

Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC FO must be in MS Excel format

MARICHELLE B. LLAVE  
Administrative Officer IV

JUL 11 2025  
July 11, 2025 3:59

Date:

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	SCHOOL PRINCIPAL III	OSEC-DECSB-SP3-390142-2010	21	70,013.00	MASTER'S DEGREE IN EDUCATION, OR EDUCATIONAL MANAGEMENT, OR EDUCATIONAL LEADERSHIP; OR MASTER'S DEGREE IN RELEVANT LEARNING AREA WITH AT LEAST 15 UNITS IN MANAGEMENT	40 HOURS OF TRAINING IN ANY OF OR A CUMULATIVE OF THE FOLLOWING: CURRICULUM, PEDAGOGY, SCHOOL MANAGEMENT AND OPERATIONS, INSTRUCTIONAL LEADERSHIP ACQUIRED WITHIN THE LAST 5 YEARS	5 YEARS TEACHING EXPERIENCE AND 3 YEARS EXPERIENCE IN SCHOOL MANAGEMENT AND OPERATIONS	RA 1080, AS AMENDED (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
2	SCHOOL PRINCIPAL II	OSEC-DECSB-SP2-390169-2010	20	62,967.00	MASTER'S DEGREE IN EDUCATION, OR EDUCATIONAL MANAGEMENT, OR EDUCATIONAL LEADERSHIP; OR MASTER'S DEGREE IN RELEVANT LEARNING AREA WITH AT LEAST 12 UNITS IN MANAGEMENT	32 HOURS OF TRAINING IN ANY OF OR A CUMULATIVE OF THE FOLLOWING: CURRICULUM, PEDAGOGY, SCHOOL MANAGEMENT AND OPERATIONS, INSTRUCTIONAL LEADERSHIP ACQUIRED WITHIN THE LAST 5 YEARS	5 YEARS TEACHING EXPERIENCE AND 2 YEARS EXPERIENCE IN SCHOOL MANAGEMENT AND OPERATIONS	RA 1080, AS AMENDED (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
3	SCHOOL PRINCIPAL II	OSEC-DECSB-SP2-390171-2010	20	62,967.00	MASTER'S DEGREE IN EDUCATION, OR EDUCATIONAL MANAGEMENT, OR EDUCATIONAL LEADERSHIP; OR MASTER'S DEGREE IN RELEVANT LEARNING AREA WITH AT LEAST 12 UNITS IN MANAGEMENT	32 HOURS OF TRAINING IN ANY OF OR A CUMULATIVE OF THE FOLLOWING: CURRICULUM, PEDAGOGY, SCHOOL MANAGEMENT AND OPERATIONS, INSTRUCTIONAL LEADERSHIP ACQUIRED WITHIN THE LAST 5 YEARS	5 YEARS TEACHING EXPERIENCE AND 2 YEARS EXPERIENCE IN SCHOOL MANAGEMENT AND OPERATIONS	RA 1080, AS AMENDED (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
