



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, West Triangle, Quezon City
http://www.dilg.gov.ph



March 15, 2018

MEMORANDUM CIRCULAR
NO. 2018-31

TO : ALL CITY AND MUNICIPAL MAYORS, LIGA NG MGA BARANGAY,
PROVINCIAL, CITY AND MUNICIPAL CHAPTER PRESIDENTS,
PUNONG BARANGAYS, DILG REGIONAL DIRECTORS AND ARMM
REGIONAL GOVERNOR

SUBJECT : CONDUCT OF BARANGAY ASSEMBLYFOR THE FIRST SEMESTER OF
CY 2018

A. LEGAL BASES

Section 397 (b) of Republic Act No. 7160 or the Local Government Code of 1991, mandates that “the barangay assembly shall meet at least twice a year to hear and discuss the semestral report of the barangay concerning its activities and finances as well as problems affecting the barangay.”

Proclamation No. 260, dated 30 September 2011 declares the last Saturday of March and the second Sunday of October as Barangay Assembly Days.

B. PURPOSE:

This Memorandum Circular provides guidance to the barangays on the activities to be undertaken before and during the Barangay Assembly Day. Further, it enjoins all LCEs and directs DILG Field Offices to ensure compliance and maximum participation of all barangays in their areas of jurisdiction in the said undertaking.

C. BARANGAY ASSEMBLY DAY PROPER

The Barangay Assembly Day for the First Semester of CY 2018 is set on March 31, 2018. On the day of the assembly, every barangay is enjoined to undertake the following activities:

1. Deliver the State of Barangay Address (SOBA),with emphasis on:
 - a) Accomplishments for the 2nd Semester of CY 2017;

- b) Financial Report for the 2nd Semester of CY 2017; and
- c) Updates on CY 2018 programs and projects.
- d) Newly-enacted barangay ordinances

2. Discuss barangay compliance on national laws and issuances such as:

- a) DILG Memorandum Circular No. 2014-81 or the Barangay Full Disclosure Policy;

b) Anti-illegal drug laws and other related issuances, particularly:

- Section 51 of Republic Act No. 9165 pertaining to the appropriation of substantial portion of the LGUs annual budget for anti-illegal drugs programs, projects and activities;
 - DDB Board Regulation No. 3 Series of 2017 on Strengthening the Implementation of Barangay Drug Clearing Program
 - DILG Memorandum Circular dated 2017-51 on the (a) Establishment of Referral Rehabilitation Desk; (b) Designation of Duty Officer; (c) Organization of House Clusters; and (d) Designation of Cluster Leaders
- c) Republic Act. 10361 or the Batas Kasambahay Law which requires every employer to register all domestic workers under their employment in the Registry of Domestic Workers in the barangay.
- d) RA No. 9208 as amended by RA No. 10364 or the “Anti-Trafficking in Persons Act”.

3. Advocate DILG’s “Matino, Mahusay, at Maasahan” voter’s education campaign to encourage the public to vote for good leaders in the coming Barangay and Sangguniang Kabataan (SK) Elections on May 14, 2018.

4. Inform the barangay assembly members that the Commission on Elections (COMELEC) will be using the ballots which were printed for October 23, 2017, for purposes of the May 14, 2018 Barangay and Sangguniang Kabataan (SK) Elections for the National Capital Regions, Luzon and Visayas. However, the ballots that will be used for the Mindanao Regions will bear May 14, 2018 as the date of the elections. (*COMELEC Resolution 10248 dated January 15, 2018*)

5. Discuss the efforts of the barangay on disaster preparedness which include pre-disaster actions and measures being undertaken by the barangay to avert or minimize loss of life and property, particularly the evacuation plan of the barangay during a disaster. Among others, the following shall be included in the discussion:

- Early Warning System - set of capacities needed to generate and disseminate timely and meaningful warning information to enable the communities threatened by hazard to prepare and to act appropriately and in sufficient time to reduce the possibility of harm or loss.
- Procedures residents should take before and while evacuating; and
- Locations of evacuation centers, exits or escape routes and pick-up or assembly points

Preparations for the “Big One” shall be discussed in the affected barangays.

6. Introduce the salient features of Federalism to promote public awareness and understanding of a federal form of government.
7. Discuss issues or concerns affecting the barangay, such as but not limited to (a) peace and order; and (b) solid waste management.

