

<b>JOB VACANCY</b>	
Position Title:	Local Government Operations Officer II
No. of Vacancy/ies:	1
Plantilla Item No.:	OSEC-DILGB-LG002-378-1998
Salary:	24,224.00
Salary Grade:	13
Station:	Camarines Sur
<b>QUALIFICATIONS:</b>	
Education:	Bachelor's Degree
Experience:	None Required
Training:	None Required
Eligibility:	Career Service Prof. 2 <sup>nd</sup> Level Eligibility
Other Qualification:	Passer of DILG Pre-Qualifying Examination
<b>JOB SUMMARY:</b> Under general supervision and with limited latitude for the exercise of independent judgement, assists the Municipal Local Government Operations Officer (MLGOO) in the implementation and monitoring of Department's programs, projects, and activities in the municipal offices.	

REQUIRED COMPETENCIES	LEVEL
<b>A. CORE COMPETENCIES</b>	
A.1. Commitment to Ethical Service and Good Governance	2
A.2. Customer Focus	2
A.3. Ensuring Excellent Results	2
A.4. Organizational Sensitivity	2
<b>B. LEADERSHIP COMPETENCIES</b>	
B.1. Developing and Inspiring Others	1
B.2. Planning work and Managing Teams	1
B.3. Problem Solving and Decision Making	1
<b>C. FUNCTIONAL COMPETENCIES</b>	
C.1. Effective Communication	1
C.2. Influence	1
C.3. Managing Knowledge and Information	1
C.4. Policy Research and Analysis	1
C.5. Program Development and Management	1
C.6. Relationship Building	1
C.7. Technical Proficiency	1

*DILG Region 5 is an equal opportunity agency. All qualified applicants will receive consideration for employment without regard to age, sex, sexual orientation and gender identity (SOGI), civil status, religion ethnicity or political affiliations.*