



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
 DILG Sorsogon Provincial Office

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MODE OF PROCUREMENT:	Small Value Procurement	RFQ No. :	2022-07-031
Name of Procuring Entity:	JULIUS RODEL L. CAL-ORTIZ, CESE	Date:	July 25, 2022
Office/End User:	DILG- SORSOGON		
Company Name:			
Address			

***PhilGEPS Registration No.**

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

TERMS AND CONDITIONS:	
1. Bidders shall provide correct and accurate information required in this form.	7. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
2. Bidders may quote for any or all items.	8. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
3. Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.	9. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.
4. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.	
5. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.	
6. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.	

NOTE:
 *In order to be eligible for this procurement, suppliers/ service providers must submit together with the quotation/ proposal the following eligibility requirements:
 1. Valid Business Permit 2022
 2. Latest Income/Business Tax Return
 2. PhilGEPS Registration No. (Please indicate on the space provided above)
 3. Others (please specify)

APPROVED BUDGET FOR THE CONTRACT (ABC):

PHP 150,500.00

REBECCA O. BRITANICO
 BAC Chairman

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	ABC PER ITEM	PRICE PER UNIT
	Provision of venue and meals (Breakfast, AM and PM Snacks and 1 Lunch) for 35 pax during the conduct of MOA Signing by and between the Department of the Interior and Local Government Region 5 and Coalition for Bicol Development (CBD) cum Deployment Briefing for the Third-Party Monitoring for FY 2021 of Local Government Support Fund - Support to the Barangay Development Program (LGSF-SBDP) Projects on August 3-4, 2022				
1	Day 1: Food: AM Snack, Lunch, PM Snack, Dinner	35	pax	1,300	
2	Accommodation	35	pax	1,300	
3	Day 2: Breakfast, AM Snack, Lunch, PM Snack, Dinner	35	pax	1,700	
	<i>Terms of Reference: See Schedule of Requirements</i>				
	nothing follows				

Warranty		Price Validity	
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After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.