4	SCHOOL PRINCIPAL II	OSEC-DECSB-SP2-390173-2010	20	62,967.00	MASTER'S DEGREE IN EDUCATION, OR EDUCATIONAL MANAGEMENT, OR EDUCATIONAL LEADERSHIP; OR MASTER'S DEGREE IN RELEVANT LEARNING AREA WITH AT LEAST 12 UNITS IN MANAGEMENT	32 HOURS OF TRAINING IN ANY OF OR A CUMULATIVE OF THE FOLLOWING: CURRICULUM, PEDAGOGY, SCHOOL MANAGEMENT AND OPERATIONS, INSTRUCTIONAL LEADERSHIP ACQUIRED WITHIN THE LAST 5 YEARS	5 YEARS TEACHING EXPERIENCE AND 2 YEARS EXPERIENCE IN SCHOOL MANAGEMENT AND OPERATIONS	RA 1080, AS AMENDED (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
5	SCHOOL PRINCIPAL II	OSEC-DECSB-SP2-390181-2010	20	62,967.00	MASTER'S DEGREE IN EDUCATION, OR EDUCATIONAL MANAGEMENT, OR EDUCATIONAL LEADERSHIP; OR MASTER'S DEGREE IN RELEVANT LEARNING AREA WITH AT LEAST 12 UNITS IN MANAGEMENT	32 HOURS OF TRAINING IN ANY OF OR A CUMULATIVE OF THE FOLLOWING: CURRICULUM, PEDAGOGY, SCHOOL MANAGEMENT AND OPERATIONS, INSTRUCTIONAL LEADERSHIP ACQUIRED WITHIN THE LAST 5 YEARS	5 YEARS TEACHING EXPERIENCE AND 2 YEARS EXPERIENCE IN SCHOOL MANAGEMENT AND OPERATIONS	RA 1080, AS AMENDED (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
6	SCHOOL PRINCIPAL I	OSEC-DECSB-SP1-390407-2010	19	56,390.00	MASTER'S DEGREE IN EDUCATION, OR EDUCATIONAL MANAGEMENT, OR EDUCATIONAL LEADERSHIP; OR MASTER'S DEGREE IN RELEVANT LEARNING AREA WITH AT LEAST 9 UNITS IN MANAGEMENT	32 HOURS OF TRAINING IN ANY OF OR A CUMULATIVE OF THE FOLLOWING: CURRICULUM, PEDAGOGY, SCHOOL MANAGEMENT AND OPERATIONS, INSTRUCTIONAL LEADERSHIP ACQUIRED WITHIN THE LAST 5 YEARS	5 YEARS TEACHING EXPERIENCE AND 1 YEAR RELEVANT EXPERIENCE IN ANY OF THE FOLLOWING: LEARNING AREA COORDINATION, SUBJECT AREA SUPERVISION, SCHOOL MANAGEMENT AND OPERATIONS, INSTRUCTIONAL SUPERVISION	RA 1080, AS AMENDED (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
7	SCHOOL PRINCIPAL I	OSEC-DECSB-SP1-390359-2010	19	56,390.00	MASTER'S DEGREE IN EDUCATION, OR EDUCATIONAL MANAGEMENT, OR EDUCATIONAL LEADERSHIP; OR MASTER'S DEGREE IN RELEVANT LEARNING AREA WITH AT LEAST 9 UNITS IN MANAGEMENT	32 HOURS OF TRAINING IN ANY OF OR A CUMULATIVE OF THE FOLLOWING: CURRICULUM, PEDAGOGY, SCHOOL MANAGEMENT AND OPERATIONS, INSTRUCTIONAL LEADERSHIP ACQUIRED WITHIN THE LAST 5 YEARS	5 YEARS TEACHING EXPERIENCE AND 1 YEAR RELEVANT EXPERIENCE IN ANY OF THE FOLLOWING: LEARNING AREA COORDINATION, SUBJECT AREA SUPERVISION, SCHOOL MANAGEMENT AND OPERATIONS, INSTRUCTIONAL SUPERVISION	RA 1080, AS AMENDED (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)

