

DILG V revises HRMD Plan and Citizen's Charter

DILG Region 5 conducted a three-day workshop for administrative and technical officers for the revision of the Human Resource Management and Development (HRMD) Plan and Citizen's Charter. Thirty-six (36) participants representing the four divisions in the Regional Office namely Office of the Regional Director (ORD), Finance and Administrative Division (FAD), Local Governance Capability Development Division (LGCCDD) and Local Governance Monitoring and Evaluation



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Division (LGMED) and the Program Managers and Planning Officers from the six provinces participated in the workshop. It was held at Sarung



Banguui Resort, Sto. Domingo, Albay on September 3-5, 2013.

Series of workshops were facilitated by RD Blandino Maceda, ARD Elouisa T. Pastor and CAO Henedina T. Gonzales to revise the existing HRMD Plan for the first two days. RD Maceda started with the presentation of the Organizational Outcome Framework and discussed the Strategic Analysis of the Gaps of the current HRMD Plan. ARD Pastor discussed the Mission, Vision, Mandate and Core Values of the Department. From the overarching discussions of the two key officials, the participants worked on identifying challenges and issues concerning human resource development and derived there from goals and strategies to address the challenges. Participants were also grouped according to operational units to come up with the description and services of the Divisions and provincial offices in support of the sectoral outcomes.

The revision of the Citizen's Charter was conducted on the third day. Ms. Gonzales facilitated the workshop. Focal persons for specific frontline service updated the process flow and duration. New programs were included as additional offering of the Department to its clientele. (AO V Pia M. Salameño)

FAD works on the revision of common/reference output table



The Finance and Administrative Division (FAD), in its initial step for the formulation of the Strategic Performance Management System (SPMS) as mandated by the Civil Service Commission per CSC MC No. 6 – 2012 re: Guidelines in the Establishment and Implementation of Agency Strategic Performance Management System

(SPMS) facilitated the conduct of the workshop for the Revision of Common/Reference Output Table. Said Table is utilized as a reference for the programs and activities for implementation and the corresponding points to be earned by employees in the performance of specific functions and outputs. Forty-three employees participated in the workshop composed of Division Chiefs, Asst. Division Chiefs, Section Chiefs, Program Managers and Planning Officers.

The two-day workshop was held at Patio de San Jose, Malilipot, Albay on August 1-2, 2013. RD Blandino Maceda presented the logical framework of major final outputs of the Department which set the direction of the workshop. Planning Officer Antonio Pasano gave a run through of the Annual Operations Plan and Budget which outlines all the programs, projects and activities of the Department. CAO Henedina T. Gonzales enlightened the participants on the history of Performance Management System and introduce the new mandate of the Civil Service Commission, which is the Strategic Performance Management System (SPMS).

RD Maceda facilitated the first workshop in which participants were made to identify PPAs, Measures, Success Indicators for Division/Provincial Office Level and Individual Performance. A representative from each operating unit presented the output for critiquing.

Ms. Gonzales facilitated the preparation of Common/Reference Output Table by Operating Unit for consolidation. Each unit presented the output for calibration. *(AOV Pia M. Salameño)*

RD Maceda to fieldmen: engage DILG and change lives

Engage DILG and change lives. This was the resounding challenge of RD Maceda to the fieldmen and regional office personnel during the retooling exercise conducted on July 16-17, 2013 at La Piazza Convention Center, Legazpi City

The retooling activity was undertaken in order to discuss the priority programs of the Department based on the outcome framework of the DILG under the leadership of Sec. Mar Roxas. During the open forum, issues raised by the fieldmen concerning their work in the LGUs were addressed and clarified by the regional management.

Aside from the discussions and update of accomplishments, the activity was highlighted by the declaration of commitment to the attainment of the program goals and objectives which was done by provincial offices led by the respective provincial director.

ARD Elouisa Pastor facilitated the expectation setting where she elicited from the DILG personnel the things they want to learn, re-learn and unlearn with respect to the programs of the Department.

