

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT- REGIONAL OFFICE V

Rizal Street , Legazpi City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) FY [2020]

END USER/UNIT: **DILG REGION V**
CHARGED TO GAA

Form 2. Office Supplies not Available in PS

Instruction. List the requested items and **indicate** its **"Technical Specifications"**. Fill in the needed information for the following columns: **Quantity/Size, Price per Item, Total Amount and Mode of Procurement.**

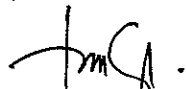
Projects, Programs and Activities (PAPs)

CODE	NO.	GENERAL DESCRIPTION & TECHNICAL SPECIFICATIONS	QUANTITY/	ESTIMATED BUDGET		MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
			SIZE	PRICE PER ITEM	TOTAL AMOUNT		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
5020301002		2.1 Common Office Supplies																
		2.1.1 Papers																
	1	Sticker, A4, white, 10shts/pack	52	60.00	3,120.00	Shopping	18			13			13			8		
	2	Sticky Paper (Label Please Sign) 0.5 x 1 inch	30	75.00	2,250.00	Shopping	15						15					
	3	Sticker Paper A4 Assorted Colors (non glossy)	20	46.75	935.00	Shopping	20											
	4	Sticker Paper Matte White	12	50.00	600.00	Shopping	3			3			3			3		
	5	Sticker Paper Non glossy (neon color)	12	60.00	720.00	Shopping	3			3			3			3		
	6	Sticky Notes Assorted Colors	4	75.00	300.00	Shopping	4											
	7	Post It	32	35.00	1,120.00	Shopping	8			8			8			8		
	8	Pad Yellow	5	40.00	200.00	Shopping	1	1		1			1			1		
	9	Manila Paper	70	5.00	350.00	Shopping	20	50										
		2.1.2 Supplies/Devices																
	1	Adhesive Tape 24mm	10	25.00	250.00	Shopping	5					5						
	2	Double Adhesive Tape, 1" x 10 yards, without foam	12	60.00	720.00	Shopping	3			3			3			3		
	3	Double Sided Tape 36mm	26	50.00	1,300.00	Shopping	5		7			5	3					
	4	Duct Tape 48mm	10	100.00	1,000.00	Shopping	5					5						
	5	Index Card (5x8)	24	60.00	1,440.00	Shopping	6			6			6			6		
	6	Index Card Box	2	300.00	600.00	Shopping	1						1					
	7	PUSH PIN, flat head type, assorted colors, 100 pieces per case	4	180.00	720.00	Shopping	1			1			1			1		
	8	Scissors, (8")	32	172.50	5,520.00	Shopping	12	5					17					
	9	Staple with staple remover	3	450.00	1,350.00	Shopping	3											

CODE	NO.	GENERAL DESCRIPTION & TECHNICAL SPECIFICATIONS	QUANTITY/	ESTIMATED BUDGET		MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
			SIZE	PRICE PER ITEM	TOTAL AMOUNT		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
	10	Eraser, White Board	5	250.00	1,250.00	Shopping												
	11	Stamp Pad Ink Black	4	24.63	98.52	Shopping	1			5	1				1			
	12	Numbering Machine #8508	1	1,200.00	1,200.00	Shopping	1											
	13	Ink of Numbering Machine Red	1	600.00	600.00	Shopping	1											
	14	ink for Stamp Pad Received Blue	4	240.00	960.00	Shopping	1			1			1			1		
	15	Typewriter Ribbon	4	200.00	800.00	Shopping	1			1			1			1		
	16	Rechargeable Batteries (AA)	12	200.00	2,400.00	Shopping		4										
	17	Rechargeable Batteries (AAA) Set of 4	2	700.00	1,400.00	Shopping												
	18	Battery Charger	1	1,700.00	1,700.00	Shopping												
	19	Ruler, steel	3	15.48	46.44	Shopping	3											
		2.1.3 Pencils/Pens/Water Color																
	1	Ball pen, Fine point, Black	70	12.44	871.01	Shopping	20											
	2	Ball pen, Fine point, Blue	70	12.44	871.01	Shopping	20											
	3	Highlighter-Stabilo (neon orange)	6	37.23	223.38	Shopping	3						3					
	4	Highlighter-Stabilo (neon yellow)	6	37.23	223.38	Shopping	3						3					
	5	Highlighter Pastel Assorted Color	52	37.23	1,935.96	Shopping	10		15					15				
		2.1.4 Envelopes/Folders/Document Organizers																
	1	Coin Envelope, 2.25 x 3.5	32	15.00	480.00	Shopping	8			8			8			8		
	2	Folder With Transparent Cover A4	100	25.00	2,500.00	Shopping	25			25			25			25		
	3	File Holder Long Horizontal Blue	30	150.00	4,500.00	Shopping												
	4	File Holder Long Horizontal Green	30	150.00	4,500.00	Shopping												
	5	File Holder Long Horizontal Red	30	150.00	4,500.00	Shopping												
	6	Filing Box with cover	16	250.00	4,000.00	Shopping												
	7	Green Folder Long	40	25.00	1,000.00	Shopping												
		2.1.5 Checks																
	1	MDS Checks (LBP/for Regular fund) (For Cash Section only)	24	1,030.40	24,729.60	Shopping	x	x	x	x	x	x	x	x	x	x	x	x
	2	MDS Checks (LBP/for Trust Fund) (For Cash Section only)	12	386.40	4,636.80	Shopping	x	x	x	x	x	x	x	x	x	x	x	x
		2.2 Common Training Supplies																
	1	Ball pen, Fine point, Black	100	12.44	1,244.30	Shopping	x			x			x			x		
	2	Certificate Holder, A4	100	140.42	14,041.50	Shopping	x			x			x			x		
		2.3 Common Janitorial Supplies																
	1	Fabric Conditioner Sachet 5ml	288	7.00	2,016.00	Shopping	x			x			x			x		
	2	Dishwashing Paste	288	45.00	12,960.00	Shopping	x			x			x			x		
	3	Dishwashing Liquid	2	80.00	160.00	Shopping	1						1			x		
	4	Trash Bin	2	100.00	200.00	Shopping	x			x			x			x		

