

Important:

*Please submit your quotation/s **on/or before** **at 09:00 am.**