This activity was aimed to strengthen internal governance in order for the DILG to be able to likewise strengthen the LGUs more. RD Maceda challenged all personnel to be serious in their work, sharpen the saw and use the tools available to effectively carry out the job and push the LGUs to greater heights, thereby creating positive change in the lives of the people. *(Planning Officer III Ma. Grace Joy Tango)*



LGU Palanas receives water supply project under Salintubig program

After four months of engineering work, LGU Palanas in Masbate completed the construction of the water supply project under the “Sagana at Ligtas na Tubig Para sa Lahat” (SALINTUBIG) program. Completed much earlier than the target date, the project was turned over to LGU Palanas by the DILG led by Regional Director Blandino M. Maceda in a simple ceremony on July 22, 2013 held at Barangay Salvacion, Palanas, Masbate.

RD Maceda congratulated the municipality, the recipient barangays and its constituents for completing the project which is expected to provide water to the community. RD Maceda said that the project is commendable as it is in line with the Department’s thrusts on the delivery of basic services to the people exemplified by the late DILG Secretary Jesse Robredo.

Of the four municipalities granted with the Salintubig Project in Masbate, Palanas was the “first town to complete the project and did it ahead of time” said Engr. Erestain of the PDMU. Engr Erestain said that Palanas was able to complete the project because of the “harmonious working relationship” between Mayor Rudy L. Alvarez Sr., Vice-Mayor Alfonso S. Son Jr. and the Sangguniang Bayan.

Mayor Alvarez is hopeful that Palanas will again be a recipient of another project in the future. “It is with great elation having worked with the Department of the Interior and Local Government in its continuing commitment to help LGUs” Mayor Alvarez said. For the past six decades Barangay Mabini has no access to potable water, but with this intervention, our dreams were realized.” We hope you will not stop providing us with assistance and we assure you that these projects will be in good hands. Nothing really is impossible when we work together, moving forward towards development.” Mayor Alvarez further said.

Punong Barangay Diego U. Rumo of Barangay Mabini and Punong Barangay Romelito P. Mondilo of Barangay Salvacion expressed delight and gratitude for having been chosen as recipients of the SALINTUBIG Project. “Salamat gyud sa dakong tabang kaning proyekto sa among tubig karon” (*Thank you very much for this great help, we now have access to potable water*). For their part, the barangay officials and residents of Barangays Salvacion and Mabini respectively committed to ensure the sustainability of the project through its Barangay Water Association (BAWASA). They are committed to take care and maintain the projects and use it properly. (LGOO V Joel O. Logenio)



DILG V pioneers LGU website development project

In its commitment to help local government units in Bicol develop their own websites, the DILG V through the Local Governance Regional Resource Center (LGRRC) pioneered the LGU Website Development project, in partnership with the DOST Information and Communications Technology Office (DOST-ICTO). This project was conceptualized after an attendance in an Information Session last January by the LGRRC sponsored by the Dev Concepts. The DILG's request for an Australian volunteer who will help in the development of websites for Bicol LGUs resulted to a collaboration with DOST ICTO after a meeting with Mr. David Hatherly, an Australian volunteer assigned in Minalabac, Camarines Sur.



As a take off point, an assessment was conducted by the DOST-ICTO in order to determine the readiness of LGUs in terms of personnel compliment and facilities who will participate in the program. The assessment was followed by the conduct of the Web orientation and planning held on August 29-30, 2013 which was facilitated by the DOST-ICTO where 94 of the 120 LGUs in Bicol participated. The LGU participants came up with their respective action plan for the actual web development training, taking into consideration the timeliness, LGU policies concerning communication protocols and approval of materials for upload to the web.

During the program orientation, the DOST-ICTO also conducted a review of the existing LGU websites and observed the need to enhance the content of LGU websites, hence the need to train LGU personnel on content development first. To address this concern, the training on content build-up phase was conducted on September 16-18 and September 19-20, 2013 for the Content Writing On-line and Photography and Videography for Upload, respectively. Fifty-four (54) LGUs were represented in said trainings.

