



Document Code	FM-QP-111 G-13-RO-10-15	
Rev. No.	00	Page 1 of 1
Eff. Date	06.15.21	

Appendix 61

SIGNATURE: *[Signature]* DATE: *[Date]*

PURCHASE ORDER

Supplier : LA VENEZIA HOTEL & SPA, INC.	P.O. No. GDS-2022-329
Address : Legazpi City	Date : November 02, 2022
TIN : 005-434-711-000	Mode of Procurement : LEASE OF REAL PROPERTY AND VENUE (53.10)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Provision of Meals, Venue and Accommodation during the Conduct of 3rd Quarter Performance Assessment, Catch Up Planning and Reformulation of Project Monitoring Strategies on November 3-5, 2022

Place of Delivery : DILG Regional Office V	Delivery Term : As Stated
Date of Delivery :	Payment Term : Payment for Actual use

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	Day 1 November 03, 2022 Lunch (12:00) (42 pax) Steamed Rice, Crab and Corn Soup, Tuna Fillet with Mushroom and Cream Sauce, Fried Chicken, Chopsuey, Mango Tapioca PM Snacks (3:00 PM) (42 pax) Ginataang bilo-bilo, Turon with langka, Juice in can Dinner (6:00 PM) (48 pax) Steamed Rice, Eggdrop soup, Lumpiang Shanghai, Pork Hamonado, Beef with Broccoli, Fresh Fruit Slices Accommodation @42 Pax Day 2 November 04, 2022 BREAKFAST (42 pax) 6:00AM Fried Rice, Beef Tapa, Badi, Itlog na maalat with Kamatis, Scrambled Eggs, Fresh Fruit Slices AM Snack (9:30AM) (42 pax) Lomi, Toasted Siopao, Chili Oil, Softdrinks in Can Lunch (11:45AM) (42 pax) Steamed Rice, Misua Soup w/o Patola, Beef Kare-kare, Chicken Cordon Bleu, Ginisana Toque, Fresh Fruit Slices PM Snacks (3:00 PM) (42 pax) Arroz Caldo, Boiled Egg, Tokwa't Baboy, Softdrinks in can Dinner (6:00 PM) (42 pax) Steamed Rice, Nilagang Pork Buto-buto with cabbage and potato (no Patis), Pritong Galunggong, Banana Accommodation @42 Pax Day 3 November 05, 2022 BREAKFAST (42 pax) 6:00AM Fried Rice, Corned Beef, Hotdog, Meat Loaf, Scrambled Eggs, Pandesal, Banana	1	262,990.00	262,990.00

	AM Snack (9:30AM) (42 pax) Creamy Chicken Carbonara, Garlic Bread, Softdrinks in can Lunch (11:45AM) (42 pax) Steamed Rice, Eggdrop soup, Bicol Express, Lechon Kawali, Laing, Fresh Fruit Slices			
--	--	--	--	--

- Manner of service: **Assisted Buffet**
- Free-flowing water in a dispenser
- Free-flowing brewed coffee with creamer and sugar
- Chocolate powder drink sachets available during breakfast

- Venue**
- Situated within Legaspi.
 - Accessible by PUV and with parking space
 - Function Hall can accommodate 42 participants
 - Function hall is properly ventilated
 - Observes the minimum health standards against COVID-19

- Functionality**
- Free use of sound/public address system, microphones, multimedia projector/s with screen
 - Extension wires are available and can accommodate 42 participants
 - No viewing obstruction between the lecturers and the participants
 - Sufficient skirted tables and chairs for the participants and secretariat
 - One square meter of distance can be observed among participants
 - Clean and fragrant comfort rooms

- Facilities**
- Maximum of 3 participants per room
 - Comfort rooms has sufficient water supply and clean basic facilities
 - Properly lit rooms
 - Functioning fire escapes with proper signage and escape route map
 - Sufficient number of fire-fighting equipment
 - Free and accessible Wi-Fi connection
 - Frequent disinfection of function hall and rooms of the participants

- Other requirements**
- Standby generator set and technical staff in case of power interruption
 - Free tarpaulin backdrop (6ft x8ft) and welcome streamer

Two Hundred Sixty-Two Thousand Nine Hundred Ninety Pesos Only

262,990.00

Department of Interior and Local Government has approved the rate by the service provider for the supply of the goods in the sum of **Two Hundred Sixty-Two Thousand Nine Hundred Ninety Pesos Only (262,990.00)** to be known as the contract price.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

ATTY. ARNALDO E. ESCOBAR, JR. CESO V
REGIONAL DIRECTOR

Date

Fund Cluster : 01

Funds Available :

REGULAR

03 NOV 2022

COREE MODESSA F. BADONG
ACCOUNTANT III

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____



Document Code		
FM-QP-DILG-AS-RO-10-15		
Rev. No.	Eff. Date	Page
00	06.15..21	1 of 1

Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

November 02, 2022

The Manager

LA VENEZIA HOTEL & SPA, INC.
Legazpi City

Dear Sir/Madam:

