



**COA-DILGR.O.V**  
**RECEIVED**  
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 Signature: *[Handwritten Signature]*  
 Date: *[Handwritten Date]* Appendix 61

**PURCHASE ORDER**

Supplier : **LEGAZPI GENERAL MERCHANDISE**  
 Address : **LEGAZPI CITY**  
 TIN : **921-667-282-000**

P.O. No. : **2020-145**  
 Date : **November 27, 2020**  
 Mode of Procurement : **Shopping (Section 52.1B)**

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **DILG Regional Office V, Rizal Street, Legazpi City**  
 Date of Delivery : **Within 15 Calendar days upon receipt of PO**  
 Delivery Term : **15 Calendar Days**  
 Payment Term : **As Invoiced**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Gallon	Liquid Hand Soap, antibacterial with scent. 500 ml	20	300.00	6,000.00
	Bottle	Dishwashing Liquid, Lemon Scent, 250 ml	35	95.00	3,325.00
	PIECE	Sponge Scrub Pad, Big	15	48.00	720.00
	Can	Disinfectant Spray, Antibacterial, with scent, Crisp Linen Scent. 510a	30	610.00	18,300.00
	Pack	Battery, AAA, Heavy Duty, 4's/pack	10	138.00	1,380.00
	Pack	Battery, AA, Heavy Duty, 4's/pack	10	122.50	1,225.00
	PIECE	LED Bulb, 15 watts, Full Clear	20	299.50	5,990.00
	Set	Spin Mop, Heavy Duty	4	1,398.00	5,592.00
	Bottle	Muriatic Acid, 500ml	10	50.00	500.00
	PIECE	Water Dipper, Big	10	48.00	480.00
	PIECE	Pail, Medium size, with metal handle	10	275.00	2,750.00
	PIECE	Dust Pan, Big, Heavy Duty	6	95.00	570.00
	PIECE	Soft Broom	10	125.00	1,250.00
	Pack	Garbage Bag, Black, Big, 100's/Pack	2	1,000.00	2,000.00
	Bottle	Toilet Cleaner, Ultra Thick Bleach, with scent. 500ml	6	145.00	870.00
<b>Purchase of Janitorial and Maintenance Supplies for the operational use of the DILG Regional Office V</b>					
					<b>50,952.00</b>

(Total Amount in Words) **Fifty Thousand Nine Hundred Fifty-two Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: *[Handwritten Signature]*  
**LEGAZPI GENERAL MERCHANDISE**  
**RIZAL ST, LEGAZPI CITY**  
 Signature over Printed Name of Supplier  
**18 JAN 2021**  
 Date

Very truly yours,  
*[Handwritten Signature]*  
**ATTY. ANTHONY C. NUYDA, CESO III**  
 REGIONAL DIRECTOR

Fund Cluster : 01  
 Funds Available : regular Fund  
**COREE MODESSA F. BADONG**  
 ACCOUNTANT III

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_



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Republic of the Philippines  
 Department of the Interior and Local Government  
 Regional Office V

**REGIONAL OFFICE BIDS AND AWARDS COMMITTEE**

**NOTICE OF AWARD**

November 27, 2020

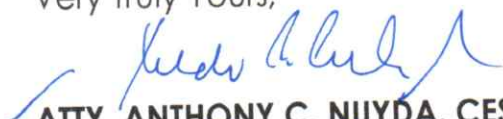
**The Manager**  
**LEGAZPI GENERAL MERCHANDISE**  
 Legazpi City, Albay


**Dear Sir/Madam:**

We are pleased to inform you that your quotation for **Purchase of Janitorial and Maintenance Supplies for the operational use of DILG Regional Office V** with the contract price equivalent to **FIFTY THOUSAND AND NINE HUNDRED FIFTY-TWO PESOS (Php 50,952.00)** is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing all copies. Retain one copy and return the other to the BAC Secretariat Office, DILG Regional Office V, Rizal Street Legazpi City.

Very Truly Yours,

  
**ATTY. ANTHONY C. NUYDA, CESO III**  
 Regional Director

CONFORME:  **LEGAZPI GENERAL MERCHANDISE**  
 LEGAZPI CITY  
 091900441805

By: \_\_\_\_\_  
 (Signature over Printed Name)

Date: **18 JAN 2021**



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
 Regional Office V  
 Legazpi City

**BAC RESOLUTION DECLARING LEGAZPI GENERAL MERCHANDISE AS THE BIDDER WITH THE LOWEST CALCULATED AND RESPONSIVE BID (LCRB) FOR THE CONTRACT: PURCHASE OF JANITORIAL AND MAINTENANCE SUPPLIES FOR THE OPERATIONAL USE OF THE DILG REGIONAL OFFICE V  
 RFQ NO-2019-145**

**WHEREAS**, the Department of the Interior and Local Government Regional Office No. 5 requested quotation/s for the project: **PURCHASE OF JANITORIAL AND MAINTENANCE SUPPLIES FOR THE OPERATIONAL USE OF THE DILG REGIONAL OFFICE V**, with an Approved Budget for the Contract (ABC): **Fifty-four Thousand Seven Hundred Seventy-five Pesos (Php 54,775.00)**

**WHEREAS**, the BAC resorted to Shopping under Section 52.1B as an alternative mode of procurement and posted the project in the PhilGeps for the period November 10 - 13, 2020;

**WHEREAS**, the BAC Secretariat presented three (3) quotations from bidders/suppliers as follows:

BIDDER	BID AMOUNT	REMARKS
<b>LEGAZPI GENERAL MERCHANDISE</b>	<b>Php 50,952.00</b>	<b>RANK 1</b>
NEW EVANESS EDUCATIONAL SUPPLY & GENERAL MERCHANDISE	Php 52,430.00	RANK 2
NEW SILAHIS OFFICE SUPPLIES TRADING	Php 51,787.00	RANK 3

**WHEREAS**, upon examination, validation and verification of all the eligibility, technical and financial requirements submitted by the **LEGAZPI GENERAL MERCHANDISE**, its bid was found to be responsive;

**WHEREAS**, the BAC declared and recommended **LEGAZPI GENERAL MERCHANDISE** as the Lowest Calculated and Responsive Bidder.

**NOW, THEREFORE**, We, the members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**

To recommend for the approval and awarding of **LEGAZPI GENERAL MERCHANDISE** as the bidder with the lowest calculated and responsive bid for the contract: **PURCHASE OF JANITORIAL AND MAINTENANCE SUPPLIES FOR THE OPERATIONAL USE OF THE DILG REGIONAL OFFICE V**, with the amount equivalent to **Fifty Thousand Nine Hundred Fifty-two Pesos (Php 50,952.00)**:

**RESOLVED**, at the DILG Regional Office Conference Room, this 24th day of November, 2020.

**NONILYN BESMONTE**  
 End User, FAD

**SUSAN EMCE B. SANTIAGO**  
 Regular Member

**ALFREDO L. SALLAN**  
 BAC Chairperson

**CHERYL A. ARMANO**  
 Provisional Member

**OLIVIO D. RAMIREZ**  
 BAC Vice-Chairperson

Approved  
  
**ATTY. ANTHONY C. NUYDA, CESO III**  
 Regional Director