After the content build-up phase, the first batch for the web development training is set on November 4-8, 2013. For this training, only ten (10) LGUs per batch will be taken in with two (2) participants per LGU. Enrollment to this training will be on a first-come first-served basis, depending on the readiness of the LGU in terms of compliance to the requirements of the program, namely the Memorandum of Agreement and SB Resolution authorizing the LCE to enter into a MOA with DILG V and DOST V, among others.



The Web Development Project is aimed at encouraging continuous compliance of LGUs to the Full Disclosure Policy of the Department thereby promote transparency in governance. This is also in consonance with the provisions of Administrative Order No. 39 on migrating to government web-hosting service of the DOST-ICTO. The LGU websites

will be hosted by the DOST-ICTO for free until 2016. *(Planning Officer III Ma. Grace Joy U. Tango)*

DTI, DILG calls for business reforms in the province of Masbate

In an urgent need to improve business reforms and frontline services, the Department of Trade and Industry (DTI) together with the Department of the Interior and Local Government (DILG), in Masbate initiated a one-day training/workshop on Upscaling Business Permits and Licensing System (BPLS) Reforms on August 08, 2013 at the LMP Building, DILG Compound, Capitol Road, Masbate City. This BPLS Roll-out Training aimed to capacitate the eight (8) local government units in Masbate namely Baleno, Balud, Batuan, Claveria, Esperanza, Pio V. Corpuz, San Pascual, Uson in simplifying business processes in order to increase local investments.

Significant topics on BPLS Reforms were discussed during the training/workshop such as Understanding the Standards on Business Permits and Licensing System (BPLS), sharing of BPLS Best Practices, Creation of Joint Inspectorate Team (JIT) and Business One Stop Shop (BOSS). These were discussed by BPLS-trained DILG focal persons LGOO V Excelsis Eligio B. Berango and LGOO V Regino M. Serrano III, and from DTI, Ms. Melbe D. Logenio.

The participants to this training were Municipal Mayors, Municipal Vice-Mayors, SB Chair on Committee of Trade and Industry, Municipal Government Operations Officer, Municipal Treasurer, Licensing Officer, Municipal Assessors, Municipal Planning and Development Coordinators, Zoning Officers, Municipal Engineers, Fire Marshall/Officers and Sanitation Officers of the eight (8) remaining LGUs. However, only seven (7) out of eight (8) LGUs were able to attend the activity.

It was recommended that the activities on BPLS streamlining realized upon return to their respective LGUs. Furthermore, the importance of monitoring and evaluation in the implementation of BPLS using the monitoring forms such as the BPLS Monitoring Checklist, Data Capture Form and Quarterly Progress Reports which must be timely submitted to the DILG and DTI. (LGOO II Shirley S. Oliva)

DILG Albay spearheads LMP, VMLP, PCL elections



The DILG Albay provincial office spearheaded the elections for the League of Municipal Mayors (LMP), Vice Mayors' League of the Philippines (VMLP) and the Philippine Councilors' League (PCL) in Albay. The LMP elections was held on July 25, 2013 at the Pepperland Hotel, Legaspi City with interim president Daraga, Albay Mayor Gerry Jaucian, being reelected as President. Three vice president were appointed from among the members to represent the three districts of Albay, namely: Hon. Tomas B. Betito of Bacacay, Albay for the 1st District; Hon. Carlos Irwin G. Baldo of Camalig, Albay for the 2nd District and Hon. Gregorio H. Ricarte of OAs, Albay for the 3rd District. (turn to page 6)

DILG Albay spearheads. . . . from page 5

Mayor Caesar S. Daep of Manito, Albay was re-appointed as the Chapter General Legal Counsel. Other appointed officers include Secretary – Cherelie M. Sampal (Polangui); Treasurer – Jorem L. Arcangel (Jovellar); Auditor – Ronald Galicia (Rapu-rapu); Business Manager – Leo P. Templado (Tiwi); PRO – Hon. Herbie M. Aguas (Sto. Domingo); Directors – Ann Y. Ortega (Guinobatan), Alicia B. Morales (Malinao), John V. Dycoco (Libon) and Henry P. Callope (Pio Duran).

