



Republic of the Philippines  
 DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
 Regional Office No. V, Rizal Street Legazpi City

**REQUEST FOR QUOTATIONS**

MODE OF PROCUREMENT:	<b>Small Value Procurement (Section 53.9)</b>	RFQ No. :	<b>2020-217</b>
Name of Procuring Entity:	<b>DILG</b>	Date:	December 18, 2020
Office/End User:	<b>LGCCD</b>		
Company Name			
Address			
PhilGEPS Registration No.			

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed.

**TERMS AND CONDITIONS:**

- Bidders shall provide correct and accurate information required in this form.
- Bidders may quote for any or all items.
- Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.
- Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- Award of Contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
- The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without amount of the contract, without prejudice to other courses of action and remedies open to it.

**APPROVED BUDGET FOR THE CONTRACT (ABC):**

**PHP 129,200.00**

**ALFREDO L. SALLAN**  
 BAC Chairman

	ITEM DESCRIPTION	QTY	UNIT	Approved Budget for the Contract	Unit Price	Total Price	Compliance with Technical Specifications (please check)		Remarks
							Yes	No	
<b>PURCHASE OF IT ACCESSORIES AND EQUIPMENT FOR THE STRENGTHENING DRR-CCA TRAINING RELATED ACTIVITIES FOR DILG PERSONNEL AND MONITORING SYSTEM FOR NATURAL AND HUMAN INDUCED DISASTERS.</b>									
1	Laptop (Black) 14-Inch FHD Core i7-10510U/8GB/512GB SSD/2GB MX330/ WINDOWS 10	1	unit	63,700.00					
2	Three (3) 32 Inches Smart TV	3	Pc	33,000.00					
3	One Scanner Specs								
	Specifications: Scanning Speed 40 PPM(1.5 Seconds (A4/LTR) Document Size-Multiple Papers-WIDTH 51 mm to 215.9 mm (Document Size-Single Paper-Length 51 to 5,000 mm Colour Black/ Yes/Yes Duplex Scan Yes, Color Depth-Input 30 bit Colour Processing Color Depth-Output 24-bit Colour Processing Resolution-Optical Max 600 dpi x dpi Resolution-Interpolated, Max 1,200 dpi x 1,200 dpi, Scanning Width, Max. 1200 dpi x 1200 dpi Scanning Width Max 215 mm Grayscale 256 Levels Product Dimensions (width x Depth X Height) 306 mm x 258 mm	1	Pc	26,000.00					
3	Three (3) 3m HDMI Cable	3	Pc	1,650.00					
4	One (1) 5m High Speed HDMI Cable	1	Pc	1,150.00					
5	One (1) HDMI 1 in 4 out HDMI Splitter	1	Pc	3,700.00					

**REF:**  
 Purchase Request No. 2020-12-260  
 Approved and Funded PPMP

**Warranty** **Price Validity**

After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

\_\_\_\_\_  
 Printed Name/Signature/Date

\_\_\_\_\_  
 Tel. No./Cellphone No.

**Supply & Delivery Conditions:**

- Deliver of item is required: **7 CALENDAR DAYS AFTER RECEIPT OF PURCHASE ORDER (P. O.);**
- Details related to implementation shall be communicated with SUSAN EMCE B. SANTIAGO; End-User.

**NOTE:**

\*In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal and the following eligibility requirements:

- Valid Business Permit, Mayors Permit, Certificate of Business Name (DTI, SEC) [ ] [ ]
- PhilGEPS Registration No. (Please indicate on the space provided above) [ ] [ ]
- Omnibus Sworn Statement (above 50k)

**Important:**

\*Please submit your quotation/s **on/or before** \_\_\_\_\_ **at 09:00 am.**