



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
 Regional Office No. V, Rizal Street Legazpi City  
**REQUEST FOR QUOTATIONS**

MODE OF PROCUREMENT:	Small Value Procurement 53.9	RFQ No. :	GDS-2021-140
Name of Procuring Entity:	DILG RO V	Date:	May 27, 2021
Office/End User:	ORD-PDMU		
Company Name			
Address			
PhilGEPS Registration No.			

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed.

**TERMS AND CONDITIONS:**

- |   |  |
|---|--|
| <ol style="list-style-type: none"> <li>Bidders shall provide correct and accurate information required in this form.</li> <li>Bidders shall quote for individual item amounting 5k above and per lot if below 5k.</li> <li>Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.</li> <li>Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.</li> <li>Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.</li> <li>Award of Contract shall be made to the responsive Bidder (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.</li> </ol> | <ol style="list-style-type: none"> <li>Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).</li> <li>The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.</li> <li>Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without amount of the contract, without prejudice to other courses of action and remedies open to it.</li> <li>Request for quotation must be signed and sealed.</li> </ol> |
|---|--|

<b>APPROVED BUDGET FOR THE CONTRACT (ABC):</b>  <b>PHP 182,400.00</b>	 <b>ALFREDO L. SALLAN</b> BAC Chairperson
---	--

ITEM DESCRIPTION	QTY	UNIT	Approved Budget for the Contract	Unit Price	Total Price	Compliance with Technical Specifications (please check)		Remarks
						Yes	No	

Provision of Meals for the Conduct of the Orientation on the Omnibus Guidelines in Monitoring and Evaluation of Projects under FY 2021 ALGU (MC No. 2021-040), SPMS Forms, & Other Administrative Documentary Requirements on June 2-4, 2021.

1	-Meals Day 1 (June 02, 2021 ) Breakfast to Dinner -Meals Day 2 (June 03, 2021 ) Breakfast to Dinner -Meals Day 3 (June 04, 2021 ) Breakfast to Lunch  Please see attached Menu and Inclusions	64	Pax	182,400.00					
---	--	----	-----	------------	--	--	--	--	--

Purchase Request No. 2021-05-140  
Approved and Funded PPMP

**Warranty** **Price Validity**

After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

\_\_\_\_\_  
 Printed Name/Signature/Date  
  
 \_\_\_\_\_  
 Tel. No./Cellphone No.

**Supply & Delivery Conditions:**

- Deliver of item is required: As Stated
- Details related to implementation shall be communicated with End-User LEANDRO S. GIGANTOCA

**NOTE:**  
 \*In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal and the following eligibility requirements:

1. Valid Business Permit, Mayors Permit, Certificate of Business Name Registration, (DTI, SEC), Tax Clearance (50K Above) and BIR Form 1701 Annual Income Tax Return (500K Above)	[ ] [ ]
2. PhilGEPS Registration (Certificate Page 1, 2 and 3 for Platinum)	[ ] [ ]
3. Notarized Omnibus Sworn Statement to be submitted before the Notice of Award and Purchase Order (50K Above)	

\*Please submit your quotation/s **on/or before** **at 09:00 am.**

**Orientation on the Omnibus Guidelines in Monitoring and Evaluation under FY 2021  
ALGU (MC No. 2021-040), SPMS Forms, and other Administrative Documentary  
Requirements on June 2-4, 2021**

<b>Catering Services</b>			
<b>MENU</b>			
<b>Date</b>	<b>June 2, 2021 (64 pax)</b>	<b>June 3, 2021 (64 pax)</b>	<b>June 4, 2021 (64 pax)</b>
<b>Breakfast</b> (6:00 AM)	Fried Rice, Hotdog, Tinapa with Kamatis, Scrambled Eggs	Fried Rice, Pork Tocino, Badi, Itlog na maalat with Kamatis, Scrambled Eggs	Fried Rice, Comed Beef, Skinless Longganisa, Scrambled Eggs
<b>AM Snack</b> (9:30AM)	Chicken Carbonara, Garlic Bread, Soda in can	Beef Spaghetti with hotdogs, Garlic Bread, Soda in can	Bihon Guisado, Tuna Sandwich, Juice in can
<b>Lunch</b> (12:00PM)	Steamed Rice, Misua Soup w/o Patola, Pork Adobo with Banana, Chicken Cordon Bleu, Buttered Vegetables, Fresh Fruit Slices	Steamed Rice, Crab and Corn Soup, Sweet and Sour Fish Fillet, Fried Chicken, Chopsuey, Fresh Fruit Slices	Steamed Rice, Egg Drop Soup, Beef Caldereta, Fried Porkchop, Fried Eggplant, Coffee Jelly
<b>PM Snack</b> (3:00PM)	Clubhouse sandwich, Potato chips, Juice in can	Beef burger with lettuce and tomato, Potato fries, Juice in can	
<b>Dinner</b> (6:00 PM)	Steamed Rice, Fish Fillet with Cream Sauce, Beef with broccoli, Fresh Fruit Slices	Steamed Rice, Chicken Afritada, Fried Fish Fillet with Cucumber Slices, Mango Tapioca	

  

- Manner of serving: Assisted Buffet
- Time of serving: Breakfast – 6:00 AM, Morning Snack-9:30AM, Lunch-12:00NN, Afternoon Snack 3:00PM; Dinner – 6:00PM
- Free flowing water in a dispenser, brewed coffee with creamer and sugar