For the PCL, 185 out of the 186 PCL members in Albay cast their votes through secret balloting on July 31, 2013 held at Casablanca Hotel, Legaspi City. Councilor Neil Montallana of Daraga, Albay was elected as president and Councilor Sheila C. Onrubia of Tabaco City as vice president. Other elected officers were: Secretary General – Meden N. Gamboa (Camalig); Treasurer – Melissa A. Abadeza (Legaspi City); Auditor – Noel B. Tuazon (Malinao); PRO – Lilian R. Ramirez (Legaspi City); Business Manager – Teodorico A. Residilla, Jr. (Ligao City); Board of Directors – Lerma N. Camba (Camalig); Frances John M. Oxales (Guinobatan); Divina Gracia B. Banares (Bacacay); Ma. Coleta Isabel Tan (Daraga), Joseph L. Arcangel (Jovellar); Ruth C. Clet (Tiwi); Mark Ian V. Cortes (Libon) and Juris Villareal (Guinobatan). PCL National President Ms. Alma Moreno and PCL National Chairman Atty. Allan Zulueta came to witness the activity, together with

the official representative, Executive Director Wilson Paclibar.

The VMLP election was held on August 12, 2013 at Hotel St. Ellis, Legaspi City. Interim President Wilfredo V. Maronilla presided over the elections. Seventeen vice mayors out of 18 cities and municipalities in Albay cast their votes. All the candidates for the different positions were unopposed, however voting was done through secret balloting. The new officers for VMLP are as follows: President – Reynaldo B. Bragais (Tabaco City); Vice President – Vittorio C. Roces (Legaspi City); Secretary General – Elisa G. Nebres (Camalig); Treasurer – Wilfredo V. Maronilla (Libon); Auditor – Julio S. Tignzon IV (Guinobatan); PRO – Raul G. Lim (Polangui); Board of Directors – Remedios R. Triguero (Pio Duran); Jorlan D. Guazon (Ligao City); Armando Romano (Bacacay); Roger B. Bitara (Malilipot) and Dino Surtida (Sto. Domingo)

The officers for all the Leagues will serve for a three-year term starting 2013-2016 and shall have the primary purpose of ventilating, articulating and crystallizing issues affecting municipal government administration through proper and legal solutions thereto. The DILG Albay Provincial Office headed by PD Director Danton Vibar organized and facilitated the smooth transition of the new set of officers for all the Leagues. (LGOO V Ma. Ruthel Gigantoca)

Provincial Government of Masbate conducts 1st PPOC Meeting

The Provincial Government of Masbate convened the Provincial Peace and Order Council during its first meeting presided by Governor Rizalina Seachon-Lanete on July 4, 2013 at Tio Jose Steal & Grill, Masbate City.

The Council's meeting was attended by its regular and the newly elected Local Chief Executive to address the status of peace and order situation in the province. Governor Lanete commended the great work and efforts rendered by the Philippine Army and the Philippine National Police in terms of maintaining the province's security concerns.

The main issue raised during the meeting was the pull out of the 9th Infantry Battalion IV of the Philippine Army in the province of Masbate for training purposes. This has been addressed by the Council through a proposed motion to retain the troops for security and peace and order reasons. The motion was duly seconded by the members of the Council. Governor Rizalina Lanete and 3rd District Congressman Scott Davies Lanete expressed their strong support to the Councilor's clamour for the retention of the Army troops in the province. (LGOO II Nica Angela A. Bolon)

DILG Sorsogon fieldmen meet for cluster conference



With the assumption to office of newly-elected officials, the DILG-Sorsogon, thru the initiative of PD Ruben Esq. Baldeo, conducted a Cluster Conference and Prexcon on July 3-4, 2013 at 168 Bistro Fernando's Hotel, Sorsogon City. This was an offshoot of the "Coaches Training on the Enhanced Systems Competency Assessment for Local Governance (SCALOG) and Capacity Development Agenda Formulation Processes and Tools" attended by LGOO VI/PM Rico E. Gaurino and LGOO V Mabel E. Morano at Local Government Academy, Los Baños, Laguna. It aimed to equip the personnel with the technical know-how on the preparation of CDP/ELA and orient and re-orient the LGOOs of their vital roles in

quality of governance thru the crafting of Executive-Legislative Agenda (ELA) as a vehicle to effective local governance.