D. PREPARATORY ACTIVITIES

1. Local Government Units (LGUs)

The LGUs are enjoined to undertake the following activities:

a) Barangay

- Undertake activities to create public awareness on, and generate participation in, the Barangay Assembly, such as but not limited to medical or dental mission, cultural presentations, etc.
- Post or hang Barangay Assembly posters or banners in conspicuous places in the barangay like the barangay hall, plaza, Main Street, transport terminals and market or talipapa.

b) City/Municipality

- Ensure compliance and maximum participation in the said undertaking of all barangay officials in their respective jurisdiction.
- Post or hang barangay assembly posters or banners in various conspicuous locations, like the city or municipal hall, plaza, mainstreet, tricycle, jeep or bus terminal and public market, within their territory.

2. DILG Field Offices

All DILG Field Officers are directed to:

- a) Advocate the conduct of barangay assembly by displaying streamers in strategic locations within their offices premises, and other activities that would generate interest among the general public to attend the assembly;
- b) Encourage barangays to live stream their barangay assembly, through Facebook Live.
- c) Post pictures and videos of the assembly in various social media platforms (i.e. Facebook, Twitter, Instagram) using the hashtag #barangayassembly2018.
- d) Provide the concerned local chief executives particularly the Punong Barangay with a copy of Barangay Assembly tarpaulin design and the suggested Programme of Activities¹
- e) Make yourselves available for television and radio guestings and print interviews to discuss the conduct of barangay assembly;
- f) Identify one (1) barangay in your jurisdiction preferably showcasing the following: (1) Not included in the list of drug affected barangays of PDEA; (2) Revitalized BADAC particularly with Committees on Operations and Advocacy and BADAC Auxiliary Team; (3) Allocated a substantial portion of barangay's annual budget for anti-illegal drugs programs, projects and activities; (4) Established Referral Rehabilitation Desk with Designated Duty Officer; and (5) Organized Cluster Leaders with Designated Cluster Leaders;
- g) The name of the showcase barangay shall be submitted not later than March 20, 2018, using the following format.

Region	Province/ HUC	Barangay	Time	Venue	Guests

¹ Annexes "A" and "B" Suggested Programme of Activities for Showcase and Non-showcase Barangay.

- h) Ensure the attendance and participation of the members of the PNP, BFP and BJMP personnel assigned in the locality on the date, time and venue of the activity;
- i) Introduce the salient features of Federalism and present DILG's "Matino, Mahusay, at Maasahan" voter's education campaign to encourage the public to vote for good leaders in the coming Barangay and SK Elections.
- j) Cause the immediate dissemination of this issuance and provide technical assistance relative thereto.

E. SILG's MESSAGE

The SILG's message/address to the barangay shall be delivered by the Regional Director or his/her authorized representative for showcase barangays and by the Punong Barangay or any LGU official for the non-showcase barangays.

F. SANCTION

Corresponding administrative complaint against barangay officials who fail to conduct a barangay assembly may be filed by any resident of the barangay, concerned citizen, governmental or non-governmental entity before the sangguniang panlungsod or sangguniang bayan concerned pursuant to Section 61 of the Local Government Code or to the Office of the Ombudsman pursuant to Administrative Order No. 07 or the "Rules of Procedure of the Office of the Ombudsman," dated April 10, 1990.

G. REPORTING:

The regional consolidated statistical report and the narrative report on the regional showcase barangay shall be submitted, not later than April 30, 2018.

The statistical report shall be submitted thru google drive application at barangayassembly@gmail.com.

For compliance and guidance of all concerned.



Proposed Program for Showcase Barangay

Barangay _____
 City/Municipality of _____
 Province of _____

BARANGAY ASSEMBLY DAY
March 31, 2018

PROGRAMME

PART I: Preliminaries

Invocation.....	<i>Preferably UBAS Rep.</i>
National Anthem.....	<i>AVP/Barangay Staff</i>
Opening Remarks.....	<i>Punong Barangay</i>
Messages.....	<i>Guests</i>
Reading of SILG's Message to the Barangay.....	<i>DILG Regional Director</i>

PART II: Barangay Assembly Day Proper

1. State of Barangay Address (SOBA).....*Punong Barangay*
2. Updates on CY 2018 Programs and Projects of the barangay.....*Punong Barangay/ Committee Chair*
3. Barangay compliance to national laws and issuances.....*C/MLGOO*
(Ex. DILG MC 2014-81; DDB Regulation No. 3 S. 2017; DILG MC Nos. 2017-151; DILG MC 2013-61 in relation to RA 10361, and RA 9208 as amended by RA 10364)
4. DILG's "Matino, Mahusay, at Maasahan' campaign.....*C/MLGOO*
For the 2018 BSKE
5. Introduction to Federalism.....*C/MLGOO*
6. Barangay issues and concerns (disaster preparedness, solid waste management and other relevant issue).....*Punong Barangay*
7. Open Forum*Barangay Secretary (Facilitator)*
8. Closing Remarks.....*Barangay Official*