Place of Assignment  
JULIENNE CHRISTINE B. YOUNG  
Senior Human Resource Specialist



8	SCHOOL PRINCIPAL I	OSEC-DECSB-SP1-390424-2010	19	56,390.00	MASTER'S DEGREE IN EDUCATION, OR EDUCATIONAL MANAGEMENT, OR EDUCATIONAL LEADERSHIP; OR MASTER'S DEGREE IN RELEVANT LEARNING AREA WITH AT LEAST 9 UNITS IN MANAGEMENT	32 HOURS OF TRAINING IN ANY OF OR A CUMULATIVE OF THE FOLLOWING: CURRICULUM, PEDAGOGY, SCHOOL MANAGEMENT AND OPERATIONS, INSTRUCTIONAL LEADERSHIP ACQUIRED WITHIN THE LAST 5 YEARS	5 YEARS TEACHING EXPERIENCE AND 1 YEAR RELEVANT EXPERIENCE IN ANY OF THE FOLLOWING: LEARNING AREA COORDINATION, SUBJECT AREA SUPERVISION, SCHOOL MANAGEMENT AND OPERATIONS, INSTRUCTIONAL SUPERVISION	RA 1080, AS AMENDED (TEACHER)		ANTIPOLO NATIONAL HIGH SCHOOL
9	SCHOOL PRINCIPAL I	OSEC-DECSB-SP1-390415-2010	19	56,390.00	MASTER'S DEGREE IN EDUCATION, OR EDUCATIONAL MANAGEMENT, OR EDUCATIONAL LEADERSHIP; OR MASTER'S DEGREE IN RELEVANT LEARNING AREA WITH AT LEAST 9 UNITS IN MANAGEMENT	32 HOURS OF TRAINING IN ANY OF OR A CUMULATIVE OF THE FOLLOWING: CURRICULUM, PEDAGOGY, SCHOOL MANAGEMENT AND OPERATIONS, INSTRUCTIONAL LEADERSHIP ACQUIRED WITHIN THE LAST 5 YEARS	5 YEARS TEACHING EXPERIENCE AND 1 YEAR RELEVANT EXPERIENCE IN ANY OF THE FOLLOWING: LEARNING AREA COORDINATION, SUBJECT AREA SUPERVISION, SCHOOL MANAGEMENT AND OPERATIONS, INSTRUCTIONAL SUPERVISION	RA 1080, AS AMENDED (TEACHER)		PANGANIBAN NATIONAL HIGH SCHOOL
10	HEAD TEACHER VI	OSEC-DECSB-HTEACH6-390029-1998	19	56,390.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS WITH APPROPRIATE FIELD OF SPECIALIZATION	24 HOURS OF RELEVANT TRAINING	HT FOR 5 YEARS; OR MT FOR 4 YEARS	RA 1080 (TEACHER)		CATANDUANES NATIONAL HIGH SCHOOL
11	HEAD TEACHER V	OSEC-DECSB-HTEACH5-390012-1998	18	51,304.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS WITH APPROPRIATE FIELD OF SPECIALIZATION	24 HOURS OF RELEVANT TRAINING	HT FOR 4 YEARS; OR MT FOR 3 YEARS	RA 1080 (TEACHER)		SAN ANDRES VOCATIONAL SCHOOL
12	HEAD TEACHER III	OSEC-DECSB-HTEACH3-390019-2009	16	43,560.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS WITH APPROPRIATE FIELD OF SPECIALIZATION	24 HOURS OF RELEVANT TRAINING	HT FOR 2 YEARS; OR TEACHER FOR 5 YEARS	RA 1080 (TEACHER)		CATANDUANES NATIONAL HIGH SCHOOL
13	HEAD TEACHER III	OSEC-DECSB-HTEACH3-390035-2001	16	43,560.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS WITH APPROPRIATE FIELD OF SPECIALIZATION	24 HOURS OF RELEVANT TRAINING	HT FOR 2 YEARS; OR TEACHER FOR 5 YEARS	RA 1080 (TEACHER)		PANGANIBAN NATIONAL HIGH SCHOOL
14	HEAD TEACHER III	OSEC-DECSB-HTEACH3-390569-1998	16	43,560.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS WITH APPROPRIATE FIELD OF SPECIALIZATION	24 HOURS OF RELEVANT TRAINING	HT FOR 2 YEARS; OR TEACHER FOR 5 YEARS	RA 1080 (TEACHER)		SAN MIGUEL RURAL DEVELOPMENT HIGH SCHOOL
15	HEAD TEACHER III	OSEC-DECSB-HTEACH3-390846-1998	16	43,560.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS WITH APPROPRIATE FIELD OF SPECIALIZATION	24 HOURS OF RELEVANT TRAINING	HT FOR 2 YEARS; OR TEACHER FOR 5 YEARS	RA 1080 (TEACHER)		VIGA RURAL DEVELOPMENT HIGH SCHOOL
16	HEAD TEACHER III	OSEC-DECSB-HTEACH3-390529-2016	16	43,560.00	BACHELOR'S DEGREE IN ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS	24 HOURS OF RELEVANT TRAINING	HT FOR 2 YEARS; OR TIC FOR 2 YEARS; OR TEACHER FOR 5 YEARS	RA 1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
17	HEAD TEACHER III	OSEC-DECSB-HTEACH3-390585-1998	16	43,560.00	BACHELOR'S DEGREE IN ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS	24 HOURS OF RELEVANT TRAINING	HT FOR 2 YEARS; OR TIC FOR 2 YEARS; OR TEACHER FOR 5 YEARS	RA 1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)

