



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
 Regional Office No. V, Rizal Street Legazpi City

REQUEST FOR PROPOSALS

MODE OF PROCUREMENT:	Small Value Procurement (Section 53.9)	RFQ No. :	GDS-2021-043A
Name of Procuring Entity:	DILG	Date:	March 12, 2021
Office/End User:	ORD-PLANNING		
Company Name			
Address			
PhilGEPS Registration No.			

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed.

TERMS AND CONDITIONS:

- Bidders shall provide correct and accurate information required in this form.
- Bidders shall quote on all individual items.
- Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.
- Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- Award of Contract shall be made to the responsive bidder (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
- The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without amount of the contract, without prejudice to other courses of action and remedies open to it.
- Request for Quotation must be signed and sealed

APPROVED BUDGET FOR THE CONTRACT (ABC):

PHP 108,000.00

ALFREDO L. SALLAN
 BAC Chairman

ITEM DESCRIPTION	QTY	UNIT	Approved Budget for the Contract	Unit Price	Total Price	Compliance with Technical Specifications (please check)		Remarks
						Yes	No	
PROVISION OF ACCOMODATION DURING THE CONDUCT OF THE REGIONAL INTERFACING WITH DILG MASBATE ON MARCH 22-25, 2021 AT THE DILG REGIONAL OFFICE V TRAINING HALL								
Accommodation for 3 days with complimentary breakfast	36	pax	119,850.00					
*March 22-25, 2021								
*3pax per room								
*airconditioned room/ well ventilated								
*clean and sanitary comfort rooms								

REF:
 Purchase Request No. 2020-03-043
 Approved and Funded PPMP

Warranty

Price Validity

After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

 Printed Name/Signature/Date

 Tel. No./Cellphone No.

Supply & Delivery Conditions:

- Deliver of item is required: **as stated;**
- Details related to implementation shall be communicated with **MA. GRACE JOY U. TANGO**; End-User.

NOTE:

*In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal and the following eligibility

- Valid Business Permit, Mayors Permit, Certificate of Business Name (DTI, SEC), Tax Clearance, (50k above), BIR Form 1701 Annual Income tax Return (500k above)
- PhilGEPS Registration No. (Please indicate on the space provided above)
- Original Notarized Omnibus Sworn Statement (50k above) must be included in the submission of RFQ/RFP

Important:

*Please submit your quotation/s **on/or before** _____ **at 09:00 am.**