CODE	NO.	GENERAL DESCRIPTION & TECHNICAL SPECIFICATIONS	QUANTITY/	ESTIMATED BUDGET		MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
			SIZE	PRICE PER ITEM	TOTAL AMOUNT		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
	2.4 Others																	
	1	Extension Wire 1.83 m	2	600.00	1,200.00	Shopping	2											
	2	Name Cards Stand	20	50.00	1,000.00	Shopping	20											
	3	Window Curtain	4	1,000.00	4,000.00	Shopping	2											
TOTAL:					124,742.90													
+10% Provision for Inflation					12,474.29													
TOTAL AMOUNT:					137,217.19													

Prepared By:


RANULFO M. SOLOMON, JR.
Administrative Officer IV

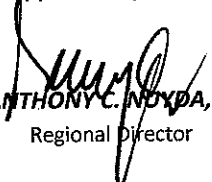
Recommended by:


ALFREDO L. SALLAN
Chief Administrative Officer

Funds Available:

MARILI M. PECSON
Budget Officer

Approved by:


ATTY. ANTHONY C. NOYDA, CESO III
Regional Director

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT- REGIONAL OFFICE V
Rizal Street , Legazpi City
PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) FY [2020]

END USER/UNIT: DILG REGON V
CHARGED TO GAA

Form 3. Printing Services

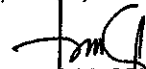
Instruction. List the requested items and *indicate* its "*Technical Specifications*"(Dimension, Size, Design, Type of Material/Fabric, etc.). Fill in the needed information for the following columns: Quantity/Size, Price per Item, Total Amount and Mode of Procurement.

Projects, Programs and Activities (PAPs)

CODE	NO.	GENERAL DESCRIPTION & TECHNICAL SPECIFICATIONS	QUANTITY/	ESTIMATED BUDGET		MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
			SIZE	PRICE PER ITEM	TOTAL AMOUNT		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
		3.1 Letterhead, A4																
	1	DILG Letterhead, A4	56	720.00	40,320.00	Shopping	29			9			29			9		
	2	DILG Letterhead, long	56	720.00	40,320.00	Shopping	29			9			29			9		
		3.2 Tarpaulins																
	1	-			-													
		3.3 T-shirts																
	1	-			-													
		3.4 Bags																
	1	-			-													
		3.5 Manuals																
	1	-			-													
		3.6 Banner																
	1	-			-													
		3.7 Leaflets																
	1	-			-													
		3.8 Brochures																
	1	-			-													
		3.9 Flyers																
	1	-			-													
		3.10 Primers																
	1	-			-													
		3.11 Handouts																
	1	-			-													
		3.12 Handbooks																
	1	-			-													
		3.13 Coffee Table Books																
	1	-			-													