The 2-day activity covered discussions on the NEO (Newly Elected Officials) program, first 100 days, SCALOG and its step by step process, formulation of the CapDev agenda and action planning. All the DILG fieldmen participated in the workshop and learned new concepts of the simplified SCALOG and the integration of the SCALOG and CapDev in the ELA.

The activity ended up with shared understanding of the new concepts of SCALOG and the fieldmen are expected to render technical assistance to LGUs in the formulation of the ELA. (LGOO V Mabel E. Morano)

Masbate PHO conducts provincial health summit

In order to strengthen partnership with local government units in the implementation of health programs in the municipalities of Masbate, the Department of Health, through its Provincial Health Team Office, conducted the Provincial Health Summit of Masbate on 23 August 2013 at Andang's Garden, Diversion Road, Masbate City.

Present during the Summit were Municipal Health Officer, Chairperson on Committee of Health in the Sanggunian Bayan and Sanggunian Panlalawigan and Local Chief Exeutives from the LGUs in Masbate, namely Hon. Salvadora O. Sanchez - Uson; Hon. Percival D. Castillo - Mobo; Hon. Allan T. Lepasana - Pio V. Corpus; Hon. Narciso R. Bravo, J. - San Fernando; Hon. Rowena R. Tuason - Masbate City; and Hon. Romeo C. Dela Rosa - Baleno.

During the Summit, issues and concerns were discussed such as lack of coordination between the local health units and hospitals, lack of health services and facilities for the poor, low Rural Health Midwives/Public Health Nurse to population ratio, unfinished infrastructure projects due to lack of funds, and lack of internet connection. Issues concerning PhilHealth benefits were also discussed.

To highlight the activity, the participants signed the Pledge of Commitment. (LGOO V Carlos V. Lerit)



Placer Mayor is new LMP Masbate chapter prexy

The League of Municipalities of the Philippines Masbate Provincial Chapter conducted its election of the new set of chapter officers for the term 2013-2016 on July 19, 2013 at the LMP Building, DILG Compound, Capitol Road F., Masbate City.