Proposed Program for Non-showcase Barangay

Barangay _____
 City/Municipality of _____
 Province of _____

BARANGAY ASSEMBLY DAY
March 31, 2018

PROGRAMME

PART I: Preliminaries

Invocation.....	<i>Preferably UBAS Rep.</i>
National Anthem.....	<i>AVP/Barangay Staff</i>
Opening Remarks.....	<i>Punong Barangay</i>
Messages.....	<i>Guests</i>
Reading of SILG's Message to the Barangay.....	<i>Punong Barangay/LGU Official</i>

PART II: Barangay Assembly Day Proper

1. State of Barangay Address (SOBA).....*Punong Barangay*
2. Updates on CY 2018 Programs and Projects of the barangay.....*Punong Barangay/ Committee Chair*
3. Barangay compliance to national laws and issuances.....*C/MLGOO*
(Ex. DILG MC 2014-81; DDB Regulation No. 3 S. 2017; DILG MC Nos. 2017-151; DILG MC 2013-61 in relation to RA 10361, and RA 9208 as amended by RA 10364)
4. DILG's "Matino, Mahusay, at Maasahan' campaign.....*C/MLGOO*
For the 2018 BSKE
5. Introduction to Federalism.....*C/MLGOO*
6. Barangay issues and concerns (disaster preparedness, solid waste management and other relevant issues).....*Punong Barangay*
7. Open Forum*Barangay Secretary (Facilitator)*
8. Closing Remarks.....*Barangay Official*

Barangay Assembly Day

1ST Semester
MARCH —, 2018

2018

Kapit-kamay tungo sa
Pagbabago ng Barangay!
Makilisad! Makilahok! MAKIALAM!

VENUE:

Barangay
Logo



Human Trafficking

What You Need To Know



Human Trafficking, defined under R.A. No. 10364

Human Trafficking is an illegal act; it is a violation of human rights and dignity. It is inimical to national development. There are three elements that make the crime of human trafficking. They are:

ACTS	MEANS	PURPOSE
WHAT TRAFFICKERS and THEIR COHORTS DO TO A VICTIM:	HOW THEY DO IT:	WHY THEY DO IT / WHAT VICTIMS ARE FORCED INTO:
Recruit	Fraud	Taking advantage of vulnerability
Transport	Deception	
Transfer	Threat	
Harbor	Force	
Receive	Abduction	
	Coercion	Giving or receiving payments, or benefits
	Abuse of position	
Obtain		
Hire		
Provide		
Offer		
Maintain		

MEANS becomes irrelevant when the victim is a child.

Among other punishable offenses under Republic Act No. 10364 or the Expanded Anti-Trafficking in Persons Act of 2012 are Attempted Acts of Trafficking, Accessory and Accomplice Liabilities, Use of Trafficked Persons, and Acts that Promote Trafficking.

For more information, like us on [/IACAT-News DOJ](#) or Follow us on [@iacatnews](#); Visit our website www.iacat.gov.ph
Call us: (02) 527-2363 or (02) 525-2131 local 216

How to Spot Trafficked Persons

There are signs of physical and sexual abuse. S/he looks tired, malnourished, and speaks incoherently.

Documents used are (Birth Certificate, ID, etc.) fraudulent.

Details of his employment (salary, and kind and place of work) are unclear or untrue.

The person shows vulnerabilities like poverty, lack of basic skills (writing, reading, speaking).

The person's travel or movement is controlled. Travel and identity papers are under someone else's control. The person is prohibited from speaking to anyone, especially authorities. S/he is asked to lie or use rehearsed answers.

S/he is forced to work or live in poor and inhumane conditions, is paid very little or unpaid, and is incurring more debt with his employer.

**Report Trafficking!
CALL or TEXT**

**1343 ACTIONLINE
AGAINST HUMAN TRAFFICKING**

DERECHOS NIN VÍCTIMA NIN HUMAN TRAFFICKING

An saimong, derechos bilang víctima nin human trafficking tyo an minasunod:

Respetableng tratamiento, kaiba an pagprotehió kan saimong prebadong buhay nientras dinadanggog an kaso;

Mainformaran sa lengua heng naaintindihian mo kan proseso manumunggod sa pag-plantyar nin reklamo, kaiba an paglagad nin daños asin bla pang recursos sa irarom kan key;

Pag manungo sumisísim sa saimong matukduat na manumunggod sa saimong pangkabuhay an asin hanapbuhay, asin pag-asikasong medical;

Maidigtas sa awo diin na kapahamakan, pag-banta, violencia asin matawan nin temporaryong maeerokan;

Kawaran nin habilidad sa mga naguibo manumunggod sa saimong pinag-agihan;

Pagdesyon kun matestigo o dai, masuportahan asin proteksyonan bilang testigo;

Dai malale sa trabajo o magpababa an saimong pwesto sa trabajo.