CODE	NO.	GENERAL DESCRIPTION & TECHNICAL SPECIFICATIONS	QUANTITY/	ESTIMATED BUDGET		MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
			SIZE	PRICE PER ITEM	TOTAL AMOUNT		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
		3.14 Envelopes																
	1	-			-													
50299020000		3.14 Other IECs																
	1	Annual Report			400,000.00													
TOTAL:					480,640.00													
+10% Provision for Inflation					48,064.00													
TOTAL AMOUNT:					528,704.00													

Prepared By:


RANULFO M. SOLOMON, JR.
Administrative Officer IV

Recommended by:


ALFREDO L. SALLAN
Chief Administrative Officer

Funds Available:


MARILI M. PECSON
Budget Officer

Approved by:


ATTY. ANTHONY C. NUYDA, CESO III
Regional Director

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT- REGIONAL OFFICE V

Rizal Street , Legazpi City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) FY [2020]

END USER/UNIT: **DILG REGON V**
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Form 4. ICT Resources

Instruction. List the requested items and *indicate* its "**Technical Specifications**". Fill in the needed information for the following columns: **Quantity/Size, Price per Item, Total Amount and Mode of Procurement.**

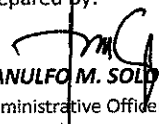
Projects, Programs and Activities (PAPs)

CODE	NO.	GENERAL DESCRIPTION & TECHNICAL SPECIFICATIONS	QUANTITY/	ESTIMATED BUDGET		MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
			SIZE	PRICE PER ITEM	TOTAL AMOUNT		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
		4.1 Parts for assembly (Desktop)																
	1																	
		2. Motherboard																
	1																	
		3. Memory																
	1				-													
		4. Hard disk																
	1				-													
		5. ATX Case																
	1				-													
		6. Optical Drive																
	1				-													
		9. Monitor																
	1	Computer Monitor 16"	2	10,000.00	20,000.00	SVP	2											
		10. UPS (Uninterrupted Power Supply)																
	1	UPS 650 VA	4	7,000.00	28,000.00	SVP	4											
		11. Video Graphics Adapter (VGA)																
	1				-													
		4.2 Printer																
	1	Laser Printer			-													
	2	Document Feeder Scanner	1	23,242.24	23,242.24		1											
	3	Color Printer with Scanner	1	12,000.00	12,000.00		1											
	4	Printer EPSON (L220)	3	14,000.00	42,000.00		3											
	5	Wireless Epson Printer (3 in 1) with scanner and copier	1	20,000.00	20,000.00		1											
		4.3 Fax Machine																
	1				-													
		4.4 Audio Visual Peripherals and Equipment																
	1				-													
		4.5 Network Accessories																

CODE	NO.	GENERAL DESCRIPTION & TECHNICAL SPECIFICATIONS	QUANTITY/	ESTIMATED BUDGET		MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
			SIZE	PRICE PER ITEM	TOTAL AMOUNT		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
	1	Cables			-													
		4.6 Accessories																
		Speaker																
	1	Multimedia speaker for desktop			-													
		External Hard Drive																
	1	2TB USB 3.0	5	2,750.00	13,750.00	Shopping	2	1										
	2	Hard Drive (1 terabyte)	3	5,000.00	15,000.00	Shopping	3											
	3	External Hard Drive (1TB)	1	2,800.00	2,800.00	Shopping												
		USB Flash Drive			-	Shopping												
	1	Flash Drive OTG 64GB	7	700.00	4,900.00	Shopping	7											
	2	Flash Drive 32GB (Plug and Play)	3	1,060.00	3,180.00	Shopping		4										
	3	Flash Drive 16GB (Plug and Play)	1	167.44	167.44	Shopping												
	4	Flash Drive 8GB (Plug and Play)	24	276.64	6,639.36	Shopping	8				8				8			
		Mouse																
	1	Wireless mouse	4	790.00	3,160.00	shopping	1	2										
	2	Wireless Optical Mouse	3	599.00	1,797.00	shopping	3											
	3	USB optical mouse	4	1,200.00	4,800.00	shopping	3	1										
	4	Mouse Pad	7	180.00	1,260.00	shopping	7											
		Keyboard																
	1	Wireless keyboard	3	835.00	2,505.00	shopping	1		1									
	2	Clicker	3	1,565.00	4,695.00	shopping												
		4.7 Desktop																
	1	Computer desktop	2	35,000.00	70,000.00	SVP			2									
		Laptop Core i5, 15x6 inches	2	30,000.00	60,000.00	SVP			2									
		4.8 ICT Equipment			-													
		Router	2	15,000.00	30,000.00	SVP												
		24 Port Switch	2	18,000.00	36,000.00	SVP												
		Network Repair Plier Toolkity with UTP cable Tester	2	5,250.00	10,500.00	SVP												
		Crimping Tool	3	1,000.00	3,000.00	SVP												
		Cat 6 Outdoor Cable	1	10,000.00	10,000.00	SVP												
		RJ 45 NetworkModular Plug Cable	100	4.00	400.00	SVP												
		4.9 Replacement Parts & Accessories with equipment job order			-													
	1				-													

