

JOB VACANCY	
Position Title:	Local Government Operations Officer VII
No. of Vacancy/ies:	1
Plantilla Item No.:	OSEC-DILGB-LG007-1379-2017
Salary:	83,406.00
Salary Grade:	24
Station:	Catanduanes
QUALIFICATIONS:	
Education:	Masteral Degree
Experience:	4 years in position/s involving management and supervision
Training:	Completion of training course for LGOOs
Eligibility:	Career Service Prof. 2 nd Level Eligibility
JOB SUMMARY: Oversee the effective implementation of the Department's Programs, Project and Activities in the provincial and municipal level and coordinate the conduct of research/studies that will contribute to the policy formulation, guidelines and standards. Acts as Cluster Head of DILG in the provincial level.	

REQUIRED COMPETENCIES	LEVEL
A. CORE COMPETENCIES	
A.1. Commitment to Ethical Service and Good Governance	3
A.2. Customer Focus	3
A.3. Ensuring Excellent Results	3
A.4. Organizational Sensitivity	3
B. LEADERSHIP COMPETENCIES	
B.1. Developing and Inspiring Others	2
B.2. Planning work and Managing Teams	2
B.3. Problem Solving and Decision Making	2
C. FUNCTIONAL COMPETENCIES	
C.1. Effective Communication	3
C.2. Influence	3
C.3. Managing Knowledge and Information	3
C.4. Policy Research and Analysis	3
C.5. Program Development and Management	3
C.6. Relationship Building	3
C.7. Technical Proficiency	3

DILG Region 5 is an equal opportunity agency. All qualified applicants will receive consideration for employment without regard to age, sex, sexual orientation and gender identity (SOGI), civil status, religion ethnicity or political affiliations.