

**HIRING OF TECHNICAL ENGINEERS**  
**2014 Grassroots Participatory and Budgeting Process (GPBP) - Local Access**

**\*Hiring of one (1) Technical Engineer**

Item : Engineer II  
Salary : Php 26,878.00/month  
Duration : November to December (2014)

**\*Submission of Application /Intent**

WHEN : October 27, 2014 (1:30 PM)  
WHERE : DILG Regional Office V/HRMO

**\*Minimum Qualifications**

1. Male or Female
2. Minimum of 2-year experience on Road Construction  
(Preparation of feasibility study, preparation of detailed engineering design, procurement and construction supervision and operations and maintenance)
3. Licensed Civil Engineer

**TERMS OF REFERENCE (TOR) OF THE ENGINEERS**  
**REGIONAL OFFICES**

1. Assist the PDMU Chief concerned in the review of the project proposals, bid documents and bid evaluation reports, and detailed engineering design. Prepare official recommendation for the approval of the project proposals and detailed engineering design.
2. Provide follow-through technical assistance and advisory to the LGUs in the preparation of the project proposals, bid documents and detailed engineering design.
3. Conduct site validation of the proposed projects prior to the approval of the proposals; conduct work accomplishments validation prior the release of funds. Validate the consistency of work accomplishments with the fund utilization.
4. Attend pre-bid conferences and bid openings and ensure that the LGUs comply with policies and requirements of RA 9184.
5. Attend to various consultation processes, initiated by the ROs/LGUs together with the DILG-CO
6. Prepare the regional project monthly accomplishments reports for submission to the DILG Regional Director and the OPDS Director.
7. Serve as resource persons/facilitators during the workshops being conducted at the regional level.
8. Perform other functions as may be required by the Regional Director.