TOTAL: 429,796.04
+10% Provision for Inflation 42,979.60
TOTAL AMOUNT: 472,775.64

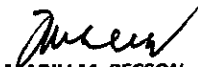
Prepared By:


RANULFO M. SOLOMON, JR.
 Administrative Officer IV

Recommended by:


ALFREDO L. SALLAN
 Chief Adminstrative Officer

Funds Available:


MARILI M. PECSON
 Budget Officer

Approved by:


ATTY. ANTHONY C. NUYDA, CESO III
 Regional Director

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT- REGIONAL OFFICE V

Rizal Street , Legazpi City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) FY [2020]

END USER/UNIT: **DILG REGON V**
CHARGED TO GAA

Form 5. Consumables


Instruction. List the requested items and *indicate* its "**Technical Specifications**" (Printer, Ink color, code if any, etc) . Fill in the needed information for the following columns: **Quantity/Size, Price per Item, Total Amount and Mode of Procurement.**

Projects, Programs and Activities (PAPs)

CODE	NO.	GENERAL DESCRIPTION & TECHNICAL SPECIFICATIONS	QUANTITY/	ESTIMATED BUDGET		MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
			SIZE	PRICE PER ITEM	TOTAL AMOUNT		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
	5.1	Copier																
	1	Toner Brother	4	2,000.00	8,000.00	SVP	4											
	5.2	Printer consumables not available in PS																
	1	HP LaserJet 12AC	6	5,000.00	30,000.00	Shopping	3						3					
	2	HP LaserJet 35 A	6	5,000.00	30,000.00	Shopping		1	1			1	1		1	1		
	3	HP LaserJet 85A	14	5,000.00	70,000.00	Shopping	3	2			2		3	2			2	
	4	HP GT 51 black	30	500.00	15,000.00	Shopping	12			6			6			6		
	5	HP GT 52 Cyan	18	500.00	9,000.00	Shopping	9			3			3			3		
	6	HP GT 52 Yellow	18	500.00	9,000.00	Shopping	9			3			3			3		
	7	HP GT 52 Magenta	18	500.00	9,000.00	Shopping	9			3			3			3		
	8	HP DeskJet Ink Advantage 3545 Black	10	550.00	5,500.00	Shopping			4				3			3		
	9	HP DeskJet Ink Advantage 3545 Colored	10	550.00	5,500.00	Shopping			4				3			3		
	10	HP LaserJet Ink 1020	10	1,000.00	10,000.00	Shopping			4				3			3		
	11	Ink EPSON 003 (65ml)	20	1,000.00	20,000.00	Shopping	20											
	12	Ink Cartridge EPSON 003 Black	32	250.00	8,000.00	Shopping	14		3	6			6			3		
	13	Ink Cartridge EPSON 003 Cyan	32	250.00	8,000.00	Shopping	14		3	6			6			3		
	14	Ink Cartridge EPSON 003 Magenta	32	250.00	8,000.00	Shopping	14		3	6			6			3		
	15	Ink Cartridge EPSON 003 Yellow	32	250.00	8,000.00	Shopping	14		3	6			6			3		
	16	Ink Cartridge EPSON L-120 Black	3	430.00	1,290.00	Shopping	2						1					
	17	Ink Cartridge EPSON L-120 Cyan	3	430.00	1,290.00	Shopping	2						1					
	18	Ink Cartridge EPSON L-120 Magenta	3	430.00	1,290.00	Shopping	2						1					
	19	Ink Cartridge EPSON L-120 Yellow	3	430.00	1,290.00	Shopping	2						1					
	20	Ink Cartridge EPSON L-220 Black	23	430.00	9,890.00	Shopping	2						1					
	21	Ink Cartridge EPSON L-220 Cyan	23	430.00	9,890.00	Shopping	2						1					
	22	Ink Cartridge EPSON L-220 Magenta	23	430.00	9,890.00	Shopping	2						1					
	23	Ink Cartridge EPSON L-220 Yellow	23	430.00	9,890.00	Shopping	2						1					
	24	Ink Cartridge EPSON L-3110 Yellow	13	400.00	5,200.00	Shopping	2		5				2					
	25	Ink Cartridge EPSON L-3110 Black	13	400.00	5,200.00	Shopping	2		5				2					
	26	Ink Cartridge EPSON L-3110 Cyan	13	400.00	5,200.00	Shopping	2		5				2					

