Republic of the Philippines **DEPARTMENT OF EDUCATION** Request for Publication of Vacant Positions

To: CVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC vebsite:

Electronic copy to be submitted to the CSC FO must be in MS Excel format

MARICHELLE B. LLAVE Administrative Officer IV

January 10, 2024

| . | Position Title (Parenthetical Title, if applicable) | Plantiila Item No. | Salary/ Job/ Pay Grade | | Qualification Standards | | | | | |
|-----|---|-----------------------------|------------------------------|----------------|---|---------------|-------------------------------|------------------|-------------------------------|---|
| No. | | | | Monthly Salary | Education | Training | Experience | Eligibility | Competency (if applicable) | Place of Assignment |
| 1 | TEACHER II | 0SEC-DECSB-TCH2-399537-1998 | 12 | 29, 165.00 | BACHELOR OF ELEMENTARY EDUCATION (BEEd) OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION | NONE REQUIRED | 1 YEAR RELEVANT EXPERIENCE | RA1080 (TEACHER) | | DIVISION OF CATANDUANES (ELEMENTARY) |
| 2 | TEACHER II | OSEC-DECSB-TCH2-399523-1998 | 12 | 29, 165.00 | BACHELOR OF ELEMENTARY EDUCATION (BEEd) OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION | NONE REQUIRED | 1 YEAR RELEVANT EXPERIENCE | RA1080 (TEACHER) | | DIVISION OF CATANDUANES (ELEMENTARY) |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 22, 2024.

- 1. Letter of Intent addressed to the Head of Office
- 2. Duly accomplished Personal Data Sheet (CS Form 212, Revised 2017) together with the Work Experience Sheet (if applicable), you may download the form at bit.ly/F212_PDS & bit.ly/WES_PDS
- 3. Photocopy of valid and updated PRC License/ID, if applicable;
- 4. Photocopy of Certificate of Eligibility/Rating, if applicable;
- 5. Photocopy of scholastic/academic record such as but not limited to Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/degrees, if available;
- 6. Photocopy of Certificate/s of Training, if applicable;
- 7. Photocopy of Certificate of Employment, Contract of Service, or duly signed Service Record, whichever is/are applicable;
- 8 Photocopy of latest appointment, if applicable;
- 9. Photocopy of the Performance Rating in the last rating period(s) covering one (1) year performance in the current/latest position prior to the deadline of submission, if applicable;
- 10. Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form (Annex C), you may download the form at bit.ly/Annex_C
- 11. Other documents but not limited to (Means of Verification (MOVs) showing Outstanding Accomplishments, Application of Education, and Application of Learning & Development reckoned from the date of last issuance of appointment.
- 12. For more cetails, please contact 09858064971 or email us thru personnelsection.ctd@deped.gov.ph

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

MARICHELLE B. LLAVE Administrative Officer IV DepEd - SDO Catanduanes, San Roque, Virac, Catanduanes personnelsection.ctd@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

This agency upholds Equal Employment Opportunity Principle: "that this shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/personal cirumstances which run counter to the principles of merit, fitness for the job



Revised 2018

To: CIVIL SERVICE COMMISSION (CSC)

Republic of the Philippines DEPARTMENT OF EDUCATION Request for Publication of Vacant Positions

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Administrative Officer V

Date:

January 9, 2024

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| | Position Title D. (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | | Quali | | | | | |
|-----|--|-----------------------------|------------------------------|----------------|---|---------------|--------------------------------|------------------|-------------------------------|---|
| No. | | | | Monthly Salary | Education | Training | Experience | Eligibility | Competency (if applicable) | Place of Assignment |
| 1 | TEACHER III | OSEC-DECSB-TCH3-390269-2014 | 13 | 31,320.00 | BACHELOR OF ELEMENTARY EDUCATION (BEEd) OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION | NONE REQUIRED | 2 YEARS RELEVANT EXPERIENCE | RA1080 (TEACHER) | | DIVISION OF CATANDUANES (ELEMENTARY) |
| 2 | TEACHER II | OSEC-DECSB-TCH2-396129-1998 | 12 | 29,165.00 | BACHELOR OF ELEMENTARY EDUCATION (BEE'd) OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION | NONE REQUIRED | 1 YEAR RELEVANT EXPERIENCE | RA1080 (TEACHER) | | DIVISION OF CATANDUANES (ELEMENTARY) |
| 3 | TEACHER II | OSEC-DECSB-TCH2-390160-2009 | 12 | 29,165.00 | EACHELOR OF ELEMENTARY EDUCATION (BEE'd) OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION | NONE REQUIRED | 1 YEAR RELEVANT EXPERIENCE | RA1080 (TEACHER) | | DIVISION OF CATANDUANES (ELEMENTARY) |
| 4 | TEACHER I | OSEC-DECSB-TCH1-420026-1998 | 11 | 27,000.00 | BACHELOR OF ELEMENTARY EDUCATION (BEE:d) OR BACHELOR'S DEGREE PLUS 18 PROFESSIONAL UNITS IN EDUCATION | NONE REQUIRED | NONE REQUIRED | RA1080 (TEACHER) | | DIVISION OF CATANDUANES (ELEMENTARY) |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 19, 2024.

- 1 Letter of Injent addressed to the Head of Office
- 2. Duly accomplished Personal Data Sheet (CS Form 212, Revised 2017) together with the Work Experience Sheet (if applicable), you may download the form at bit.ly/F212_PDS & bit.ly/WES_PDS
- 3. Photocopy of valid and updated PRC License/ID, if applicable:
- 4. Photocopy of Certificate of Eligibility/Rating, if applicable;
- 5. Photocopy of scholastic/academic record such as but not limited to Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/degrees, if available;
- 6. Photocopy of Certificate/s of Training, if applicable;
- 7. Photocopy of Certificate of Employment, Contract of Service, or duly signed Service Record, whichever is/are applicable;

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- 8. Photocopy of latest appointment, if applicable;
- 9. Photocopy of the Performance Rating in the last rating period(s) covering one (1) year performance in the current/latest position prior to the deadline of submission, if applicable;
- 10. Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Corsent Form (Annex C), you may download the form at bit.ly/Annex_C
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political affiliation or other similar factors/personal cirumstances

which run counter to the principles of merit, fitness for the job

and equal opportunity. "

To: CIVIL SERVICE COMMISSION (CSC)

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Administrative Officer V

Date: January 9, 2024

| Γ | | Fosition Title (Parenthetical Title, if applicable) | Plantilla iten No. | Salary/ Job/ Pay Grade | Monthly Salary | | | | | | |
|----|-----|---|-----------------------------|------------------------------|----------------|---|---|---|--|-------------------------------|---------------------|
| No | No. | | | | | Education | Training | ndard <u>\$enior Hunar Resource Specialist</u> Experience | Eligibility | Competency (if applicable) | Place of Assignment |
| | 1 T | TEACHER I (TVL TRACK) | OSEC-DECSB-TCH1-391302-2016 | 11 | 27, 000.00 | BACHELOR'S DEGREE; OR COMPLETION OF TECHNICAL- VOCATIONAL COURSE (S) IN THE AREA OF SPECIALIZATION | AT LEAST NC* II APPROFRIATE TO THE SPECIALIZATION | NONE REQUIRED | "APPLICANTS FOR A PERMANENT APPOINTMENT; RA 1080 (TEACHER); IF NOT RA 1980 ELIGIBLE, THEY MUST PASS THE LET WITHIN 5 YEARS AFTER THE DATE OF FIRST HIRING; "APPLICANTS FOR A CONTRACTUAL POSITION NOME REQUIRED "PRACTITIONERS (PART TIME ONLY): NONE REQUIRED | | SENIOR HIGH SCHOOL |
| | | *** ********** | | | | | | | | | |

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MARICHELLE B. LLAVE
Administrative Officer IV

DepEd - SDC Catanduanes, San Roque, Virac, Catanduanes
personnelsection.ctd@deped.gov.ph

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NO. EV-LAT-2024-022
DATE: 0.9 JAN 2024
TIME: 2:40 Pm