



Republic of the Philippines  
 DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
**MASBATE PROVINCIAL OPERATIONS OFFICE**  
 Capitol Road F, Barangay JT Fernandez, Masbate City

**INDICATIVE ANNUAL PROCUREMENT PLAN 2022**

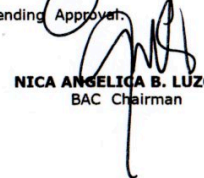
CODE	PROCUREMENT PROGRAM/PROJECT	PMO/END USER	MODE OF PROCUREMENT	SCHEDULE FOR EACH PROCUREMENT ACTIVITY				SOURCE OF FUNDS	ESTIMATED BUDGET (PhP)			REMARKS
				Ads/Post of IB/REI	Sub/ Open of BIDS	Notice of Awards	Contract Signing		Total	MOOE	CO	
A. Available at Procurement Service Store												
	A. Office supplies and equipment	All Section	Small Value Procurement	January to December 2022				MOOE				Funds to be downloaded by RO
B. Other items not available at PS but regularly purchase from other sources												
Training / Seminars/ Workshop (procurement of venue/ food/ accommodation/ honoraria of resource persons/ supplies/ materials/ others												
Orientation - Briefing/ Consultation/ Coordination/ Assemblies												
	Conduct of Provincial Conference, meetings and staff huddles	All Section	Small Value Procurement	January to December 2022				MOOE	₱210,000.00			Estimate Funds to be downloaded by RO
	Conduct of Quarterly Planning Conference	All Section	Small Value Procurement	March 2022, June 2022, September 2022, December 2022				MOOE				Funds to be downloaded by RO
	Training-Workshop on Audit Planning and Audit Process for Masbate Province	LGCDS	Small Value Procurement	Apr-22				CMGP	₱163,800.00			Funds to be downloaded by RO
	Training on Operations and Maintenance	LGCDS	Small Value Procurement	Apr-22				CMGP	₱87,000.00			Funds to be downloaded by RO
	Conduct of Mid-Year Assessment	All Section	Small Value Procurement	Jun-22				MOOE				Funds to be downloaded by RO
	Conduct of Year End Assessment	All Section	Small Value Procurement	Dec-22				MOOE				Funds to be downloaded by RO
	Team Building and Wellness Activity	All Section	Small Value Procurement	Jun-22				MOOE				Funds to be downloaded by RO
	Medical Examination for DILG Masbate Personnel	All Section	Small Value Procurement	Jun-22				MOOE				Funds to be downloaded by RO
C. Mandatory Services												
	A. Telephone/ Internet Subscription	GAS	Small Value Procurement	January to December 2022				MOOE	₱84,000.00			Estimate Funds to be downloaded by RO
	B. Water Bill	GAS	Small Value Procurement	January to December 2022				MOOE	₱6,000.00			Estimate Funds to be downloaded by RO

	C. Electricity Bill	GAS	Small Value Procurement	January to December 2022	MOOE	₱162,000.00			Estimate Funds to be downloaded by RO
	D. Procurement of Fuel (Gasoline/ Diesoline)	GAS	Small Value Procurement	January to December 2022	MOOE	₱240,000.00			Estimate Funds to be downloaded by RO
	E. Quarterly Maintenance of Service Vehicle	GAS	Small Value Procurement	March 2022, June 2022, September 2022, December 2022	MOOE	₱20,000.00			Estimate Funds to be downloaded by RO
	F. Cable Bill	GAS	Small Value Procurement	January to December 2022	MOOE	₱6,000.00			Estimate Funds to be downloaded by RO
	G. Procurement of Waste Container (Trash/Recycling Bins)	GAS	Small Value Procurement	January to December 2022	MOOE	₱5,600.00			Estimate Funds to be downloaded by RO
	H. Procurement and maintenance of Generator Set	GAS	Small Value Procurement	January to December 2022	MOOE	₱8,180.00			Estimate Funds to be downloaded by RO

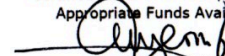
Prepared by:

  
**JERRY ANDE VORN E. APALIT**  
 BAC Secretariat

Recommending Approval:

  
**NICA ANGELICA B. LUZONG**  
 BAC Chairman

Certified Funds Available / Certified  
 Appropriate Funds Available:

  
**GELLIE A. BAYLON**  
 Disbursing Officer

Approved:

  
**BEN PAUL M. NAZ**  
 Provincial Director