



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office No. V, Rizal Street Legazpi City
REQUEST FOR QUOTATIONS

Document Code FM-OP-DILG-AS-RO-		
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MODE OF PROCUREMENT:	Small Value Procurement (Section 53.9)	RFQ No.:	GDS-2022-152
Name of Procuring Entity:	DILG	Date:	June 8, 2022
Office/End User:	LGMED		
Company Name			
Address			
PhilGEPS Registration No.			

Please quote your lowest price for the requirement listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed.

TERMS AND CONDITIONS:

- Bidders shall provide correct and accurate information required in this form.
- Bidders shall quote for all individual items amounting to 5k above and per lot if below 5k.
- Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.
- Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- Award of Contract shall be made to the responsive bidder (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
- The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without amount of the contract, without prejudice to other courses of action and remedies open to it.
- Request for Quotation must be signed and sealed.

APPROVED BUDGET FOR THE CONTRACT (ABC):

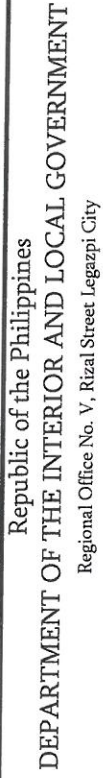
PHP 58,000.00

MA. RUTHEL P. GIGANTOCA
BAC Chairperson

ITEM DESCRIPTION	QTY	UNIT	Approved Budget for the Contract	Unit Price	Total Price	Compliance with Technical Specifications (please)		Remarks
						Yes	No	

PROVISION OF MEALS AND VENUE FOR THE CONDUCT OF 2ND QUARTER INTER-AGENCY COMMITTEE ON ANTI-ILLEGAL DRUGS (ICAD) ADVOCACY CLUSTER MEETING CUM WORKSHOP SESSIONS ON THE DEVELOPMENT OF INFORMATION EDUCATION CAMPAIGN (IEC) MATERIALS ON ANTI-ILLEGAL DRUGS ON JUNE 29-30, 2022

Day 1 - June 29, 2022								
AM Snack (9:00am) @ 29 pax								
Spicy Tuna Carbonara, Toast Bread, Iced Tea								
Lunch (11:30 am) @ 29 pax								
Cream of Corn Soup, Stir Fried Vegetable, Chicken Pastel, Stewed Baby Back ribs, Plain Rice, Buco Pandan, Iced Tea or Soda								
PM Snack (2:30pm) @ 29 pax								
Chicken Penne Tomato Cream Pasta, Toast Bread, Soft drinks								
Day 2 - June 30, 2022								
AM Snack (9:00am) @ 29 pax								
Bam -I, Toast Bread, Iced Tea								
Lunch (11:30 am) @ 29 pax								
Cream of Asparagus Soup, Braised Assorted Vegetable, Baked Dijon Crusted Chicken, Fish Fillet in White Truffle Sauce, Plain rice, Mango Tapioca, Iced Tea								
PM Snack (2:30pm) @ 29 pax								
Baked Macaroni, Toast Bread, Lemonade								
Inclusions:								
Venue - situated within Legazpi City, Albay, accessible by PUV with parking space, concrete enclosed/soundproof hall; well-ventilated, can accommodate up to 29 persons/training participants for the period June 29-30, 2022 taking consideration the requirements on Social Distancing.	1	Lot	58,000.00					



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Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below, and submit to this office at the address

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed.

7. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
8. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.

The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without amount of the contract, without prejudice to other courses of action and remedies open to it.

PHP 58,000.00

MA. RUTHEL P. GIGANTOCA
BAC-Chairperson

[illegible]

Purchase Request No. 2022-06-152
Approved and Funded PPMF

Price Validity

one item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.

1. Deliver of item is required: As Stated

- NOTE:** *In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal and the following eligibility requirements:

1. Valid Business Permit, Mayors Permit, Certificate of Business Name (DTI, SEC), Tax Clearance, (50k above), BIR Form 1701 Annual Income tax Return (500k above)

3. Original Notarized Omnibus Sworn Statement (50k above) must be submitted before the receipt of NOA and PO
4. Must Have Land Bank Account No.

*Please submit your quotation/s on/or before

at 09:00 am.