CODE	NO.	GENERAL DESCRIPTION & TECHNICAL SPECIFICATIONS	QUANTITY/	ESTIMATED BUDGET		MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
			SIZE	PRICE PER ITEM	TOTAL AMOUNT		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
	27	Ink Cartridge EPSON L-3110 Red	13	400.00	5,200.00	Shopping	2		5				2					
	28	Ink Cartridge EPSON L5190 Yellow	4	400.00	1,600.00	Shopping	2						2					
	29	Ink Cartridge EPSON L5190 Black	4	400.00	1,600.00	Shopping	2						2					
	30	Ink Cartridge EPSON L5190 Cyan	4	400.00	1,600.00	Shopping	2						2					
	31	Ink Cartridge EPSON L5190 Red	4	400.00	1,600.00	Shopping	2						2					
	32	HP Ink Tank 310 Red	4	300.00	1,200.00	Shopping	2						2					
	33	HP Ink Tank 310 Black	4	300.00	1,200.00	Shopping	2						2					
	34	HP Ink Tank 310 Yellow	4	300.00	1,200.00	Shopping	2						2					
	35	HP Ink Tank 310 Cyan	4	300.00	1,200.00	Shopping	2						2					
	36	HP Ink 1020	1	4,200.00	4,200.00	Shopping		1										
	37	PANTUM M6600 series (21	3,000.00	63,000.00	Shopping	3		8	3	1		2		2	2		
	38	PANTUM M660NW	16	2,000.00	32,000.00	Shopping	1			1			1			1		
	39	PANTUM M3500 series catridge	8	5,000.00	40,000.00	Shopping	2			2			2			2		
	5.3 Repair & Maintenance (Copier Machine)																	
	1	Developer (DV 411)	1	6,000.00	6,000.00	Shopping	1											
	2	Drum Dr 411	1	9,600.00	9,600.00	Shopping	1											
TOTAL:					484,520.00													
+10% Provision for Inflation					48,452.00													
TOTAL AMOUNT:					532,972.00													

Prepared By:


RANULFO M. SOLOMON, JR.
 Administrative Officer IV


Recommended by:


ALFREDO L. SALLAN
 Chief Administrative Officer

Funds Available:


MARILI M. PECSON
 Budget Officer

Approved by:


ATTY. ANTHONY C. NUYDA CESO III
 Regional Director

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT- REGIONAL OFFICE V
Rizal Street , Legazpi City
PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) FY [2020]

END USER/UNIT: **DILG REGON V**
CHARGED TO GAA

Form 8. Trainings/Seminars/Activities


Instruction. List the requested items and *indicate* its "**Technical Specifications**" (**Title of the Activity, Number of Participants, Live-in/Live Out, Date of the Activity, etc.**). Fill in the needed information for the following columns: **Quantity/Size, Price per Item, Total Amount and Mode of Procurement.**

Projects, Programs and Activities (PAPs)

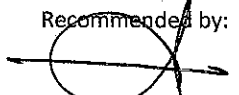
CODE	NO.	GENERAL DESCRIPTION & TECHNICAL SPECIFICATIONS	QUANTITY/	ESTIMATED BUDGET		MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
			SIZE	PRICE PER ITEM	TOTAL AMOUNT		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
5020201002	8.1 Venue																	
	1	Barangay Profiling Orientation			100,000.00	SVP		X										
	2	RPOC Quarterly Meeting			240,000.00	SVP			X			X			X			X
	3	POC and ADAC FP Conference Semestral Conference			60,000.00	SVP			X						X			
	4	Regional Executive Conference (REXCON)			200,000.00	SVP	X	X		X		X	X		X		X	X
5020201002	8.2 Catering																	
	1	Regional Planning Conference (Quarterly)	4		200,000.00	SVP	X			X			X			X		
	2	Briefing of DILG Personnel re: CSIS			50,000.00	SVP	X											
	3	Orientation on the Guidelines of PFP			50,000.00	SVP	X											
	4	CFLGA Assessment/Monitoring/Table Validation			50,000.00	SVP	X											
	5	BSGLG Monitoring			50,000.00	SVP	X											
	6	RTF Local Govt Empowerment Cluster Quarterly Meeting			48,000.00	SVP	X			X			X			X		
	7	RTF Local Peace Engagement and ECLIP Cluster Quarterly Meeting			60,000.00	SVP	X			X			X			X		
	8	CSBP-RWG 5 Quarterly Meeting			20,000.00	SVP		X			X		X	X		X	X	
	9	POC Audit			25,000.00	SVP			X									
	10	ADAC Audit			25,000.00	SVP									X			
	11	ECLIP Conference			30,000.00	SVP	X											
	12	FGD on Constitutional Reform			30,000.00	SVP	X											
	13	HRMSPB Meetings			30,000.00	SVP	X						X					
	14	Orientation on Newly Hired Employees			60,000.00	SVP	X											
	15	Conduct of PQE			50,000.00	SVP				X								
	16	Retirement Planning and Investment Training			100,000.00	SVP							X					
	17	Inter-Agency Meeting			72,000.00	SVP	X	X	X	X	X	X	X	X	X	X	X	X
	18	Management Committee Meeting (MANCOM)			150,000.00	SVP	X	X	X	X	X	X	X	X	X	X	X	X
5020201002	8.3 Hotel & Accommodation																	
	1																	
5020201002	8.4 Venue, accommodation, and food																	
	1	CSIS Orientation			400,000.00	SVP			X									