ANO AN DAPAT MAARAMAN KAN MGA VÍCTIMA NIN HUMAN TRAFFICKING

INTER-AGENCY COUNCIL AGAINST TRAFFICKING (IACAT)
2/F Programs Bidg., Department of Justice
Padre Faura St., Ermita, Manila, 1000 Philippines
+632-525-2131 / +632-527-2363
contactus@iacat.net

Bicol Dialect

Isumbong an Human Trafficking!

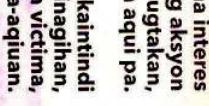
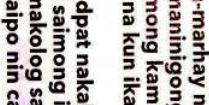
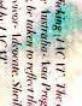
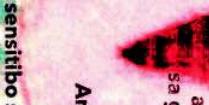
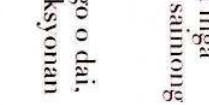
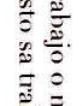
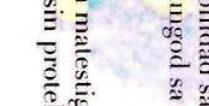
Local a Telefono:
(02) 1343

SISAWAN NIN VÍCTIMA NIN HUMAN TRAFFICKING

Ca aquian man o nasa tamang-edad lakao o babaye, Filipino o estranghero, puwedeng maging víctima nin Human Trafficking.

Víctima ka nin Human Trafficking kun, sa paagi nin pandaraya, paghambog, pwersa, violencia, pagboot o pag-ganansya saimong disveritahe, nakumbilise ika, nai-byahé, nai-balyo, nai-harong, natawan, hinalean nin libertad, pinangakuan, minantena, o nakairicive para sa mga minasunod:

An serbisyo dapat nakakaintindi kan saimong inagihan, mapagmakolog sa víctima, asin sensitibo sa pananggaipo nin ca-aquian.



PAGDESISYON: Matestigo o Da?

Para sa saimong kaliertasan,
puwede kang matawhan nin
temporaryong maeroakan

DAI IYO

Pwedek
kukuanan
nang
saimong sinumpaan
mag-uil
na salbayay
o
Judicial Affidavit

1

Pagbisto saimo bilang
victima nin **Human
Trafficking** can jeratura
asim matao nin servicio.

Servicio governo na puweding dolukan:

DEPARTMENT OF JUSTICE:

Libreng representasyong legal. Programang
pantestigo, seguridad asin benepisyos, asistensyang
pangkabuhayan, librenng transportasyon asin balon,
librenng pagbulong asin pag-adal;
Contact No.: (02) 521 - 3404

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT:

Sikoloholikal asin pang sociedad na hatol sa victima
asim kafamilya, temporaryong erokan asin iba pang
dilute resyung medical suponia sa pag-adal,
transfransasyon asin oportunidad se
employee asin pangkabuhayan,
Contact No.: (02) 931 9141

PHILIPPINE NATIONAL POLICE

Fugitivo saimong sala, Pug-sakilelo sa virtuna,
Contact No.: (02) 724 - 8773 or 876 /
NATIONAL BUREAU OF INVESTIGATION
Pag-aen to see only date, Pug-sakilelo sa victim,
Contact No.: (02) 521 - 9206

TECHNICAL EDUCATION AND SKILLS

Pugukido manumurigod sa hanap buhay
asim negosyo;
Contact No.: (02) 887 - 7777

COMMISSION ON HUMAN RIGHTS:

Asistensyang medical asin financial;
Contact No.: (02) 927-5790 or 928-7240

DEPARTMENT OF HEALTH:

Libre asin privadong servisyo medical;
Contact No.: (02) 651 - 7800

DEPARTMENT OF LABOR AND EMPLOYMENT:

Pagtukdo pagao nin trabajo asin pangkabuhayan;
Contact No.: (02) 527 - 3000

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION:

Asistensyang legal;
Contact No.: (02) 722 - 1144/55/66/88

DEPARTMENT OF EDUCATION

Librenng pag-adal, alternatibong sistema nin
edukasyon;
Contact No.: (02) 634 - 0222; 636 - 6544

DfED

HOME

KW asim an PROSESO KAN JUSTISYA

Kun boot mag-testigo,
kakauayon ka sa polisia/
fiscalia asin representante
kan DSWD manuhungan asin
sa saimong inaghuhun asin
ipapaatam saimo an
proseso asin an puwede
mong guibohan;

ARAMON: Gabos na matao nin ayuda DAPAT kaulayon ka manonongan sa saimong mga derechos asin puweding pag-pipilan na guiguibohan. Libieng abogado mo an Fiscal. Puwede kang mag-kasong civil sa namibikuma saimono. Dakbu na ahensiya nin governo asin probadong organisasyon na pwedeng mag-tao nin asistensya saimo sa paagi kan representante kan DSWD.

