



REQUEST FOR QUOTATIONS

MODE OF PROCUREMENT:	Small Value Procurement (Section 53.9)	RFQ No.:	GDS-2021-340
Name of Procuring Entity:	DILG	Date:	November 19, 2021
Office/End User:	LGCDD		
Company Name			
Address			
PhilGEPS Registration No.			

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed.

TERMS AND CONDITIONS:

- Bidders shall provide correct and accurate information required in this form.
- Bidders shall quote for all individual items amounting to 5k above and per lot if below 5k.
- Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.
- Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- Award of Contract shall be made to the responsive bidder (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
- The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without amount of the contract, without prejudice to other courses of action and remedies open to it.
- Request for Quotation must be signed and sealed.

APPROVED BUDGET FOR THE CONTRACT (ABC):

PHP 93,200.00

ALFREDO L. SALLAN
 BAC Chairperson

ITEM DESCRIPTION	QTY	UNIT	Approved Budget for the Contract	Unit Price	Total Price	Compliance with Technical Specifications (please check)		Remarks
						Yes	No	
PROVISION OF MEALS FOR THE CONDUCT OF LGRRRC 4TH QUARTER MEETING, LGRRRC ASSESSMENT & EVALUATION ON LFP IMPLEMENTATION IN R5								
Day 0 - November 24, 2021 @ 4pax								
Dinner - 5:30 PM								
plain rice, cream of asparagus, lechon kawali, ginisang sitaw at kalabasa, banana, (1 whole each), bottled water								
Day 1 - November 25, 2021 @ 43pax								
AM Snack - 9:30 AM								
sotanghon guisado, orange juice								
Lunch - 11:30 NN								
plain rice, cream of corn soup, pork spareribs, chopsuey, fish fillet in lemon-butter sauce, buko fruit salad								
PM Snack - 3:00 PM								
clubhouse sandwich with potato chips, pomelo juice								
Dinner - 5:30 PM	1	LOT	93,200.00					
plain rice, egg-drop soup, sliced beef mechado with vegetables filipino style, mango sago at gulaman								
Day 2 - November 26, 2021 @ 59px								
AM Snack - 9:30 AM								
beef mushroom spaghetti, garlic cheese bread, cucumber juice								
Lunch - 11:30 NN								
plain rice, egg-drop soup, beef tenderloin tips, fish fillet in sweet & sour sauce, steamed mix vegetables, mango gulaman salad								
PM Snack - 3:00 PM								
bihon guisado with puto, pomelo juice								
Dinner - 6:00 PM								
plain rice, cream of asparagus, chicken cordon bleu, pan-seared fish with garlic bits, bicol express, leche flan								



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- | | |
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| <ol style="list-style-type: none"> Bidders shall provide correct and accurate information required in this form. Bidders shall quote for all individual items amounting to 5k above and per lot if below 5k. Price quotation(s) must be valid for a period of 60 calendar days from the date of submission. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected. Award of Contract shall be made to the responsive bidder (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein. | <ol style="list-style-type: none"> Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s). The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without amount of the contract, without prejudice to other courses of action and remedies open to it. Request for Quotation must be signed and sealed. |
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PHP 93,200.00

ALFREDO L. SALLAN
BAC Chairperson

Inclusions								
Day 0 - food must be served in a paper meal box								
Day 1 - assisted buffet with cocktail table and table skirting; free flowing coffee, water, creamer & sugar								
Day 2 - assisted buffet with pica-pica, cocktail table, and table skirting; free flowing coffee, water, creamer & sugar								
6 cocktail tables for Day 1 & 2								

REF:
 Purchase Request No. 2021-11-340
 Approved and Funded PPMP

Warranty

Price Validity

After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.

Supply & Delivery Conditions:

- Deliver of item is required: **as stated**;
- Details related to implementation shall be communicated with **MA. RUTHEL P. GIGANTOCA** ; End-User.

NOTE:

- *In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal and the following eligibility
- Valid Business Permit, Mayors Permit, Certificate of Business Name (DTI, SEC), Tax Clearance, (50k above), BIR Form 1701 Annual Income tax Return (500k above)
 - PhilGEPS Registration No. (Please indicate on the space provided above)
 - Original Notarized Omnibus Sworn Statement (50k above) must be submitted before the receipt of NOA and PO

Important:

*Please submit your quotation/s **on/or before** _____ **at 09:00 am.**