CODE	NO.	GENERAL DESCRIPTION & TECHNICAL SPECIFICATIONS	QUANTITY/	ESTIMATED BUDGET		MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
			SIZE	PRICE PER ITEM	TOTAL AMOUNT		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
	2	CSIS Survey			630,000.00	SVP			X									
	3	CSIS Utilization Conference (5 LGUs)			200,000.00	SVP			X									
	4	Full Disclosure Policy Monitoring?Updates			300,000.00	SVP						X						
	5	SGLG Training/Orientation/Assessment			550,000.00	SVP			X		X	X	X					
	6	Lupon On Site Validation 6 provinces			250,000.00	SVP			X	X								
	7	LTIA			250,000.00	SVP										X		
	8	HRMSPB Assessment Process			150,000.00	SVP												
	9	CompetencyBased Assessment for LGOOS			200,000.00	SVP	X											
	10	Learning and Development Interventions			500,000.00	SVP		X					X			X		
	11	Performance Evaluation and Planning Conference			300,000.00	SVP						X						X
	12	Wellness Program			200,000.00	SVP					X							
	13	Updates on Administrative Matters			200,000.00	SVP			X									
	14	Interfacing with DILG Personnel			714,000.00	SVP		X					X					
TOTAL:					6,544,000.00													
+10% Provision for Inflation					654,400.00													
TOTAL AMOUNT:					7,198,400.00													


Prepared By:


RANULFO M. SOLOMON, JR.
 Administrative Officer IV


Recommended by:


ALFREDO L. SALLAN
 Chief Administrative Officer

Funds Available:


MARILI M. PECSON
 Budget Officer

Approved by:


ATTY. ANTHONY C. NUYDA, CESO III
 Regional Director

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT- REGIONAL OFFICE V
Rizal Street, Legazpi City
PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) FY [2020]

END USER/UNIT: **DILG REGON V**
CHARGED TO GAA

Form 9. Freight Services

Instruction. List the requested items and *indicate* its "**Technical Specifications**" (*Dimension of the Item/s to be shipped, etc.*). Fill in the needed information for the following columns:
Quantity/Size, Price per Item, Total Amount and Mode of Procurement.

Projects, Programs and Activities (PAPs)

CODE	NO.	GENERAL DESCRIPTION & TECHNICAL SPECIFICATIONS	QUANTITY/	ESTIMATED BUDGET		MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
			SIZE	PRICE PER ITEM	TOTAL AMOUNT		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
	9.1	Metro Manila																
	1																	
	9.2	Luzon																
	1	Mailing charges			208,000.00	Direct Contracting	x	x	x	x	x	x	x	x	x	x	x	x
	9.3	Visayas																
	1																	
	9.4	Mindanao																
	1																	
TOTAL:					208,000.00													
+10% Provision for Inflation					20,800.00													
TOTAL AMOUNT:					228,800.00													

Prepared By:

RANULFO M. SOROMON, JR.
Administrative Officer IV

Recommended by:

ALFREDO L. SALLAN
Chief Administrative Officer

Funds Available:

MARILI M. PECSON
Budget Officer

Approved by:

ATTY. ANTHONY C. NUYDA, CESO III
Regional Director

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT- CENTRAL OFFICE
DILG-NAPOLCOM Center, EDSA cor. Quezon Avenue, West Triangle, Quezon City
PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) FY [2020]

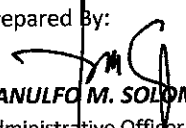
END USER/UNIT: **DILG REGON V**
CHARGED TO GAA

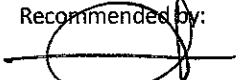
Form 11. Utilities and Mandatory Services