An information na itatao mo PRIVADO asin maaaraman sana kang imga matao.
Pwedek
kang maghagad nin ligtas na lugar asin persona na nakakataram asin
nakkakasabot kan saimong lenguahan.
Ipaaram kun igwang pagkatakot para sa kaliertasan mo asin saimong familia.

MAY SALA MAYONG SALA
Padagoso an desisyon,
pagservi kan Palayaon an
sentensya

Puwedeng mag-apelar
an irineklamo sa
Corte Suprema

MAY SALA MAYONG SALA
Final an desisyon,
pagservi kan Palayaon an
acusado

An irineklamo
Final an
desisyon.
Puwedeng
mag-apelar
an imrekiamo
Corte Suprema
an accusado.

MAY SALA MAYONG SALA
Puwedeng
macairel an
irineklamo
asin multa
magbawayad
nina kiba an
maghagad
danjos civil.

HOME

Aadal kan Fiscal an saimong reklamo para madieterminar kun igwang makani gong ebidensya, para sa pag- ebidensya, para sa pag- maysala

KUN IGWA, maplantyar nin caso sa jusgado

MAYONG CASO | MAY CASO

Puwede ka nang mag-uli nang pag-pantayar can caso

Pag-plantayar nin reklamo kan policia sa fiscalia

MAYPLANTYAR an Fiscal sa Regional Trial Court 4

Matao an Jusgado nin Mandamiento de Arresto para sa pag-dakop kan maysala

RTC

Puwede kan nang mag-uli

MAYONG SALA

MAYONG SALA

Corte De Apelasyon

Puwedeng mapresenta nin ebidensya an nagrekiamo asin linneklamo.

Puwede kang personalmenteng mag-testigo sa corte o sapagq nin live-link.

Puwatapos can vista, madesisy on an Juves kun MAY SALA o MAYONG SALA an irekiamo.

Puwedeng mapresenta nin ebidensya an nagrekiamo asin linneklamo.

Puwedeng mapresenta caso, Palayaon an inirekiamo pero puwede magbawayad nina kiba an maghagad nin danyos.

RIGHTS OF A TRAFFICKED PERSON

As a victim of trafficking, you have the right to:

be treated with respect; and your right to privacy protected including during court proceedings;

be informed of the process for filing complaints, claiming compensation and other remedies available to you in a language you understand;

receive trauma-informed care, and mental health, and psychosocial care services for you and your family;

receive educational and employment assistance, livelihood and skills training, and medical services;

be kept safe from harm, threats and other forms of violence, and receive temporary sheltering;

Not be criminalized (or charged, or punished) for your involvement in unlawful activities during your trafficking experience

decide whether to be a witness or not; and be supported and protected as a witness; and

not be removed or demoted from your position in your work.

WHAT A TRAFFICKED PERSON

NEEDS TO KNOW

English Language



INTER-AGENCY COUNCIL AGAINST TRAFFICKING (IACAT)

2/F Programs Bldg., Department of Justice
Padre Faure St., Ermita, Manila, 1000 Philippines
+632-525-2131 | +632-527-2363
contactus@iacat.net

Report Human Trafficking!
Call

Domestic: (02) 1343

WHO IS A TRAFFICKED PERSON

A Trafficked Person can be a child or adult, male or female, Filipino or a foreign national.

Trafficked persons are those recruited, moved, transported, transferred, harbored, provided, detained, offered, maintained, or received through fraudulent, deceptive, forceful, violent or controlling means, or by taking advantage of their vulnerabilities for purposes of:

All service providers, government and non-government must ensure that your rights are upheld, and your best interests are a primary consideration in all actions affecting you, most especially when you are a child.

trauma-informed, victim-centered, and child-sensitive.
It's services must be

**Sex-Slavery and
Pornography**



Domestic Slavery



Mail-Order Spouse

Sale of Human Organs

Labor Trafficking



Children in
Armed Conflict

**SHEILA
MAN**

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