We are pleased to inform you that your quotation for the **Provision of Meals, Venue and Accommodation during the Conduct of 3rd Quarter Performance Assessment, Catch Up Planning and Reformulation of Project Monitoring Strategies on November 3-5, 2022** with the contract price equivalent to Two Hundred Sixty-Two Thousand Nine Hundred Ninety Pesos Only (262,990.00) is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very Truly Yours,


ATTY. ARNALDO E. ESCOBAR, JR. CESO V
Regional Director

CONFORME:

By:


(Signature over Printed Name)

Date:

U 7 NOV 2022

"Matino, Mahusay at Maaasahan"

 Rizal St., Legazpi City
 (052) 4801484; 4801486  (052) 4804023
 <http://region5.dilg.gov.ph>
 region5dilg@gmail.com



Republic of the Philippines
Department of the Interior and Local Government
Regional Office V

REGIONAL OFFICE BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

November 02, 2022

The Manager

LA VENEZIA HOTEL & SPA, INC.
Legazpi City

Dear Sir/Madam:


The attached Notice of Award for the **Provision of Meals, Venue and Accommodation during the Conduct of 3rd Quarter Performance Assessment, Catch Up Planning and Reformulation of Project Monitoring Strategies on November 3-5, 2022** has been approved, notice is hereby given to you to proceed on your delivery with the above-mentioned as stated upon the date of your receipt of this Notice.

Please acknowledge receipt and acceptance of this Notice by signing all copies on the space provided below. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very Truly Yours,


ATTY. ARNALDO E. ESCOBAR, JR. CESO V
Regional Director 

CONFORME:

By: 
(Signature over Printed Name)

Date: 7 NOV 2022

"Matino, Mahusay at Maaasahan"

 Rizal St., Legazpi City
 (052) 4801484; 4801486  (052) 4804023
 <http://region5.dilg.gov.ph>
 region5dilg@gmail.com



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office V
Legazpi City

BAC RESOLUTION DECLARING LA VENEZIA HOTEL & SPA, INC. AS THE BIDDER WITH THE LOWEST CALCULATED AND RESPONSIVE BID (LCRB) FOR THE CONTRACT: PROVISION OF MEALS, VENUE AND ACCOMMODATION DURING THE CONDUCT OF 3RD QUARTER PERFORMANCE ASSESSMENT, CATCH UP PLANNING AND REFORMULATION OF PROJECT MONITORING STRATEGIES ON NOVEMBER 3-5, 2022
LCRB-RFQ NO. GDS-2022-329

WHEREAS, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the project: **PROVISION OF MEALS, VENUE AND ACCOMMODATION DURING THE CONDUCT OF 3RD QUARTER PERFORMANCE ASSESSMENT, CATCH UP PLANNING AND REFORMULATION OF PROJECT MONITORING STRATEGIES ON NOVEMBER 3-5, 2022** with an Approved Budget for the Contract (ABC): Two Hundred Seventy-Three Thousand Pesos (273,000.00).

WHEREAS, the BAC resorted to **LEASE OF REAL PROPERTY AND VENUE (53.10)** as an alternative mode of procurement posted in the Project Bulletin Board for the period from October 25, 2022 to October 31, 2022.

WHEREAS, the committee waived the formalities of competitive bidding procedures, the evaluation shall be per lot basis.

WHEREAS, the BAC Secretariat presented Three (3) quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
LA VENEZIA HOTEL AND SPA, INC.	Php 262,990.00	RANK 1
NINONG'S HOTEL.	Php 270,000.00	RANK 2
PEPPERLAND HOTEL AND LEISURES CORPORATION	Php 273,000.00	RANK 3

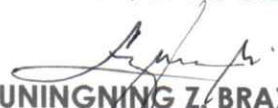
WHEREAS, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by **LA VENEZIA HOTEL AND SPA, INC.** its bid was found to be responsive;

WHEREAS, the BAC declared and recommended **LA VENEZIA HOTEL AND SPA, INC.** as the Lowest Calculated and Responsive Bidder.

NOW, THEREFORE, We, the members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**

To recommend for the approval and awarding of as the bidder with the lowest calculated and responsive bid for the contract **PROVISION OF MEALS, VENUE AND ACCOMMODATION DURING THE CONDUCT OF 3RD QUARTER PERFORMANCE ASSESSMENT, CATCH UP PLANNING AND REFORMULATION OF PROJECT MONITORING STRATEGIES ON NOVEMBER 3-5, 2022** with the amount of Two Hundred Sixty-Two Thousand Nine Hundred Ninety Pesos Only (262,990.00).

RESOLVED, at the DILG RO V LGRRRC Library this 2nd day of November, 2022.


LUNINGNING Z. BRAZIL
Provisional Member


ALFREDO L. SALLAN
Regular Member


AMALINE R. COLINA
Regular Member


MA. RUTHEL P. GIGANTOCA
BAC Chairperson


GRACE S. MAGO
Provisional Member


MAEG. CLEMENTE
Regular Member

☒ **Approved**

☐ **Disapproved**


ATTY. ARNALDO E. ESCOBER, JR. CESO V
Regional Director