



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

Regional Office No. V, Rizal Street Legazpi City

REQUEST FOR QUOTATIONS

MODE OF PROCUREMENT:	Small Value Procurement (Section 53.9)	RFQ No.:	2020-214
Name of Procuring Entity:	DILG	Date:	DECEMBER 18, 2020
Office/End User:	PDMU		
Company Name			
Address			
PhilGEPS Registration No.			

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed.

TERMS AND CONDITIONS:

- Bidders shall provide correct and accurate information required in this form.
- Bidders may quote for any or all items.
- Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.
- Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- Award of Contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by the supplier or its authorized representative(s).
- The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without amount of the contract, without prejudice to other courses of action and remedies open to it.

APPROVED BUDGET FOR THE CONTRACT (ABC):

PHP 71,450.00

ALFREDO L. SALLAN

BAC Chairman

Compliance with Technical Specifications (please check)
Yes No

QTY	UNIT	Approved Budget for the Contract	Unit Price	Total Price	Compliance with Technical Specifications (please check)		Remarks
					Yes	No	
PURCHASE OF IT ACCESORIES AND CONSUMABLES FOR PDMU'S OPERATIONS.							
1	HEADSET, 3.5 MM JACK OVER THE EAR HEADPHONES: SOFT XL EAR CUSHIONS; FREQUENCY RESPONSE: 20 HZ 20 KH; IMPEDANCE: 32 OHMS; SENSITIVITY: 97dB SPL @ 1KHz; Microphone: FREQUENCY RESPONSE:16 HZ~20000 HZ; SENSITIVITY: -38db	6	PC	9,000.00			
2	OPTICAL MOUSE, WIRELESS, INVISIBLE OPTIC, USB TYPE, QUIET CLICK, 2.4 GHZ WIRELESS CONNECTION, WIRELESS RANGE OF 10 METERS AA BATTERY, WITH SCROLL WHEEL	5	PC	4,950.00			
3	INK BOTTLE FOR EPSON L5190 AND L3110,00. BLACK, 65 ML	40	PC	9,800.00			
4	INK BOTTLE FOR EPSON L5190 AND L3110,00. CYAN, 65 ML	20	PC	5,500.00			
5	INK BOTTLE FOR EPSON L5190 AND L3110,00. MAGENTA, 65 ML	20	PC	5,500.00			
6	INK BOTTLE FOR EPSON L5190 AND L3110,00, YELLOW 65 ML	20	PC	5,500.00			
7	INK BOTTLE FOR BROTHER DCP-T710W, BTD60BK BLACK, 108 ML	20	PC	7,800.00			
8	INK BOTTLE FOR BROTHER DCP-T710W, BT5000C CYAN, 48.8 ML	20	PC	7,800.00			
9	INK BOTTLE FOR BROTHER DCP-T710W, BT5000M, MAGENTA, 48.8ML	20	PC	7,800.00			
10	INK BOTTLE FOR BROTHER DCP-T710W, BT5000Y, YELLOW, 48.8 ML	20	PC	7,800.00			

REF:
Purchase Request No. 2020-12-257
Approved and Funded PPMP

Price Validity

After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.

Supply & Delivery Conditions:

- Deliver of item is required: **7 CALENDAR DAYS AFTER RECEIPT OF PURCHASE ORDER (P. O.);**
- Details related to implementation shall be communicated with LEANDRO S. GIGANTOCA; End-User.

NOTE:

*In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal and the following eligibility requirements:

- Valid Business Permit, Mayors Permit, Certificate of Business Name (DTI, SEC) [] []
- PhilGEPS Registration No. (Please indicate on the space provided above) [] []

Important:

*Please submit your quotation/s **on/or before** at 09:00 am.