Instruction. List the requested items/services and *indicate* its **"Technical Specifications"**. Fill in the needed information for the following columns: **Quantity/Size, Price per Item, Total Amount and Mode of Procurement.**

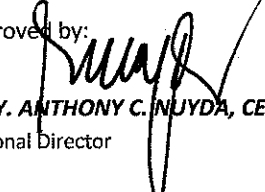
Projects, Programs and Activities (PAPs)

CODE	NO.	GENERAL DESCRIPTION & TECHNICAL SPECIFICATIONS	QUANTITY/	ESTIMATED BUDGET		MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
			SIZE	PRICE PER ITEM	TOTAL AMOUNT		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
5020503000		11.1 Internet/Broadband/Leased Line																
	1	Internet/landline/communication expenses		25,000.00	320,000.00	direct contracting	x	x	x	x	x	x	x	x	x	x	x	x
5021202000		11.2 Janitorial Services																
	1	Wages	3 personnel	13,000.00	468,000.00	direct contracting	x	x	x	x	x	x	x	x	x	x	x	x
		11.3 Pest Control																
	1																	
5020399000		11.4 Supply & Delivery of Purified Drinking Water																
	1	GSS		4,000.00	48,000.00	svp	x	x	x	x	x	x	x	x	x	x	x	x
5020504000		11.5 Cable TV Subscription																
	1	GSS		500.00	6,000.00	direct contracting	x	x	x	x	x	x	x	x	x	x	x	x
5020402000		11.6 Electricity																
	1	GSS		170,000.00	2,018,000.00	direct contracting	x	x	x	x	x	x	x	x	x	x	x	x
5029905001		11.7 Rental Fees																
	1	Provincial Office Buildings		70,000.00	751,000.00	svp	x	x	x	x	x	x	x	x	x	x	x	x
5021304001		11.8 Repairs and Maintenance																
	1	Building Facilities (GSS)		66,000.00	769,000.00	svp			x			x				x		
5020401000		11.9 Others																
	1	Water		40,000.00	485,000.00	SVP	x	x	x	x	x	x	x	x	x	x	x	x
	2	Security services	11 guards	16,000.00	1,667,000.00	Public Bidding	x	x	x	x	x	x	x	x	x	x	x	x
TOTAL:					6,532,000.00													
+10% Provision for Inflation					653,200.00													
TOTAL AMOUNT:					7,185,200.00													

Prepared by:

RANULFO M. SOLOMON, JR.
Administrative Officer IV

Recommended by:

ALFREDO L. SALLAN
Chief Administrative Officer

Funds Available:

MARILI M. PECSON
Budget Officer

Approved by:

ATTY. ANTHONY C. NUYDA, CESO III
Regional Director

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT- REGIONAL OFFICE V
Rizal Street Legazpi City
PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) FY [2020]

END USER/UNIT: **DILG REGION V**
CHARGED TO GAA

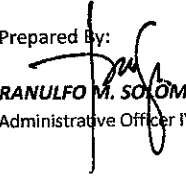
Form 12. Vehicle

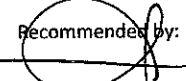
Instruction. List the requested items and *indicate* its "Technical Specifications". Fill in the needed information for the following columns: **Quantity/Size, Price per Item, Total Amount and Mode of Procurement.**

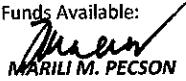
Projects, Programs and Activities (PAPs)

CODE	NO.	GENERAL DESCRIPTION & TECHNICAL SPECIFICATIONS	QUANTITY/	ESTIMATED BUDGET		MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
			SIZE	PRICE PER ITEM	TOTAL AMOUNT		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
		12.1 Parts/Accessories																
		12.1.1 Batteries																
	1	Battery 2SMF, 12 volts(24 months warranty)	4	6,000.00	24,000.00	SVP												
		12.1.2 Tires																
	1	Tubeless Tires 195/70 R15 (Hi-Ace)	4	4,500.00	18,000.00	SVP												
	2	Tubeless Tires 195/60 R15 (Innova)	4	6,000.00	24,000.00	SVP												
	3	Tubeless Tires 235/70 R15 (Hi_Lux)	4	11,000.00	44,000.00	SVP												
	4	Tubeless Tires 185/70 R14 (Avanza)	4	4,000.00	16,000.00	SVP												
	5	Tubeless Tires 235/70 R16 (Navarra)	4	18,000.00	72,000.00	SVP												
		12.1.3 Other Parts/Accessories																
	2	Air Cleaner Element	20	950.00	19,000.00	SVP												
	23	Engine Flush oil	20	250.00	5,000.00	SVP												
	25	Engine Oil (full synthetic)	108	950.00	102,600.00	SVP												
	28	Fuel Filter	12	1,400.00	16,800.00	SVP												
	31	Oil Filter	20	900.00	18,000.00	SVP												
	40	Coolant	6	2,500.00	15,000.00	SVP												
	41	Oil Treatment	20	250.00	5,000.00	SVP												
		12.2 Preventive Car Maintenance																
		12.2.1 Change Oil																
	1	[change oil for (vehicle) (plate number)]			-													
		12.2.2 Tire Mounting																
	1	(vehicle) (plate number)			-													
		12.2.3 Other Labor/Services																
	1				-													