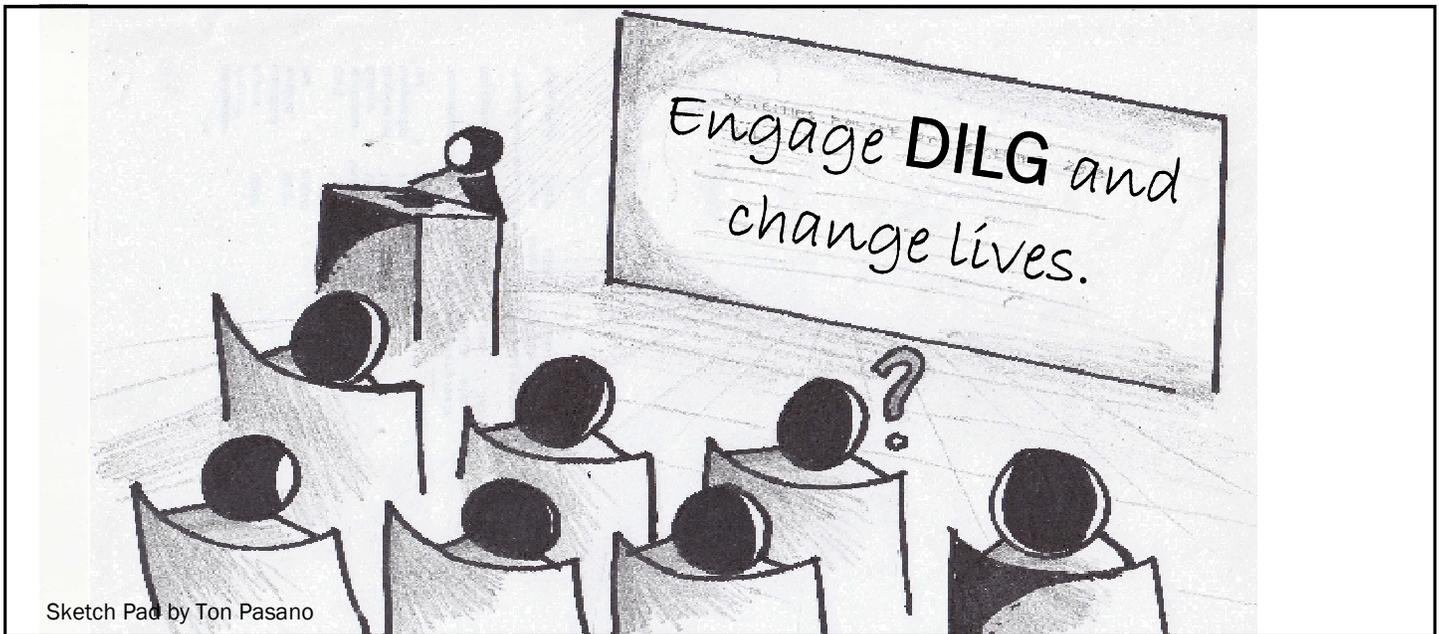
Out of the 20 municipalities, 11 mayors attended and the municipality of Milagros was represented by SB Member Antonio Dalanon. After determining the members of good standing by the LMP National

representative Ms. Ruth Flores, the presiding officer Hon. Ben G. Espiloy to proceeded with the election. The Election Committee was composed of Mayor Ben G. Espiloy, Mayor Narciso R. Bravo Jr. and Mayor Romeo C. Dela Rosa. The voting was done by Viva Voce. DILG Masbate’s Program Manager LGOO VI Oscar R. Amador, Jr. represented PD Renato S. Alaurin as observer in the said activity.

The newly elected LMP Masbate Provincial Chapter officers are the following:

Position	Name	Municipality
Mandatory Positions		
Chapter President	Mayor Joshur Judd S. Lanete	Placer
Chapter Secretary	Mayor Allan T. Lepasán	Pio V. Corpus
Chapter Treasurer	Mayor Ian Peter S. Sepulveda	Esperanza
Chapter Auditor	Mayor Ruben Jude D. Lim	Balud
Chapter PRO	Mayor Enrico Z. Capinig	Aroroy
Other Positions		
Executive Vice President	Mayor Ben G. Espiloy	Monreal
Vice President 1 st District	Mayor Charlie R. Yuson III	Batuan
Vice President 2 nd District	Mayor Percival D. Castillo	Mobo
Vice President 3 rd District	Mayor Edgar S. Condor	Cawayan
Legal Officer	Mayor Percival D. Castillo	Mobo
Appointed Positions		
Board of Directors		
Mayor Narciso R. Bravo, Jr.		San Fernando
Mayor Romeo C. Dela Rosa		Baleno
Mayor Natividad Isabel R. Magbalon		Milagros
Mayor Henry J. Naga		Dimasalang
Mayor Leny A. Arcenas		San Jacinto
Mayor Salvadora O. Sanchez		Uson
Mayor Zacharina A. Lazaro		San Pascual
Mayor Dina V. Andueza		Claveria

The Chapter’s inaugural meeting and oathtaking ceremony of the elected officers was held on August 16, 2013 at the municipality of Pio V. Corpus. (LGOO II Myla J. Borres)



Cawayan Vice Mayor is Masbate VLMP president

Vice Mayor Ramon B. Abinuman of Cawayan, Masbate was elected as the new chapter president in the recently conducted Vice Mayors League of the Philippines (VMLP) Masbate Provincial Chapter election on August 12, 2013 at the LMP Building, DILG Compound, Capitol Rd. F., Masbate City.