18	HEAD TEACHER III	OSEC-DECSB-HTEACH3-390824-1998	16	43,560.00	BACHELOR'S DEGREE IN ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS	24 HOURS OF RELEVANT TRAINING	HT FOR 2 YEARS; OR TIC FOR 2 YEARS; OR TEACHER FOR 5 YEARS	RA 1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
19	HEAD TEACHER III	OSEC-DECSB-HTEACH3-390833-1998	16	43,560.00	BACHELOR'S DEGREE IN ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS	24 HOURS OF RELEVANT TRAINING	HT FOR 2 YEARS; OR TIC FOR 2 YEARS; OR TEACHER FOR 5 YEARS	RA 1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
20	HEAD TEACHER III	OSEC-DECSB-HTEACH3-390837-1998	16	43,560.00	BACHELOR'S DEGREE IN ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS	24 HOURS OF RELEVANT TRAINING	HT FOR 2 YEARS; OR TIC FOR 2 YEARS; OR TEACHER FOR 5 YEARS	RA 1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
21	HEAD TEACHER III	OSEC-DECSB-HTEACH3-390838-1998	16	43,560.00	BACHELOR'S DEGREE IN ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS	24 HOURS OF RELEVANT TRAINING	HT FOR 2 YEARS; OR TIC FOR 2 YEARS; OR TEACHER FOR 5 YEARS	RA 1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
22	HEAD TEACHER II	OSEC-DECSB-HTEACH2-390513-2018	15	40,208.00	BACHELOR'S DEGREE IN ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS	24 HOURS OF RELEVANT TRAINING	HT FOR 1 YEAR; OR TIC FOR 1 YEAR; OR TEACHER FOR 4 YEARS	RA 1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
23	HEAD TEACHER II	OSEC-DECSB-HTEACH2-390510-2018	15	40,208.00	BACHELOR'S DEGREE IN SECONDARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS WITH APPROPRIATE FIELD OF SPECIALIZATION	24 HOURS OF RELEVANT TRAINING	HT FOR 1 YEAR; OR TEACHER FOR 4 YEARS	RA 1080 (TEACHER)		SIGMIL INTEGRATED SCHOOL
24	HEAD TEACHER I	OSEC-DECSB-HTEACH1-390008-2022	14	37,024.00	BACHELOR'S DEGREE IN ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS	24 HOURS OF RELEVANT TRAINING	TIC FOR 1 YEAR; OR TEACHER FOR 3 YEARS	RA 1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
25	HEAD TEACHER I	OSEC-DECSB-HTEACH1-390050-2023	14	37,024.00	BACHELOR'S DEGREE IN ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS	24 HOURS OF RELEVANT TRAINING	TIC FOR 1 YEAR; OR TEACHER FOR 3 YEARS	RA 1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
26	HEAD TEACHER I	OSEC-DECSB-HTEACH1-390104-2022	14	37,024.00	BACHELOR'S DEGREE IN ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS	24 HOURS OF RELEVANT TRAINING	TIC FOR 1 YEAR; OR TEACHER FOR 3 YEARS	RA 1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
27	HEAD TEACHER I	OSEC-DECSB-HTEACH1-390147-1998	14	37,024.00	BACHELOR'S DEGREE IN ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS	24 HOURS OF RELEVANT TRAINING	TIC FOR 1 YEAR; OR TEACHER FOR 3 YEARS	RA 1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
28	HEAD TEACHER I	OSEC-DECSB-HTEACH1-390148-1998	14	37,024.00	BACHELOR'S DEGREE IN ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS	24 HOURS OF RELEVANT TRAINING	TIC FOR 1 YEAR; OR TEACHER FOR 3 YEARS	RA 1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)



29	HEAD TEACHER I	OSEC-DECSB-HTEACH1-390156-1998	14	37,024.00	BACHELOR'S DEGREE IN ELEMENTARY EDUCATION; OR BACHELOR'S DEGREE WITH 18 PROFESSIONAL EDUCATION UNITS	24 HOURS OF RELEVANT TRAINING	TIC FOR 1 YEAR; OR TEACHER FOR 3 YEARS	RA 1080 (TEACHER)		DIVISION OF CATANDUANES (ELEMENTARY)
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This agency upholds Equal Employment Opportunity Principle: "that this shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class , paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity. "

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 21, 2025.

- Letter of Intent addressed to the Head of Office
- Duly accomplished Personal Data Sheet (CS Form 212, Revised 2017) with latest passport size ID picture, notarized and Work Experience Sheet (if applicable), you may download the form at [bit.ly/F212\\_PDS](https://bit.ly/F212_PDS) & [bit.ly/WES\\_PDS](https://bit.ly/WES_PDS)
- Photocopy of valid and updated PRC License/ID, if applicable;
- Photocopy of Certificate of Eligibility/Rating, if applicable;
- Photocopy of scholastic/academic record such as but not limited to Transcript of Records (TOR) and Diploma, including completion of graduate and post-graduate units/degrees, if available;
- Photocopy of Certificate/s of Training, if applicable;
- Photocopy of Certificate of Employment, Contract of Service, or duly signed Service Record, whichever is/are applicable;
- Photocopy of latest appointment, if applicable;
- Photocopy of the Performance Rating in the last rating period(s) covering one (1) year performance in the current or previous job or position relevant to the position to be filled;
- Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form (Annex C), you may download the form at [bit.ly/Annex\\_C](https://bit.ly/Annex_C)
- Other documents but not limited to (Means of Verification (MOVs) showing Outstanding Accomplishments, Application of Education, and Application of Learning & Development reckoned from the date of last issuance of appointment.
- For more details, please contact (052)8114063 or email us thru [personnelsection.ctd@deped.gov.ph](mailto:personnelsection.ctd@deped.gov.ph)

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

MARICHELLE B. LLAVE

Administrative Officer IV

DepEd - SDO Catanduanes, San Roque, Virac, Catanduanes

[personnelsection.ctd@deped.gov.ph](mailto:personnelsection.ctd@deped.gov.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.