



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

Regional Office No. V, Rizal Street Legazpi City

REQUEST FOR QUOTATIONS

MODE OF PROCUREMENT:	Small Value Procurement (Section 53.9)	RFQ No. :	2020-072
Name of Procuring Entity:	DILG	Date:	September 3, 2020
Office/End User:	FAD		
Company Name			
Address			
PhilGEPS Registration No.			

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed.

- TERMS AND CONDITIONS:**
- Bidders shall provide correct and accurate information required in this form.
 - Bidders may quote for any or all items.
 - Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.
 - Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
 - Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
 - Award of Contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
 - Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
 - The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
 - Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without amount of the contract, without prejudice to other courses of action and remedies open to it.

APPROVED BUDGET FOR THE CONTRACT (ABC):

PHP 94,100.00

ALFREDO L. SALLAN
BAC Chairman

	ITEM DESCRIPTION	QTY	UNIT	Approved Budget for the Contract	Unit Price	Total Price	Compliance with Technical Specifications (please check)		Remarks
							Yes	No	
PURCHASE OF COMPUTER ACCESSORIES FOR THE OPERATIONAL USE OF COA AND FAD-ACCOUNTING OF DILG REGIONAL OFFICE V									
1	UPS - (Uninterruptible Power Supply) uninterruptible 550 watts/VA 1100VA Nominal output Voltage 230V Universal receptacle (Battery back up) power supply for PC's up to 20minutes back up power for PC prevents data loss compact & reliable (ideal for use at home or small office)	4	pc	28,000.00					
2	Webcam Full HD 1080p video calling with stereo audio captures razor-sharp, clear images, while the premium autofocus adjusts smoothly and precisely to provide consistent high definition Equipped with automatic HD light correction able to capture more realistic sound from every angle, so that your voice comes through sounding natural and clear Small, agile and adjustable Max Resolution: 1080 p/30 fps - 720 p/30 fps Focus type: autofocus Built-in mic: stereo Tripod-ready universal clip fits laptops, LCD or monitors Compatible with: Windows® 10 or later, Windows 8, Windows 7 Works in USB Video Device Class (UVC) mode with supported video-calling clients: macOS 10.10 or later, Chrome OS™, Android™ v 5.0 or above, USB port, Internet connection WITH TRIPOD	1	pc	7,000.00					
3	Headset with Noise Cancelling Mic Adjustable headband features swivel-mounted, leatherette ear cushions for hours of comfort Minimizes unwanted background noise for clear conversations. Rigid, left-sided mic can be positioned for better voice capture USB provides easy plug-and-play operation Height x Width x Depth: 7.87 in (200 mm) x 9.65 in (245 mm) x 2.83 in (72 mm) Connections: USB-A compatible (1.1, 2.0, 3.0)	1	pc	3,000.00					
4	Central Processing Unit (CPU) - Core i3-10110U (2.1 GHz base frequency (2b) up to 4.1 GHz with Intel Turbo Boost Technology (2g), 4 MB L3 cache, 2 cores) Chipset Intel Integrated SoC (- Memory 4GB DDR4-2666 SDRAM (1x4 GB), Hard drive "1 TB 5400 rpm SATA HDD 256 GB PCIe SSD", ODD None, OS WINDOWS 10, MS OFFICE, Batt3-cell, 41 Wh Li-ion, LCD "35.6 cm (14") diagonal, HD (1366 x 768), multitouch-enabled, edge-to-edge glass, micro-edge, 220 nits, 45% NTSC (Disclaimer 14)", - Graphics Intel UHD Graphics Dimensions 12.76x8.78x0.81 inches, Weight 3.50lb, WLAN "Realtek RTL8821CE 802.11 a/b/g/n/ac (1x1), Wi-fi, bluetooth 4.2 combo (Disclaimer 10), - MU-MIMO supported", Bluetooth, Parts 1 superspeed USB Type-C 5Gbps signaling rate) 2 superspeed USB Type-A- 5Gbps signaling rate; 1 headphone/microphone combo; 1 AC smart pin; 1 HDMI 1.4, card reader 1 multi-format SD Media card reader, audio dual speakers; B&O warranty 2/2/0 special features EPEAT silver registered; ENERGY STAR certified Color(s) Natural silver	1	unit	46,000.00					
5	Monitor 21.5" HD IPS LED	1	unit	9,000.00					
6	Keyboard with mouse set	1	pc	600.00					
7	AVR (Automatic Voltage Regulator)	1	pc	500.00					



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PURCHASE OF COMPUTER ACCESSORIES FOR THE OPERATIONAL USE OF COA AND FAD-ACCOUNTING OF DILG REGIONAL OFFICE								
V								

REF:

Purchase Request No. 2020-08-105
 Approved and Funded PPMP

Warranty **Price Validity**

After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

 Printed Name/Signature/Date

 Tel. No./Cellphone No.

Supply & Delivery Conditions:

- Deliver of item is required: **7 CALENDAR DAYS AFTER RECEIPT OF PURCHASE ORDER (P. O.);**
- Details related to implementation shall be communicated with **ALFREDO L. SALLAN**; End-User.

NOTE:

*In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal and the following eligibility requirements:

- Valid Business Permit, Mayors Permit, Certificate of Business Name (DTI, SEC) [] []
- PhilGEPS Registration No. (Please indicate on the space provided above) [] []

Important:

*Please submit your quotation/s on/or before _____ at 09:00 am.