OIC Provincial Director Thelma T. Zaragoza chaired the COMELEC with Vice Mayor Manuel L. Valera of Aroroy and Vice Mayor Jose S. Magbalon, Jr. of Milagros as COMELEC members.

Out of the 21 vice mayors, 13 exercised their right to vote and be voted upon. The complete list of officers are as follows:

Position	Name	Municipality
Chapter President	VM Ramon B. Abinuman	Cawayan
Executive Vice President	VM Michael Demph D. Naga	Dimasalang
Chapter Secretary	VM Ruby Sanchez-Morano	Masbate City
Chapter Treasurer	VM Nilo V. Du	Placer
Chapter Auditor	VM Jonalyn R. Rana	Mandaon
Chapter PRO	VM Ramon A. Damos	Esperanza
Board of Directors	VM George A. Gonzales, Jr.	Cataingan
	VM Marife D. Lupango	Mobo
	VM Alfonso S. Son, Jr.	Palanas
	VM Clemente A. Arguelles, Jr.	Balud
	VM Froilan V. Andueza	Claveria



In his speech Vice Mayor Abinuman thanked the members present for their unanimous support in electing him as their Chapter President. He said that despite his age, he is still capable of leading their group. Further, he lobbied for unity and cooperation among them regardless of political affiliation in order to contribute to the local development especially in local legislation. Among the projects that he will implement is the construction of their own VMLP Building. (LGOO II Myla J. Borres)



Effect of failure to submit SALN to payment of accrued leave credits of outgoing elective officials

Section 8 of RA 6713 (Code of Conduct and Ethical Standards for Public Officials and Employees) requires public officials and employees to submit SALN:

- (a) *within thirty (30) days after assumption of office;*
- (b) *on or before April 30 of every year thereafter; and*
- (c) *within thirty (30) days after separation from the service.*

Further, Section 11 of that law provides:

Sec. 11. Penalties. (a) Any public official or employee, regardless of whether or not he holds office or employment in a casual, temporary, holdover, permanent or regular capacity, committing any violation of this Act shall be punished with a fine not exceeding the equivalent of six (6) months salary or suspension not exceeding one (1) year, or removal depending on the gravity of the offense after due notice and hearing by the appropriate body or agency. If the violation is punishable by a heavier penalty under another law, he shall be prosecuted under the latter statute. Violations of Sections 7, 8 or 9 of this Act shall be punishable with imprisonment not exceeding five (5) years, or a fine not exceeding five thousand pesos (P5,000.00), or both, and, in the discretion of the court of competent jurisdiction, disqualification to hold public office. (Emphasis ours)

Thus, considering that the two outgoing sangguniang bayan members are already separated from service as of this time and are no longer subject to the administrative disciplinary jurisdictions of the agencies of the government, you may opt to file the appropriate criminal complaint before the appropriate agency.

In Ombudsman Memorandum Circular No. 9, s. 1994 re: Payment of Accrued Leave Credits/Terminal Pay, it is stated that:

“... A public official or employee who is separated from service may not be given retirement benefits if he is still facing criminal or administrative charges. The obvious purpose of the law is to forestall the possibility of a public official or employee with pending case to be granted retirement benefits which may be declared forfeited in the decision in the case filed against him which was still pending at the time of his separation from the service. Retirement benefits, however, do not include accrued leave credits which are considered earned salaries of the official or employee concerned. An Ombudsman clearance is, therefore, required only for payment of retirement benefits.”

“Accordingly, no Ombudsman clearance is necessary for the payment of the money value of the accrued leave credits (terminal leave pay) of a separated official or employee, subject only to whatever claims the paying agency may have against the same.”

Accordingly, since accrued leave credits are not subject to forfeiture as discussed above, you may not withhold its payment solely on the basis of failure to submit SALN.

HAMODYONG
Editorial Board & Staff

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