TOTAL: 379,400.00
+10% Provision for Inflation 37,940.00
TOTAL AMOUNT: 417,340.00

Prepared By:

RANULFO M. SOLOMON, JR.
Administrative Officer IV

Recommended By:

ALFREDO L. SALLAN
Chief Administrative Officer

Funds Available:

MARILI M. PECSON
Budget Officer

Approved by:

ATTY. ANTHONY C. NUYDA, CESO III
Regional Director

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT- REGIONAL OFFICE V

Rizal Street Legazpi City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) FY [2020]

END USER/UNIT: **DILG REGON V**
CHARGED TO GAA

Form 15. Furniture, Fixtures and Appliances

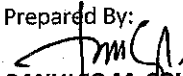
Instruction. List the requested items and *indicate* its *"Technical Specifications"*. Fill in the needed information for the following columns: *Quantity/Size, Price per Item, Total Amount and Mode of Procurement.*

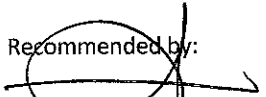
Projects, Programs and Activities (PAPs)


CODE	NO.	GENERAL DESCRIPTION & TECHNICAL SPECIFICATIONS	QUANTITY/	ESTIMATED BUDGET		MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
			SIZE	PRICE PER ITEM	TOTAL AMOUNT		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
		15.1 Tables																
	5	Wooden Computer Table with 3 layer drawer	2	7,000.00	14,000.00													
		15.2 Chairs																
	1	CHAIR, Sr. Executive, high back with molded armrest, lumbar support, gaslift, swivel 360 degrees rotation, reclining mechanism, black leatherette upholstery with thick high density foam cushion, nylon or chrome base with caster, heavy duty	2	3,500.00	7,000.00													
		15.3 Cabinets																
	1	CABINET, Lateral Filing, 4 drawers, all steel fabricated in cold rolled sheet, gauge 20, equipped with full suspension side, roller bearing, with anti-tilt mechanism to move back and forward, with automatic lock and duplicate keys, with built-in handle on each drawer, color: light gray or beige, Dimension: 90 (W) x 45 (D) x 138 (H) cm	1	8,000.00	8,000.00													
	2	CABINET, Lateral Filing, 3 drawers, all steel fabricated in cold rolled sheet, gauge 20, equipped with full suspension side, roller bearing, with anti-tilt mechanism to move back and forward, with automatic lock and duplicate keys, with built-in handle on each drawer, color: light gray or beige, Dimension: 90 (W) x 45 (D) x 106.5 (H) cm	1	5,000.00	5,000.00													
	3	CABINET, Lateral Filing, 2 drawers, all steel fabricated in cold rolled sheet, gauge 20, equipped with full suspension side, roller bearing, with anti-tilt mechanism to move back and forward, with automatic lock and duplicate keys, with built-in handle on each drawer, color: light gray or beige, Dimension: 90 (W) x 45 (D) x 106.5 (H) cm	3	3,000.00	9,000.00													

CODE	NO.	GENERAL DESCRIPTION & TECHNICAL SPECIFICATIONS	QUANTITY/	ESTIMATED BUDGET		MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
			SIZE	PRICE PER ITEM	TOTAL AMOUNT		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
		15.4 Mobile Pedestal																
		15.5 Kitchenware and Appliances																
	1	Leather Sofa Bed (Black)	1	8000	8,000.00													
		15.6 Shelves																
		15.7 Others (Mats, etc.)																
	1				-													

TOTAL:	51,000.00
+10% Provision for Inflation	5,100.00
TOTAL AMOUNT:	56,100.00

Prepared By:

RANULFO M. SOLOMON, JR.
 Administrative Officer IV

Recommended by:

ALFREDO L. SALJAN
 Chief Administrative Officer

Funds Available:

MARILI M. PECSON
 Budget Officer

Approved by:

ATTY. ANTHONY C. NUYDA, CESO III
 Regional Director